



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R1 - 2025**

***Introduced by the Administration on January 15, 2025***

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Authorization of Cooperative Contract (Costars Contract # 008-E22-742) with H.T. Lyons, Inc. at the costs of \$659,600 for the Air Handler #1 - Refurbishment Project

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

<b>Name of Contractor/Consultant</b>	<b>Project or Contract Reference</b>	<b>Description of Service(s)</b>
H.T. Lyons, Inc	Req #47-004776	Air Handler #1 - Refurbishment Project

**NOW, THEREFORE, BE IT RESOLVED** , on this the 15<sup>th</sup> day of January, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Req #47-004776

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda, Department Head(s)

**DATE:** January 3, 2025

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X            Awarded contracts over \$40,000.00 done through cooperative purchasing.

The contract is for over \$40,000.00 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and description of the **recommended** Contractor/Vendor, include the following:

Department Req # Contractor/Vendor	Item	Contract Consideration	Funding Source	Name of Coop
Building Maintenance Req #47-004776 H.T. Lyons, Inc.	Air Handler #1 - Refurbishment Project	\$659,600.00	001-03-2041-2119- 76	Costars Contract # 008- E22-742

- Contract Term:

N/A

- List any renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mark Shahda, Department Head(s)

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution