

## CITY OF ALLENTOWN

31144

## RESOLUTION

R151 - 2025

# Introduced by the Administration on October 1, 2025

Approves the following transfer:

Treasury - \$24,000.00 (Additional costs to Cheiron were incurred in 2025 and \$16,000 that was budgeted for in 2024 was paid out in 2025 due to a significantly late invoice from Cheiron).

# Resolved by the Council of the City of Allentown, That

**WHEREAS**, the Administration has forwarded and requested Council approve the following transfer, as attached:

Treasury - \$24,000 Additional costs to Cheiron were incurred in 2025 and \$16,000 that was budgeted for in 2024 was paid out in 2025 due to a significantly late invoice from Cheiron.

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfer attached.

	Yea	Nay
Candida Affa	Х	
Ce-Ce Gerlach	Х	
Cynthia Y. Mota	Х	
Santo Napoli	Х	
Natalie Santos	Х	
Ed Zucal	Х	
Daryl Hendricks, President	Х	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 31144 was adopted by the City Council of Allentown on the 15th day of October, 2025, and is on file in the City Clerk's Office.

City Clerk

		1		Budget Of	fice Only:			
2025	Budget Year	Posting Yea	r:	Posting Date:	Posting	#	Doc#	Annual Committee of the St.
	<b>3</b> -1-1-	" Period:	2		Ref#		Initials:	
		CITY OF	ALLENTOWN	BUDGET TRANSFER REC		ORM	2	
TO:	Bina Patel, Directo			FROM:	Erika St			
BUREAU:	Department of Fin		i was	BUREAU:	Treasur	AND DESCRIPTION OF THE PARTY OF		the motion of the same of the
T-Part 1991 12 2017 12 27	J-10-10-10-10-10-10-10-10-10-10-10-10-10-		TI	RANSFER DETAIL				
Date	of	1		The state of the s	1			
Reque		4	Fund:	000	i	Transfer Amount:	\$	24,000.00
			**, *	FROM (DEBIT)	51548			
	JNT (All 15 digits) ACCOUNT TITLE	TRANSFE	R AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)		RENT ACCOUNT TOTAL (\$)	â.	UNT TOTAL AFTER RANSFER (\$)
000-02-0602-00	10-50004 Temp Wages	\$	20,000.00		\$	20,000.00		0
000-02-0602-00	10-50006 Prem Pay	\$	1,000.00	I	\$	1,000.00	STANSON CHARACTER	0
000-02-0602-0010	0-50034 Train&Prof Dev	\$	3,000.00	The state of the s	\$	3,925.00	-	925.00
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000-02-0602-00	10-50046 Other Critct Svs	\$	24,000.00	TO (OKEDIT)	le.	5.500.00	7.	40.040.77
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			CONTRACTOR SECURITION				\$	Parameter Communication of the
	104	- Santana man	7.75		12 - 12 - 1	· · · · · · · · · · · · · · · · · · ·	\$	
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		1	DEACONS	   RANSFER IS REQUIRED:	1			
invoice from (		RE/	ASON FUNDS A	RE AVAILABLE FOR TRA	NSFER:		- inge	
GLOV coulet	ence as planned, and wages, premium pay	spent extra I	hours in the offic	ork from the Munis impleme ee, we were able to do the v	entation, h vork with o	owever, because current staff and r	we did r io longei	not go to the need the
		TRANSFE	R AUTHORIZAT	TIONS WITHIN & BETWEE	N PROG	RAMS		
	Check if amount is equa	al to or less that	n \$5,000.00	and analysis to the state of th			AND THE STREET	7 - 194 194 197
X	Check if amount is great	ater than \$5,000	0.00	The second secon		THE RESERVE THE PARTY OF THE	and the company	· · · · · · · · · · · · · · · · · · ·
Department Head	d/Deputy Director:			Λ	1	The second secon	Date:	egel des grege, necessaries.
Director of Finance	ce/Deputy Director:		Bus	V. 19	-	Company of the Company of the Company	Date:	9/0/205
City Controller (if	amount is greater than \$5,0	900):	a trad	To July	1		Date:	7 11 - 21
Mayor/Managing	Director (if amount is greate	er than \$10,000	): 			್ ಗಾಗ್ರಾಪ್ ಅಪ್ರಾಪ್ತಾಗಿಗಳು	\$ 000 pt 100 pt	7-11- 45
Referred to City (	Council in accordance with the	he provisions of	the Administrative (	Code Section 130 04:			Date:	1-15-25
				CITY COUNCIL	4	and the second second	Date:	. 5.95
Daryl Hendricks,	President				T		· · · · · · · · · · · · · · · · · · ·	
Cynthia Mota, Vic		attracts Common a surviyage		Approved [ ] Disapproved	1		Date:	, - <del>, , , , , , , , , , , , , , , , , ,</del>
Candida Affa, Co				] Approved [ ] Disapproved			Date:	
Cecilia Gerlach, (			-	] Approved [ ] Disapproved	1		Date:	
Ed Zucal, Counci				] Approved [ ] Disapproved	-		Date:	
Natalie Santos, C				] Approved [ ] Disapproved	1		Date:	
Santo Napoli, Co				Approved [ ] Disapproved	1		Date:	****
				Approved [ ] Disapproved			Date:	and the second second second

# YTD Available Budget Report



3,925.00 1.88% (5,786.25) *109.72%		16 000 00	49 361 25	84,500.00	0.00	84,500.00	Grand Total:	The state of the s
	(5,786	16,000.00	49,286.25	59,500.00	0.00	59,500.00	OTHER CSVC	000-02-0602-0010-50046-
	3,925.00	0.00	75.00	4,000.00	0.00	4,000.00	TR&PRF DEV	000-02-0602-0010-50034-
0.00 0.00%	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	PREM PAY	000-02-0602-0010-50006-
0.00	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	TEMP WAGES	000-02-0602-0010-50004-
19,138.75 77.35 %		16,000.00	49,361.25	84,500.00	0.00	84,500.00		0602 FINANCE
8.75 77.35%	19,138.75	16,000.00	49,361.25	84,500.00	0.00	84,500.00		02 FINANCE
88.75 77.35%	19,138.75	16,000.00	49,361.25	84,500.00	0.00	84,500.00		000 GENERAL FUND
dget % Used	Enc/Req Available Budget	Enc/Req	YTD Actuals	Revised Budget	Transfers	Original Budget	Account Desc	Account Number

**Budget Office Only:** 2025 Budget Year Doc# Posting Year: Posting Date: Posting # " Period: Ref# Initials: CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM TO: Bina Patel, Director of Finance FROM: Erika Strohler BUREAU: Treasury Department of Finance BUREAU: TRANSFER DETAIL Date of Fund: 000 24,000.00 2-Sep-25 Transfer Amount: \$ Request: FROM (DEBIT) ACCOUNT (All 15 digits) **ADJUSTED CURRENT ACCOUNT** ACCOUNT TOTAL AFTER TRANSFER AMOUNT (\$) and ACCOUNT TITLE APPROPRIATION (\$) TOTAL (\$) TRANSFER (\$) 000-02-0602-0010-50004 Temp Wages 20,000.00 \$ 20,000.00 \$ 000-02-0602-0010-50006 Prem Pay \$ \$ \$ 0 1,000.00 1,000.00 000-02-0602-0010-50034 Train&Prof Dev \$ 3,000.00 \$ 3,925.00 \$ 925.00 \$ \$ \$ \$ \$ \$ TO (CREDIT) 000-02-0602-0010-50046 Other Cntct Svs 24,000.00 18,213.75 \$ \$ -5,786.25 \$ \$ \$ REASON TRANSFER IS REQUIRED: Additional costs to Cheiron were incurred in 2025 and \$16,000 that was budgeted for in 2024 was paid out in 2025 due to a significantly late invoice from Cheiron **REASON FUNDS ARE AVAILABLE FOR TRANSFER:** Treasury originally budgeted for temp wages due to the extra work from the Munis implementation, however, because we did not go to the GFOA conference as planned, and spent extra hours in the office, we were able to do the work with current staff and no longer need the funds in temp wages, premium pay or training accounts. TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS Check if amount is equal to or less than \$5,000,00 Х Check if amount is greater than \$5,000.00 Department Head/Deputy Director: Date: Director of Finance/Deputy Director: Date: City Controller (if amount is greater than \$5,000): Date Mayor/Managing Director (if amount is greater than \$10,000): Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: Date: CITY COUNCIL Daryl Hendricks, President [ ] Approved [ ] Disapproved Date: Cynthia Mota, Vice President Date: [ ] Approved [ ] Disapproved Candida Affa, Councilperson [ ] Approved [ ] Disapproved Date: Cecilia Gerlach, Councilperson [ ] Approved [ ] Disapproved Date: Ed Zucal, Councilperson [ ] Approved [ ] Disapproved Date: Natalie Santos, Councilperson [ ] Approved [ ] Disapproved Date:

[ ] Approved [ ] Disapproved

Date:

Santo Napoli, Councilperson

# YTD Available Budget Report



11.35 %	19,138./5	16,000.00	49,301.23	04,500.00	0.00	04,000.00		
109.72%		10,000,00	49,200.23	34,500.00	0.00	94 500.00	Grand Total:	000-02-0002-0010-00040-
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1.88%	3,925.00	0.00	75.00	4,000.00	0.00	4,000.00	TR&PRF DEV	000-02-0602-0010-50034-
0.00%	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	PREM PAY	000-02-0602-0010-50006-
0.00%	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	TEMP WAGES	000-02-0602-0010-50004-
77.35 %	19,138.75	16,000.00	49,361.25	84,500.00	0.00	84,500.00		0602 FINANCE
77.35 %	19,138.75	16,000.00	49,361.25	84,500.00	0.00	84,500.00		02 FINANCE
77.35 %	19,138.75	16,000.00	49,361.25	84,500.00	0.00	84,500.00	一日 一大日 一日	000 GENERAL FUND
% Used	Enc/Req Available Budget % Usec	Enc/Req	YTD Actuals	Revised Budget	Transfers	Original Budget	Account Desc	Account Number