



CITY OF ALLENTOWN

30825

RESOLUTION

R53 – 2024

Introduced by the Administration on April 3, 2024

Approves two transfers: (1) \$15,000.00 in Building Standards & Safety for the Nuisance Property Appeals Board's Legal Counsel Fees; and (2) \$13,000.00 in Information Systems Needed to Replace the Current Mail Center Unit (Current Device Will Be End of Life in 2024).

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

- **\$15,000.00 in Building Standards & Safety for the Nuisance Property Appeals Board's Legal Counsel Fees from Account #105-09-0903-0005-46 (Other Contract Services) to Account #105-09-0903-0005-50 (Other Services & Charges);**
- **\$13,000.00 in Information Systems Needed to Replace the Current Mail Center Unit (Current Device Will Be End of Life in 2024) from Account #000-07-0604-0003-24 to Account #000-07-0604-0003-72.**

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Santo Napoli	X	
Natalie Santos	X	
Ed Zucal	X	
Cynthia Y. Mota, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30825 was adopted by the City Council of Allentown on the 3rd day of April, 2024, and is on file in the City Clerk's Office.



 City Clerk

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance FROM: Heidi Westerman HW
 BUREAU: Department of Finance BUREAU: Building Standards & Safety

TRANSFER DETAIL

Date of Request: 29-Feb-24 Rental Enterprise Fund Transfer Amount: \$15,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
105-09-0903-0005-46	\$15,000.00	\$24,390.00	\$19,515.00	\$ 4,515.00
Other Contract Services				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

105-09-0903-0005-50	\$15,000.00	\$8,050.00	\$7,596.10	\$ 22,596.10
Other Services & Charges				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

3/7/24 JP

Reason Transfer is Required:

Nuisance Property Appeals Board's legal counsel fees.

Reason Funds are Available for Transfer:

Online Citation system has been delayed and funds are available to transfer.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Check if amount is equal to or less than \$5,000.00
<input checked="" type="checkbox"/>	Check if amount is greater than \$5,000.00
Department Head/Deputy Director:	<i>[Signature]</i> Date: 3/1/24
Director of Finance/Deputy Director:	<i>[Signature]</i> Date: 3/8/24
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 3-11-24
Mayor/Managing Director (if amount is greater than \$10,000):	<i>[Signature]</i> Date: 3-12-24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
105 RENTAL UNIT FUND						
09 COMMUNITY DEVELOPMENT						
0903 BUILDING STANDARDS & SAFETY						
0005 RENTAL UNIT INSPECTIONS						
0005-02 PERMANENT WAGES	1,398,187.00	176,693.62	176,693.62	0.00	1,221,493.38	12.64
0005-06 PREMIUM PAY	7,500.00	0.00	0.00	0.00	7,500.00	0.00
0005-08 LONGEVITY	17,476.00	2,111.58	2,111.58	0.00	15,364.42	12.08
0005-11 SHIFT DIFFERENTIAL	1,000.00	0.00	0.00	0.00	1,000.00	0.00
0005-12 FICA	115,524.00	13,507.41	13,507.41	0.00	102,016.59	11.69
0005-14 PENSION	248,207.00	41,367.84	41,367.84	0.00	206,839.16	16.67
0005-16 INSURANCE - EMPLOYEE GRP	628,830.00	104,805.00	104,805.00	0.00	524,025.00	16.67
0005-26 PRINTING	3,000.00	0.00	0.00	0.00	3,000.00	0.00
0005-32 PUBLICATIONS & MEMBERSHIP	2,500.00	1,115.00	1,115.00	0.00	1,385.00	44.60
0005-34 TRAINING & PROF. DEVELOP	7,500.00	279.88	279.88	0.00	7,220.12	3.73
0005-46 OTHER CONTRACT SERVICES	24,390.00	3,025.00	3,025.00	1,850.00	19,515.00	19.99
0005-50 OTHER SERVICES & CHARGES	8,050.00	453.90	453.90	0.00	7,596.10	5.64
0005-54 REPAIR & MAINT SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
0005-56 UNIFORMS	4,880.00	0.00	0.00	0.00	4,880.00	0.00
0005-62 FUELS, OILS & LUBRICANTS	24,000.00	0.00	0.00	0.00	24,000.00	0.00
0005-68 OPERATING MATERIALS & SUPP	17,500.00	931.35	931.35	0.00	16,568.65	5.32
0005-72 EQUIPMENT	62,600.00	59,660.00	59,660.00	0.00	2,940.00	95.30
0005-86 GENERAL CITY CHARGES	347,806.00	57,967.66	57,967.66	0.00	289,838.34	16.67
0005-88 INTERFUND TRANSFERS	87,786.00	14,631.00	14,631.00	0.00	73,155.00	16.67
0005-90 REFUNDS	2,500.00	475.00	475.00	0.00	2,025.00	19.00
Total RENTAL UNIT FUND	3,010,236.00	477,024.24	477,024.24	1,850.00	2,531,361.76	15.91
Grand Total	3,010,236.00	477,024.24	477,024.24	1,850.00	2,531,361.76	15.91

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2024 through 12/31/2024

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
07 MANAGEMENT SYSTEMS						
0604 MANAGEMENT DIRECTOR & INFORMATION SVCS						
0003 MAIL & PRINT SERVICES						
0003-02 PERMANENT WAGES	97,136.00	18,282.43	18,282.43	0.00	78,853.57	18.82
0003-06 PREMIUM PAY	500.00	0.00	0.00	0.00	500.00	0.00
0003-08 LONGEVITY	0.00	67.06	67.06	0.00	-67.06	0.00
0003-12 FICA	7,469.00	1,390.90	1,390.90	0.00	6,078.10	18.62
0003-14 PENSION	19,435.00	3,239.16	3,239.16	0.00	16,195.84	16.67
0003-16 INSURANCE - EMPLOYEE GRP	53,178.00	8,863.00	8,863.00	0.00	44,315.00	16.67
0003-24 POSTAGE & SHIPPING	196,600.00	15,030.45	15,030.45	0.00	181,569.55	7.65
0003-26 PRINTING	68,896.00	0.00	0.00	40,509.45	28,386.55	58.80
0003-30 RENTALS	1,500.00	0.00	0.00	0.00	1,500.00	0.00
0003-31 SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
0003-42 REPAIRS & MAINTENANCE	8,450.00	470.00	470.00	0.00	7,980.00	5.56
0003-68 OPERATING MATERIALS & SUPP	60,300.00	6,931.55	6,931.55	16,000.00	37,368.45	38.03
0003-72 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total GENERAL	513,464.00	54,274.55	54,274.55	56,509.45	402,680.00	21.58
Grand Total	513,464.00	54,274.55	54,274.55	56,509.45	402,680.00	21.58