

2025 Budget Year		Budget Office Only:			
		Posting Year: 2025	Posting Date: 12/1/25	Posting #	Doc #
		" Period: 12	Ref #	Initials: BS	

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO: Bina Patel, Director of Finance		FROM: Charles Roca			
BUREAU: Department of Finance		BUREAU: Public Safety / Police			

TRANSFER DETAIL					
Date of Request:	25-Nov-25	Fund:	General Fund	Transfer Amount:	\$ 300,000.00

FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-04-0802-0023-50068	\$ 50,000.00	\$ 201,577.28	\$ 86,996.25	\$	36,996.25
000-04-0802-0021-50034	\$ 10,000.00	\$ 58,612.41	\$ 33,387.59	\$	23,387.59
000-04-0802-0021-50042	\$ 12,000.00	\$ 79,630.00	\$ 57,614.02	\$	45,614.02
000-04-0802-0021-50056	\$ 40,000.00	\$ 250,300.00	\$ 44,985.75	\$	4,985.75
000-04-0802-0021-50046	\$ 46,625.00	\$ 1,580,183.82	\$ 733,925.90	\$	687,300.90
000-04-0802-0021-50005	\$ 31,250.00	\$ 140,000.00	\$ 31,250.00	\$	-
000-04-0802-0021-50009	\$ 20,125.00	\$ 185,400.00	\$ 20,125.00	\$	-
000-04-0802-0021-50007	\$ 90,000.00	\$ 300,000.00	\$ 154,566.16	\$	64,566.16
				\$	-
				\$	-

TO (CREDIT)					
000-04-0802-0021-50006	\$ 300,000.00	\$ 2,505,000.00	\$ 35,898.62	\$	335,898.62
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-

REASON TRANSFER IS REQUIRED:	
To offset the negative balance in the Police Operations premium pay account. The amount was calculated by taking the average premium pay for the last three pay periods of 2025	

REASON FUNDS ARE AVAILABLE FOR TRANSFER:	
Accounts were chosen based on available balances and suggestions from Police	

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS			
Check if amount is equal to or less than \$5,000.00			
Check if amount is greater than \$5,000.00			
Department Head/Deputy Director:		Date:	
Director of Finance/Deputy Director:		Date: 12-1-2025	
City Controller (if amount is greater than \$5,000):		Date: 12-1-25	
Mayor/Managing Director (if amount is greater than \$10,000):		Date: 12-1-25	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL			
Daryl Hendricks, President	☐ Approved ☐ Disapproved	Date:	
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved	Date:	
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:	
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved	Date:	
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:	
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved	Date:	
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved	Date:	

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
000 GENERAL FUND								
		5,140,282.78	568,205.82	5,708,488.60	4,079,861.99	376,184.86	1,252,441.75	78.06 %
04 POLICE		5,140,282.78	568,205.82	5,708,488.60	4,079,861.99	376,184.86	1,252,441.75	78.06 %
0021 POLICE OPERATIONS								
000-04-0802-0021-50005-	EDU PAY	140,000.00	0.00	140,000.00	108,750.00	0.00	31,250.00	77.68%
000-04-0802-0021-50006-	PREM PAY	2,500,000.00	5,000.00	2,505,000.00	2,469,101.38	0.00	35,898.62	98.57%
000-04-0802-0021-50007-	EXDUTY PAY	300,000.00	0.00	300,000.00	145,433.84	0.00	154,566.16	48.48%
000-04-0802-0021-50009-	UNIF ALLOW	185,400.00	0.00	185,400.00	165,275.00	0.00	20,125.00	89.15%
000-04-0802-0021-50034-	TR&PRF DEV	80,000.00	21,750.00	101,750.00	58,612.41	9,750.00	33,387.59	67.19%
000-04-0802-0021-50042-	REP&MAINT	78,630.00	0.00	78,630.00	21,015.98	0.00	57,614.02	26.73%
000-04-0802-0021-50046-	OTHER CSVC	1,014,901.80	565,282.02	1,580,183.82	795,230.74	129,253.71	655,699.37	58.50%
000-04-0802-0021-50056-	UNIFORMS	249,800.00	500.00	250,300.00	85,380.02	109,934.23	54,985.75	78.03%
000-04-0802-0021-50068-	OP MAT&SUP	259,903.00	32,367.50	292,270.50	104,950.38	70,472.94	116,847.18	60.02%
0023 ACADEMY		331,647.98	(56,693.70)	274,954.28	126,112.24	56,773.98	92,068.06	66.52 %
000-04-0802-0023-50068-								
	OP MAT&SUP	258,270.98	(56,693.70)	201,577.28	60,884.12	54,913.18	85,779.98	57.45%
Grand Total:		5,140,282.78	568,205.82	5,708,488.60	4,079,861.99	376,184.86	1,252,441.75	78.06 %