

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance	FROM: Heidi Westerman	<i>HW</i>
BUREAU: Department of Finance	BUREAU: Buidling Standards & Safety	

TRANSFER DETAIL

Date of Request:	29-Feb-24	Rental Enterprise Fund	Transfer Amount:	\$15,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
105-09-0903-0005-46	\$15,000.00	\$24,390.00 ✓	\$19,515.00 ✓	\$ 4,515.00
Other Contract Services				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

105-09-0903-0005-50	\$15,000.00	\$8,050.00 ✓	\$7,596.10 ✓	\$ 22,596.10
Other Services & Charges				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

3/7/24 JP

Reason Transfer is Required:
Nuisance Property Appeals Board's legal counsel fees.

Reason Funds are Available for Transfer:
Online Citation system has been delayed and funds are available to transfer.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Check if amount is equal to or less than \$5,000.00
<input checked="" type="checkbox"/>	Check if amount is greater than \$5,000.00
Department Head/Deputy Director: <i>Vicky Kistler</i>	Date: <i>3/1/24</i>
Director of Finance/Deputy Director: <i>Kendra Barakat</i>	Date: <i>3/8/24</i>
City Controller (if amount is greater than \$5,000): <i>J. [Signature]</i>	Date: <i>3-11-24</i>
Mayor/Managing Director (if amount is greater than \$10,000): <i>[Signature]</i>	Date: <i>3-12-24</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
105	RENTAL UNIT FUND					
09	COMMUNITY DEVELOPMENT					
0903	BUILDING STANDARDS & SAFETY					
0005	RENTAL UNIT INSPECTIONS					
0005-02	PERMANENT WAGES	1,398,187.00	176,693.62	0.00	1,221,493.38	12.64
0005-06	PREMIUM PAY	7,500.00	0.00	0.00	7,500.00	0.00
0005-08	LONGEVITY	17,476.00	2,111.58	0.00	15,364.42	12.08
0005-11	SHIFT DIFFERENTIAL	1,000.00	0.00	0.00	1,000.00	0.00
0005-12	FICA	115,524.00	13,507.41	0.00	102,016.59	11.69
0005-14	PENSION	248,207.00	41,367.84	0.00	206,839.16	16.67
0005-16	INSURANCE - EMPLOYEE GRP	628,830.00	104,805.00	0.00	524,025.00	16.67
0005-26	PRINTING	3,000.00	0.00	0.00	3,000.00	0.00
0005-32	PUBLICATIONS & MEMBERSHIP	2,500.00	1,115.00	0.00	1,385.00	44.60
0005-34	TRAINING & PROF. DEVELOP	7,500.00	279.88	0.00	7,220.12	3.73
0005-46	OTHER CONTRACT SERVICES	24,390.00	3,025.00	1,850.00	19,515.00	19.99
0005-50	OTHER SERVICES & CHARGES	8,050.00	453.90	0.00	7,596.10	5.64
0005-54	REPAIR & MAINT SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
0005-56	UNIFORMS	4,880.00	0.00	0.00	4,880.00	0.00
0005-62	FUELS, OILS & LUBRICANTS	24,000.00	0.00	0.00	24,000.00	0.00
0005-68	OPERATING MATERIALS & SUPP	17,500.00	931.35	0.00	16,568.65	5.32
0005-72	EQUIPMENT	62,600.00	59,660.00	0.00	2,940.00	95.30
0005-86	GENERAL CITY CHARGES	347,806.00	57,967.66	0.00	289,838.34	16.67
0005-88	INTERFUND TRANSFERS	87,786.00	14,631.00	0.00	73,155.00	16.67
0005-90	REFUNDS	2,500.00	475.00	0.00	2,025.00	19.00
	Total RENTAL UNIT FUND	3,010,236.00	477,024.24	1,850.00	2,531,361.76	15.91
	Grand Total	3,010,236.00	477,024.24	1,850.00	2,531,361.76	15.91