



CITY OF ALLENTOWN

No. _____

RESOLUTION

R66 - 2025

Introduced by the Administration on June 4, 2025

Authorization for Contract with Michael Baker International, Inc. in the amount of \$161,037.03 to conduct a study to provide a condition assessment and analysis of all signalized intersections as it relates to the existing traffic signal features and overhead sign structure poles currently maintained by the City. Three (3) proposals were received; however, two (2) proposals were rejected. Contract shall be for one (1) year with two (2) additional one (1) year renewal terms beyond the contract expiration period.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Michael Baker International, Inc.
2. Project or Contract Reference: RFP No. 2025-12 Signalized Intersection Assessment
3. Description of Service(s): To conduct a study to provide a condition assessment and analysis of all signalized intersections.

NOW, THEREFORE, BE IT RESOLVED, on this the 4th day of June, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2025-12 Signalized Intersection Assessment

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: May 21, 2025

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes received, if any.

***Bowman Consulting Group Ltd.:** 840 W. Hamilton St., Suite 622, Allentown, PA 18101 - \$324,400.00
Bid rejected due to including cost in their technical proposal.

***Pennoni Associates Inc.:** 1900 Market St., Suite 300, Philadelphia, PA 19103 - \$156,775.00
Bid rejected due to including cost in their technical proposal.

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Michael Baker International, Inc.: 645 W. Hamilton St., Suite 206, Allentown, PA 18101 -

Contract Consideration: \$161,037.03

Funding Source: 001-03-2042-1024-50046

- Description of project or scope of services to be provided:

On April 7, 2025, the City advertised a solicitation for qualified firms to conduct a study to provide a condition assessment and analysis of all signalized intersections as it relates to the existing traffic signal features and overhead sign structure poles currently maintained by the City. On May 5, 2025,

a public opening was held, for which three (3) proposals were received. However, two (2) proposals were rejected due to including cost in their technical proposal. The proposal was distributed to all committee members via Teams for evaluation. The Technical evaluation was held on May 16, 2025, all committee members were present. The proposal was scored based on the following: IBE Preference (10 Points), Qualifications (15 Points), Research Plan (30 Points), and Timeline Requirements (25 Points). The Cost Proposal was opened on May 16, 2025, and distributed to all committee members via Teams for evaluation after the Technical evaluation. The Cost evaluation was held on May 21, 2025, all committee members were present. The committee discussed the Cost proposal (30 Points). The committee decided to not move forward with Oral presentation. The committee is recommending award to Michael Baker International, Inc.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional two (2) one (1) year renewal terms beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: Proposed Resolution