

Palenchar, Jennifer

From: Palenchar, Jennifer

Sent: Monday, February 27, 2023 4:39 PM

To: David O'Neill

Subject: RE: Refund of Pension Contributions

Thank you for the quick response.

This pay period closes Friday, March 3rd; the pay date is Friday March 10th. I'll send the file to the secretary of the board on the 10th.

And no worries on the autocorrect, it was a nice laugh to end the day

From: David O'Neill <daveoneill43@verizon.net> Sent: Monday, February 27, 2023 4:35 PM

To: Palenchar, Jennifer < Jennifer. Palenchar@allentownpa.gov>

Subject: Re: Refund of Pension Contributions

You don't often get email from daveoneill43@verizon.net. Learn why this is important

My apologies for the auto correct on your name Ms. Palenchar.

Sent from the all new AOL app for Android

On Mon, Feb 27, 2023 at 16:33, David O'Neill < daveoneill43@verizon.net > wrote:

Thank you Ms. Pale character,

I request to have all contributions made to the Police Pension Fund be returned to me.

David O'Neill 610-945-5627

Daveoneill43@verizon.net

Mailing address of 10 E Adair Drive, Eagleville, PA 19403

Sent from the all new AOL app for Android

On Mon, Feb 27, 2023 at 16:10, Palenchar, Jennifer < <u>Jennifer.Palenchar@allentownpa.gov</u> > wrote:

Hi David,

I received notice from HR that your last day with the City was today, 02/27/2023. All contributions made to the Police Pension Fund are eligible to be returned to you (these were made via payroll gross wage deductions).

To start the refund process, please send me a request in writing (email is fine) including:

- 1. Written request for refund of pension contributions (can be a letter attached to an email or just the body of the email itself is acceptable)
- 2. Your name, phone # and email address
- 3. The mailing address where you would like the check mailed to (refunds are paid via lump sum paper check)

Once I have an official request for the file and *after* your final paycheck posts, I will forward the file to the Pension Board for their approval.

Upon approval by the board, I will update you to let you know to keep an eye on the mail.

If you have any questions, please let me know.

Thank you,

Jen



Jennifer Palenchar (she/her)

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