2026 Budget Year	Budget Office Only: Posting Year: / Period:	Posting Date:	Posting # / Ref #	Doc # / Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Meghan Wells
BUREAU:	Department of Finance	BUREAU:	Fleet

TRANSFER DETAIL

Date of Request: 29-Apr-26 | Fund: Equipment | Transfer Amount: $ 8,026.48

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
083-03-8003-0065-50073 Equipment over $5000	$ 8,026.48	1,246,000.00	$ 1,196,142.00	$ 1,188,115.52
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

083-03-8003-0065-50046 Other Contract Services	$ 8,026.48	$ -	$ -	$ 8,026.48
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

REASON TRANSFER IS REQUIRED:

Transfer is required for the prevailing wages for the installation of the EV chargers at Bridgeworks

REASON FUNDS ARE AVAILABLE FOR TRANSFER:

Funds are available as multiple pieces of equipment were purchased at lower prices than anticipated

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Check if amount is equal to or less than $5,000.00

Check if amount is greater than $5,000.00

Department Head/Deputy Director:		Date: 4/29/26
Director of Finance/Deputy Director:		Date: 5/4/26
City Controller (if amount is greater than $5,000):	On behalf of Jeff Glazier	Date:
Mayor/Managing Director (if amount is greater than $10,000):	Jacqueline Morse	Date: 5/4/26
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Santo Napoli, President	[ ] Approved [ ] Disapproved	Date:
Cynthia Mota, Vice President	[ ] Approved [ ] Disapproved	Date:
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved	Date:
Jeremy Binder, Councilperson	[ ] Approved [ ] Disapproved	Date:
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved	Date:
Christian Pungo, Councilperson	[ ] Approved [ ] Disapproved	Date: