




MATT TUERK
MAYOR

435 Hamilton Street
Allentown PA 18101

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TO: Michael Hanlon
City Clerk

FROM: Matt Tuerk 
Mayor

DATE: October 24, 2023

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Tuerk has approved the following appointments for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Ryan Jones	Electricians Examining Board	11/1/2026
Robert Beck	Electricians Examining Board	11/1/2026

Ryan Jones is a licensed Master Electrician with the City of Allentown. Robert Beck is a Combination Inspector within the City's Department of Community and Economic Development. Jones and Beck will fill vacant positions on the Electricians Examining Board.

RYAN JONES, MASTER ELECTRICIAN

CONTACT

323 E Federal Street
Allentown, PA 18103

484-358-6514
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www.rtjelectrical.com

CREDENTIALS

- IBEW Member
- Licensed Master Electrician, *City of Allentown, PA*
- OSHA 30
- First Aid/CPR
- NFPA 70e Certification
- Aerial Lift Certification

EDUCATION

PRATT INSTITUTE
Brooklyn, NY
Bachelor of Fine Arts
2012

EXPERIENCE

RTJ ELECTRICAL | *Owner* | Allentown, PA | October 2020 - Present

- Founded and lead the business to turn a profit within a year while navigating the difficulties of the Corona Virus.
- Interface with clientele to review projects and objectives.
- Prioritize, strategically plan, and execute projects from beginning through completion in both residential and commercial settings.
- Estimate material quantities, labor, and other associated project costs.
- Schedule projects, supply/material deliveries and subcontractors.
- Apply for permits and licenses in various municipalities.
- Track material costs, handling, and storage organization.
- Hire, train, and manage employees.
- Identify potential to increase profit while lowering or maintaining bids.
- Abreast of market technologies to increase profitability and reduce costs.
- Manage billing and bookkeeping.

WEST SIDE HAMMER ELECTRIC | *Journeyman Electrician* | Bethlehem, PA | 2018 - 2020

DIEFENDERFER ELECTRIC | *Electrical Apprentice* | Allentown, PA | 2016 - 2018

ALBARELL ELECTRIC | *Electrical Apprentice* | Bethlehem, PA | 2015 - 2016

SKILLS

- Analyze blueprints, specifications, and contracts
- Estimating and cost analysis
- Communication with clients, contractors, third parties, and supply houses
- Material handling and prefabrication
- Thorough knowledge of electrical code and permits
- Quickbooks
- Microsoft Suite
- Google Suite
- Apple and PC computers
- Clean and organized
- Mathematics and Calculations
- Time management
- Safety oriented
- Critical thinking
- Installation of electrical components, conduit, and cabling
- Lighting control systems
- Generators
- Motors and VFDs
- Building Automation
- Grounding and Bonding
- Process Control and PLCs
- Rigging and Hoisting