

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 32 - 2023

APRIL 19, 2023

AN ORDINANCE

Amending the General Fund – Department of Public Works Budget to change the title of one (1) Chief Maintenance Supervisor (13N) to Traffic Control Specialist (13N). The step/pay grade will not be affected by this change.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the General Fund – Department of Public Works Budget be amended by changing one (1) Chief Maintenance Supervisor (13N) to Traffic Control Specialist (13N)

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- What department or bureau is this bill originating from? Where did the initiative for the bill originate?

Public Works – Traffic Bureau

- Summary and facts of the bill.

This bill is to change the title of the Chief Maintenance Supervisor to a Traffic Control Specialist in the Department of Public Works, Traffic Bureau. This is a title change only and will remain a non-bargaining position, pay grade 13. There is no financial impact in this change.

This position is currently vacant after 15 years and are confident this position would be better titled as a Traffic Control Specialist because they provide technical support for the Traffic Control Superintendent. This title change would also assist with recruiting a qualified candidate and be more in line with the job responsibilities such as collect, analyze, and develop reports and recommendations with respect to pedestrian and vehicle safety, flow and control of traffic and design, placement, and operations of the traffic signal system.

- Purpose – Please include the following in your explanation:
 - a. What does the bill do? What are the specific goals or tasks the bill seeks to accomplish?

The purpose of this bill is to do a title change from a Chief Maintenance Supervisor to a Traffic Control Specialist in the Traffic Bureau.

- b. What are the benefits of doing this? What are the drawbacks?

The benefits of making this change is to better align the job title with the responsibilities and help with recruiting a qualified candidate.

- c. How does this bill relate to the City's vision/mission/priorities?

This position would be a technical support for the Traffic Control Superintendent with regards to pedestrian and vehicle safety.

- Financial Impact – Please include the following in your explanation:
 - a. Cost (initial and ongoing)

There is no financial impact because it will remain a pay grade 13 and is currently vacant.

b. Benefits (initial and ongoing)

The new job title will be more in line with the job responsibilities.

- Funding Sources – Please include the following in your explanation:
 - a. If transferring funds, please make sure to give specific account names and numbers. If appropriating funds from a grant, please list the agency awarding the grant.

There is no transfer needed as this position is currently paid out of the Traffic Bureau (000-03-0807*) and was budgeted accordingly.

- Priority status – Are there any deadlines to be aware of?

n/a

- Why should Council unanimously support this bill?

Council should support this bill because it will help the Traffic Bureau recruit a qualified candidate and better align the job title with the job responsibilities.