

Posting Year: 2022	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Finance Director	FROM: Jay Lopez
BUREAU: Department of Finance	BUREAU: Mayor's Office/Human Resources

TRANSFER DETAIL

Date of Request	1-Feb-23	Fund: General	Transfer Amount:	\$6,765.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-06-0603-0001-30 Rentals	\$3,500.00	✓ 3,500.00	✓ \$3,500.00	✓ -
000-06-0603-0001-72 Equipment	1,637.00	✓ 8,223.00	✓ 1,637.00	✓ -
000-06-0603-0001-32 Publications & Memberships	378.00	✓ 4,610.00	✓ 378.80	✓ 0.80
000-06-0603-0001-46 Other Contract Services	1,250.00	49,549	1,282.00	32.00
				-
				-
				-

TO (CREDIT)

000-06-0603-0001-34 Training & Professional Development	\$6,765.00	✓ \$43,549.00	✓ \$1.42	6,766.42
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Transfer is needed to cover tuition reimbursements and certificate bonuses for 2022.

Reason Funds are Available for Transfer:

Unspent 2022 funds.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00

Department Head/Deputy Director:		Date:	
Director of Finance/Deputy Director:	<i>Jessica Baraket</i>	Date:	2-1-23
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	2-7-23
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	FEB 1 23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Encumbrances	Year-to-date	Balance	Prcnt Used
000 GENERAL							
06 HUMAN RESOURCES							
0603 HUMAN RESOURCES							
0001 PERSONNEL ADMINISTRATION							
0001-02 PERMANENT WAGES	459,794.00	462,093.61	462,093.61	0.00	0.00	-2,299.61	100.50
0001-04 TEMPORARY WAGES	5,000.00	521.25	521.25	0.00	0.00	4,478.75	10.43
0001-06 PREMIUM PAY	1,200.00	4,456.51	4,456.51	0.00	0.00	-3,256.51	371.38
0001-08 LONGEVITY	2,438.00	2,141.73	2,141.73	0.00	0.00	296.27	87.85
0001-12 FICA	35,835.00	34,913.53	34,913.53	0.00	0.00	921.47	97.43
0001-14 PENSION	57,841.00	57,841.00	57,841.00	0.00	0.00	0.00	100.00
0001-15 Employee - Health Insurance Opt Out	1,508.00	1,240.33	1,240.33	0.00	0.00	267.67	82.25
0001-16 INSURANCE - EMPLOYEE GRP	178,122.00	178,122.00	178,122.00	0.00	0.00	0.00	100.00
0001-26 PRINTING	1,500.00	900.35	900.35	0.00	0.00	599.65	60.02
0001-28 MILEAGE REIMBURSEMENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
0001-30 RENTALS	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	4,610.00	4,231.20	4,231.20	0.00	0.00	378.80	91.78
0001-34 TRAINING & PROF. DEVELOP	43,549.00	43,547.58	43,547.58	0.00	0.00	1.42	100.00
0001-46 OTHER CONTRACT SERVICES	49,683.60	38,238.85	38,238.85	10,162.75	10,162.75	1,282.00	97.42
0001-50 OTHER SERVICES & CHARGES	61,459.33	49,221.81	49,221.81	11,488.00	11,488.00	749.52	98.78
0001-53 WELLNESS	10,267.24	5,224.90	5,224.90	0.00	0.00	5,042.34	50.89
0001-56 UNIFORMS	0.00	-73.56	-73.56	0.00	0.00	73.56	0.00
0001-68 OPERATING MATERIALS & SUPP	57,882.00	13,255.47	13,255.47	0.00	0.00	44,626.53	22.90
0001-72 EQUIPMENT	8,223.00	2,761.93	2,761.93	3,823.10	3,823.10	1,637.97	80.08
Total GENERAL	982,712.17	898,638.49	898,638.49	25,473.85	25,473.85	58,599.83	94.04
Grand Total	982,712.17	898,638.49	898,638.49	25,473.85	25,473.85	58,599.83	94.04