

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 26 - 2023

INTRODUCED BY

APRIL 5, 2023

AN ORDINANCE

Amending the 2023 General Fund and Information Technology budget to accommodate the reorganization of positions to allow the Department of Information Technology to operate more efficiently, prepare for future project work and be in compliance with the home rule charter.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 155 of the General Fund budget be amended by deleting the position of Systems Administrator III (15N) with the salary budgeted in the amount of Seventy-Seven Thousand Five Hundred Seventy-Seven (\$77,577.00) Dollars; and adding the position of Sr. Help Desk Analyst (10N) with the salary budgeted at Sixty-Two Thousand Two Hundred Seventy (\$62,270.00) Dollars.

SECTION TWO: That page 155 of the General Fund budget be amended by deleting the position of IT Support Manager (16N) with the salary budgeted in the amount of Eighty-Five Thousand Three Hundred Seventy-Six (\$85,376.00) Dollars; and adding the position of Systems Analyst 3 (16N) with the salary budgeted at Eighty-One Thousand Seventy-Nine (\$81,079.00) Dollars.

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

Legislative Template

- What department or bureau is this bill originating from? Where did the initiative for the bill originate?
 - Information Systems Department
 - I am looking to align the departments personnel for current and future demands.

- Summary and facts of the bill.
 - Amending the 2023 General Fund and Information Systems budget to accommodate the reorganization of positions to allow the Department of Information Technology to operate more efficiently, prepare for future project work and be in compliance with the home rule charter.
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- Purpose – Please include the following in your explanation:
 - a. What does the bill do? What are the specific goals or tasks the bill seeks to accomplish?
 - i. I am looking to re-organize two open positions in IT by eliminating the two open positions and creating two new positions that will better align the IT staff for future work. I hope to advertise and fill the newly created positions in the 2nd quarter of 2023.

 - b. What are the benefits of doing this? What are the drawbacks?
 - i. The new positions align the IT department for work that is being planned through the end of 2024.

 - c. How does this bill relate to the City’s vision/mission/priorities?
 - i. I will be utilizing my open positions within the IT department to better meet the requests for project assistance from IT.

- Financial Impact – Please include the following in your explanation:
 - a. Cost (initial and ongoing)
 - i. Section one reduces wages by \$15,307.00
 - ii. Section two reduces wages by \$4,297.00
 - iii. Saving the City of Allentown, a total of \$ 19,604.00 in salaries
 - b. Benefits (initial and ongoing)
 - i. The application group will be better equipped for current and future requests.

- ii. The help desk group will have an additional member to help support 600+ employees daily.

- Funding Sources – Please include the following in your explanation:
 - a. If transferring funds, please make sure to give specific account names and numbers. If appropriating funds from a grant, please list the agency awarding the grant.
 - No funding is needed, the realignment of these positions will provide a net savings in salaries for the department of \$19,604.00.

- Priority status – Are there any deadlines to be aware of?
 - Nothing critical but we will look to fill as soon as approved.

- Why should Council unanimously support this bill?
 - These changes enhance the IT department's abilities while showing a net savings for the City of Allentown in lower salaries.