



CITY OF ALLENTOWN

31144

RESOLUTION

R151 – 2025

Introduced by the Administration on October 1, 2025

Approves the following transfer:

Treasury - \$24,000.00 (Additional costs to Cheiron were incurred in 2025 and \$16,000 that was budgeted for in 2024 was paid out in 2025 due to a significantly late invoice from Cheiron).

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has forwarded and requested Council approve the following transfer, as attached:

Treasury - \$24,000 Additional costs to Cheiron were incurred in 2025 and \$16,000 that was budgeted for in 2024 was paid out in 2025 due to a significantly late invoice from Cheiron.

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfer attached.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Cynthia Y. Mota	X	
Santo Napoli	X	
Natalie Santos	X	
Ed Zucal	X	
Daryl Hendricks, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 31144 was adopted by the City Council of Allentown on the 15th day of October, 2025, and is on file in the City Clerk's Office.

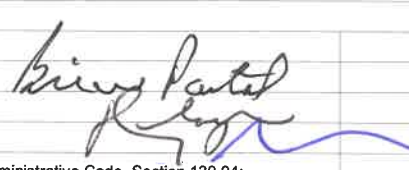

 City Clerk

2025 Budget Year		Budget Office Only:			
		Posting Year: _____	Posting Date: _____	Posting # _____	Doc # _____
		Period: _____	Ref # _____	Initials: _____	
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	Erika Strohler	
BUREAU:	Department of Finance		BUREAU:	Treasury	
TRANSFER DETAIL					
Date of Request:	2-Sep-25	Fund:	000	Transfer Amount:	\$ 24,000.00
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-02-0602-0010-50004 Temp Wages	\$ 20,000.00		\$ 20,000.00	\$ 0	
000-02-0602-0010-50006 Prem Pay	\$ 1,000.00		\$ 1,000.00	\$ 0	
000-02-0602-0010-50034 Train&Prof Dev	\$ 3,000.00		\$ 3,925.00	\$ 925.00	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
000-02-0602-0010-50046 Other Cnctd Svs	\$ 24,000.00		\$ -5,786.25	\$ 18,213.75	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
Additional costs to Cheiron were incurred in 2025 and \$16,000 that was budgeted for in 2024 was paid out in 2025 due to a significantly late invoice from Cheiron					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
Treasury originally budgeted for temp wages due to the extra work from the Munis implementation, however, because we did not go to the GFOA conference as planned, and spent extra hours in the office, we were able to do the work with current staff and no longer need the funds in temp wages, premium pay or training accounts.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
<input type="checkbox"/> Check if amount is equal to or less than \$5,000.00 <input checked="" type="checkbox"/> Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:					Date: _____
Director of Finance/Deputy Director:					Date: 9/8/2025
City Controller (if amount is greater than \$5,000):					Date: 9-11-25
Mayor/Managing Director (if amount is greater than \$10,000):					Date: 9-15-25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:					
CITY COUNCIL					
Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Date: _____	
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Date: _____	
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Date: _____	
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Date: _____	
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Date: _____	
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Date: _____	
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			Date: _____	

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
000 GENERAL FUND		84,500.00	0.00	84,500.00	49,361.25	16,000.00	19,138.75	77.35 %
02 FINANCE		84,500.00	0.00	84,500.00	49,361.25	16,000.00	19,138.75	77.35 %
0602 FINANCE		84,500.00	0.00	84,500.00	49,361.25	16,000.00	19,138.75	77.35 %
000-02-0602-0010-50004-	TEMP WAGES	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00	0.00%
000-02-0602-0010-50006-	PREM PAY	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00%
000-02-0602-0010-50034-	TR&PRF DEV	4,000.00	0.00	4,000.00	75.00	0.00	3,925.00	1.88%
000-02-0602-0010-50046-	OTHER CSVC	59,500.00	0.00	59,500.00	49,286.25	16,000.00	(5,786.25)	*109.72%
Grand Total:		84,500.00	0.00	84,500.00	49,361.25	16,000.00	19,138.75	77.35 %

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