



CITY OF ALLENTOWN

30716

**RESOLUTION**

**R164 – 2023**

*Introduced by the Administration on October 4, 2023*

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**Approves three transfers: (1) \$35,270.00 in Traffic Planning Needed Because the Wayfinding Sign Installation Was Originally Budgeted in Account 46; (2) \$14,525.00 in Parks and Recreation for Funds Allocated for Improvements to the Golf Course as a Capital Project; (3) \$14,355.72 in Parks and Recreation for Funds Allocated to Jordan Skatepark Capital Project for Phase 2.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, the Administration has requested Council approve the following transfers:

- **\$35,270.00 in Traffic Planning Needed Because the Wayfinding Sign Installation Was Originally Budgeted in Account 46 from Account #000-03-0807-0001-46 (Other Contract Services) to Account #000-03-0807-0001-68 (Operating Materials & Supplies);**
- **\$14,525.00 in Parks and Recreation for Funds Allocated for Improvements to the Golf Course as a Capital Project to Complete Some Tree Work to Help with the Agronomics of the Soil on the Course Per The Soil Agronomist from Account #091-08-9001-0005-54 (Repair & Maint Supplies) to Account #091-08-9001-0005-46 (Other Contract Services);**
- **\$14,355.72 in Parks and Recreation for Funds Allocated to Jordan Skatepark Capital Project for Phase 2 to Purchase New Lights for the Skatepark from Account #001-08-1682-1412-72 (Equipment) to Account #001-08-1682-1412-46 (Other Contract Services).**

**NOW, THEREFORE, BE IT RESOLVED** that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Cynthia Y. Mota	X	
Santo Napoli	X	
Natalie Santos	X	
Ed Zucal	X	
Daryl Hendricks, President	X	
TOTAL	7	0

***THIS IS TO CERTIFY, That the above copy of Resolution No. 30716 was adopted by the City Council of Allentown on the 4<sup>th</sup> day of October, 2023, and is on file in the City Clerk's Office.***

  
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 City Clerk



**Expenditure Status Report**  
CITY OF ALLENTOWN  
11/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
03 PUBLIC WORKS						
0807 TRAFFIC PLANNING & CONTROL						
0001 TRAFFIC PLANNING & CONTROL						
0001-02 PERMANENT WAGES	600,164.00	310,766.82	310,766.82	0.00	289,397.18	51.78
0001-03 HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	0.00
0001-04 TEMPORARY WAGES	28,800.00	1,873.25	1,873.25	0.00	26,926.75	6.50
0001-06 PREMIUM PAY	79,250.00	42,148.66	42,148.66	0.00	37,101.34	53.18
0001-08 LONGEVITY	7,152.00	2,600.07	2,600.07	0.00	4,551.93	36.35
0001-10 WAGES PAY - END ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00
0001-11 SHIFT DIFFERENTIAL	2,925.00	448.42	448.42	0.00	2,476.58	15.33
0001-12 FICA	58,118.00	27,275.46	27,275.46	0.00	30,842.54	46.93
0001-14 PENSION	87,460.00	58,304.00	58,304.00	0.00	29,156.00	66.66
0001-16 INSURANCE - EMPLOYEE GRP	234,630.00	156,424.00	156,424.00	0.00	78,206.00	66.67
0001-20 ELECTRIC POWER	120,000.00	-127.35	-127.35	0.00	120,127.35	0.11
0001-22 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
0001-26 PRINTING	5,866.00	0.00	0.00	5,166.00	700.00	88.07
0001-30 RENTALS	500.00	0.00	0.00	0.00	500.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	1,635.00	1,090.00	1,090.00	0.00	545.00	66.67
0001-34 TRAINING & PROF. DEVELOP	8,475.00	3,365.00	3,365.00	0.00	5,110.00	39.71
0001-40 CIVIC EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
0001-42 REPAIRS & MAINTENANCE	4,000.00	2,436.93	2,436.93	0.00	1,563.07	60.92
0001-44 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
0001-46 OTHER CONTRACT SERVICES	220,242.41	39,908.45	39,908.45	45,299.65	135,034.31	38.69
0001-48 GRANT, NON-CITY CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
0001-50 OTHER SERVICES & CHARGES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
0001-54 REPAIR & MAINT SUPPLIES	22,617.66	6,247.65	6,247.65	3,263.82	13,106.19	42.05
0001-56 UNIFORMS	2,760.00	766.14	766.14	488.40	1,495.46	45.82
0001-58 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0001-66 CHEMICALS	3,500.00	699.65	699.65	2,300.35	500.00	85.71
0001-68 OPERATING MATERIALS & SUPP	108,390.75	1,656.33	1,656.33	22,422.42	84,312.00	22.21
0001-72 EQUIPMENT	59,713.00	40,969.71	40,969.71	16,929.99	1,813.30	96.96

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

000 GENERAL  
 03 PUBLIC WORKS  
 0807 TRAFFIC PLANNING & CONTROL

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prc't Used</i>
0001-76 CONSTRUCTION CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00
0001-99 PRIOR YEARS' COMMITMENTS	0.00	0.00	0.00	0.00	0.00	0.00
Total GENERAL	1,658,298.82	696,853.19	696,853.19	95,880.63	865,565.00	47.80
<b>Grand Total</b>	<b>1,658,298.82</b>	<b>696,853.19</b>	<b>696,853.19</b>	<b>95,880.63</b>	<b>865,565.00</b>	<b>47.80</b>

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Bina Patel, Director of Finance	FROM: Bryne Heffner-Bair
BUREAU: Department of Finance	BUREAU: Parks and Recreation

**TRANSFER DETAIL**

Date of Request: 15-Sep-23 Fund: Golf Course Transfer Amount: \$ 14,525.00

**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
091-08-9001-0005-54 Repair & Maint Supplies	\$ 14,525.00	\$ 21,674.46	\$ 17,085.68	\$ 2,560.68
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**TO (CREDIT)**

091-08-9001-0005-46 Other Contract Services	\$ 14,525.00	\$ -	\$ (14,525.00)	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason Transfer is Required:**  
 Funds were allocated for improvements to the Golf Course as a Capital project, need these funds to complete some tree work to help with the agronomics of the soil on the course per the soil agronomist. The tree work will help improve the greens and tees.

**Reason Funds are Available for Transfer:**  
 These funds are available from the original allotment. Some of the original projects cost were less than anticipated.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/> Amount not more than \$10,000.00		
<input checked="" type="checkbox"/> Amount is greater than \$10,000.00		
Department Head/Deputy Director:	<i>Bina Patel</i>	Date: 9/15/23
Director of Finance/Deputy Director:	<i>Bryne Heffner-Bair</i>	Date: 9/19/23
City Controller (if amount is greater than \$10,000):		Date: 9-19-23
Mayor/Managing Director (if amount is greater than \$10,000):		Date: 9-25-23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		

**CITY COUNCIL**

Daryl Hendricks, President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Cynthia Mola, Vice President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
091						
08						
9001						
0005						
0005-46	0.00	0.00	0.00	14,525.00	-14,525.00	0.00
0005-54	21,674.46	4,588.78	4,588.78	0.00	17,085.68	21.17
	21,674.46	4,588.78	4,588.78	14,525.00	2,560.68	88.19
<b>Total GOLF COURSE</b>						
	21,674.46	4,588.78	4,588.78	14,525.00	2,560.68	88.19
<b>Grand Total</b>						





**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
001 CAPITAL FUND						
08 PARKS AND RECREATION						
1682 SKATE PARK DEVELOPMENT						
1412 OTHER NON CITY						
1412-46 OTHER CONTRACT SERVICES	806.65	0.00	0.00	130.39	676.26	16.16
1412-72 EQUIPMENT	21,351.72	6,996.00	6,996.00	0.00	14,355.72	32.77
<b>Total CAPITAL FUND</b>	<b>22,158.37</b>	<b>6,996.00</b>	<b>6,996.00</b>	<b>130.39</b>	<b>15,031.98</b>	<b>32.16</b>
<b>Grand Total</b>	<b>22,158.37</b>	<b>6,996.00</b>	<b>6,996.00</b>	<b>130.39</b>	<b>15,031.98</b>	<b>32.16</b>