

2022

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Jessica Baraket, Interim Finance Director	FROM: Jen Palenchar
BUREAU: Department of Finance	BUREAU: Public Works-Office of Compliance

**TRANSFER DETAIL**

Date of Request	7-Feb-23	Fund: 2022 General Fund	Transfer Amount:	\$5,259.96
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0701-0002-28 Mileage Reimbursement	\$ 50.00	\$ 50.00	\$ 50.00	\$ -
000-03-0701-0002-34 Training & Prof Development	\$ 1,899.10	\$ 2,209.10	\$ 1,899.10	\$ -
000-03-0701-0002-42 Repairs & Maintenance	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
000-03-0701-0002-56 Uniforms	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
000-03-0701-0002-46 Other Contracts & Services	\$ 2,660.86	\$ 47,750.00	\$ 9,395.00	\$ 6,734.14

**TO (CREDIT)**

000-03-0701-0002-04 Temporary Wages	4,316.00	7,000.00	(4,316.00)	-
000-03-0701-0002-06 Premium Pay	\$943.96	1,350.00	(943.96)	-

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Reason Transfer is Required:  
Temporary Wages & Premium Pay were underbudgeted for 2022.

Reason Funds are Available for Transfer:  
Less was spent out of the other accounts than anticipated leaving funds available for transfer.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director: Jessica Baraket	2/8/23 Date:
City Controller (if amount is greater than \$5,000):	2-10-23 Date:
Mayor/Managing Director (if amount is greater than \$5,000):	2-13-23 Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: