

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 32 - 2024

APRIL 3, 2024

AN ORDINANCE

Amending the 2024 General Fund, the 2024 Risk Fund, the 2024 Solid Waste Fund, the 2024 Stormwater Fund, the 2024 Equipment Replacement Fund, the 2024 Golf Fund, and the 2024 Housing Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN.

SECTION ONE: The City Council authorizes the appropriation of the following funds:

\$4,576,714.41 (Four Million Five Hundred Seventy-Six Thousand Seven Hundred Fourteen Dollars and Forty-One Cents) of the General Fund; and

\$417,308.12 (Four Hundred Seventeen Thousand Three Hundred Eight Dollars and Twelve Cents) of the Risk Fund; and

\$214,504.88 (Two Hundred Fourteen Thousand Five Hundred Four Dollars and Eighty-Eight Cents) of the Solid Waste Fund; and

\$49,785.39 (Forty-Nine Thousand Seven Hundred Eighty-Five Dollars and Thirty-Nine Cents) of the Stormwater Fund; and

\$1,517,428.85 (One Million Five Hundred Seventeen Thousand Four Hundred Twenty-Eight Dollars and Eighty-Five Cents) of the Equipment Replacement Fund; and

\$37,686.28 (Thirty-Seven Thousand Six Hundred Eighty-Six Dollars and Twenty-Eight Cents) of the Golf Fund; and

\$75,517.05 (Seventy-Five Thousand Five Hundred Seventeen Dollars and Five Cents) of the Housing Fund.

From the un-appropriated balance of the funds to the following accounts:

Dept	AC Title	Account	Amount	PO
Building Maintenance	Other Contract Services	000-03-0707-0001-46	\$ 5,622.00	221-000027
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-42	\$ 5,570.00	235-104982
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-42	\$ 667.00	235-105240
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-46	\$ 200,000.00	235-105307
EMS	Equipment	000-05-0605-0003-72	\$ 2,069.19	235-104831
EMS	Equipment	000-05-0605-0003-72	\$ 3,896.00	235-105038
EMS	Operating Materials & Supplies	000-05-0605-0003-68	\$ 50.00	235-105048
EMS	Equipment	000-05-0605-0003-72	\$ 2,805.00	235-105048
EMS	Uniforms	000-05-0605-0003-56	\$ 6,569.18	235-104379
EMS	Equipment	000-05-0605-0003-72	\$ 1,681.38	235-104990
EMS	Equipment	000-05-0605-0003-72	\$ 16,000.00	235-105104
Traffic	Other Contract Services	000-03-0807-0001-46	\$ 78,000.00	235-105313
Traffic	Operating Materials & Supplies	000-03-0807-0001-68	\$ 1,560.00	235-104954
Traffic	Repairs & Maintenance Supplies	000-03-0807-0001-54	\$ 591.87	235-105168
Traffic	Equipment	000-03-0807-0001-72	\$ 14,906.50	235-105284
Building Standards	Other Contract Services	000-09-0903-0001-46	\$ 60,198.00	221-000025
Building Standards	Other Contract Services	000-09-0903-0001-46	\$ 24,718.93	221-000026
CED and Planning	Other Contract Services	000-09-0902-0001-46	\$ 18,498.05	201-000037
CED and Planning	Other Contract Services	000-09-0902-0001-46	\$ 13,414.80	231-000038
CED and Planning	Other Contract Services	000-09-0901-0007-46	\$ 18,333.39	231-000006
CED and Planning	Other Contract Services	000-09-0901-0007-46	\$ 18,333.39	231-000013
Fire	Uniforms	000-05-0803-0002-56	\$ 50,000.00	235-105314
Fire	Equipment	000-05-0803-0002-72	\$ 80,000.00	235-105314

Fire	Other Contract Services	000-03-0707-0001-46	\$ 50,000.00	231-000051
Fire	Equipment	000-05-0803-0002-72	\$ 1,015.56	225-103760
Fire	Operating Materials & Supplies	000-05-0803-0002-68	\$ 4,541.83	225-104259
Fire	Equipment	000-05-0803-0002-72	\$ 21,078.90	225-104259
Fire	Equipment	000-05-0803-0002-72	\$ 10,541.00	235-104953
Fire	Equipment	000-05-0803-0002-72	\$ 1,289.00	235-105209
Fire	Repairs & Maintenance	000-05-0803-0002-42	\$ 6,500.00	235-105212
Fire	Equipment	000-05-0803-0002-72	\$ 39,073.63	235-105285
Fire	Uniforms	000-05-0803-0002-56	\$ 40,000.00	235-105286
Fire	Equipment	083-02-8003-0001-72	\$ 160,000.00	235-105286
Fire	Equipment	000-05-0803-0002-72	\$ 2,150.00	235-105058
Fire	Equipment	000-05-0803-0002-72	\$ 6,175.00	235-105060
Fire	Equipment	000-05-0803-0002-72	\$ 1,476.00	235-105062
Fire	Equipment	000-05-0803-0002-72	\$ 4,515.00	235-105124
Fire	Uniforms	000-05-0803-0002-56	\$ 2,280.00	235-105246
Fire	Equipment	000-05-0803-0002-72	\$ 4,860.00	235-105248
Human Resources	Other Services/Charges	000-06-0603-0001-50	\$ 14,480.00	235-104754
Human Resources	Other Services/Charges	000-06-0603-0001-50	\$ 6,175.00	235-105226
Human Resources	Other Contract Services	000-06-0603-0001-46	\$ 12,000.00	211-000021
IT	Other Contract Services	000-07-0604-0001-42	\$ 260,104.07	231-000055
IT	Contract/Services Fees	000-07-0604-0001-46	\$ 6,000.00	225-104143
IT	Equipment	000-07-0604-0001-72	\$ 6,049.89	235-104294
IT	Repairs & Maintenance Supplies	000-07-0604-0001-54	\$ 2,196.71	235-104956
IT	Equipment	000-07-0604-0001-72	\$ 11.95	225-103969
Special Events	Other Contract Services	000-08-0709-0007-46	\$ 435.40	231-000031

Engineering	Other Contract Services	000-03-0702-0001-46	\$ 37,762.50	231-000018
Engineering	Other Contract Services	000-03-0701-0002-46	\$ 3,000.00	161-000032
Engineering	Other Contract Services	000-03-0701-0002-46	\$ 19,000.00	221-000030
City Council	Legal Services	000-01-0101-0001-44	\$ 24,462.00	235-104808
City Council	Contract/Services Fees	000-01-0101-0001-46	\$ 300,000.00	235-105254
Health	Other Contract Services	000-09-0908-0019-46	\$ 44,606.00	231-000032
Health	Operating Materials	000-09-0908-0019-68	\$ 7,900.00	225-104269
Health	Contract/Services Fees	000-09-0908-0019-46	\$ 1,313.94	225-104270
Health	Operating Materials	000-09-0908-0006-68	\$ 71,197.21	235-104862
Health	Operating Materials	000-09-0908-0019-68	\$ 71,197.21	235-104862
Health	Operating Materials	000-09-0908-0019-68	\$ 13,331.12	235-104862
Health	Operating Materials	000-09-0908-0017-68	\$ 127.17	235-105025
Health	Contract/Services Fees	000-09-0908-0002-46	\$ 9,750.00	235-105092
Parks	Other Contract Services	000-08-0709-0001-46	\$ 5,111.48	231-000007
Parks	Contract/Services Fees	000-08-0709-0001-46	\$ 80,531.89	235-105162
Parks	Contract/Services Fees	000-08-0709-0001-46	\$ 39,076.00	235-105163
Parks	Contract/Services Fees	000-08-0709-0001-46	\$ 11,980.00	235-105224
Police	Operating Materials	000-04-0802-0001-68	\$ -	225-103644
Police	Other Contract Services	000-04-0802-0001-46	\$ 2,797.28	231-000042
Police	Operating Materials	000-04-0802-0004-68	\$ 380.98	225-103644
Police	Operating Materials	000-04-0802-0001-68	\$ 742.50	225-104084
Police	Operating Materials	000-04-0802-0001-68	\$ 21,170.00	235-104687
Police	Operating Materials	000-04-0802-0001-68	\$ 44,871.19	235-104741
Police	Operating Materials	000-04-0802-0004-68	\$ 39,880.41	235-104741
Police	Contract/Services Fees	000-04-0802-0001-46	\$ 22,545.93	235-105152

Police	Repairs & Maintenance	000-04-0802-0001-42	\$ 14,000.00	235-105164
Police	Equipment	000-04-0802-0022-72	\$ 385,000.00	235-105227
Police	Equipment	000-04-0802-0022-72	\$ 394,313.07	235-105250
Police	Equipment	000-04-0802-0022-72	\$ 850,486.00	235-105289
Police	Operating Materials	000-04-0802-0001-68	\$ 367.50	235-105290
Police	Equipment	000-04-0802-0001-72	\$ 19,755.29	235-105290
Finance Director	Contract/Services Fees	000-02-0602-0003-46	\$ 38,500.00	235-104716
Planning & Zoning	Contract/Services Fees	000-09-0901-0001-46	\$ 25,000.00	235-104893
Planning & Zoning	Contract/Services Fees	000-09-0902-0004-46	\$ 65,697.00	235-105088
Planning & Zoning	Contract/Services Fees	000-09-0902-000146	\$ 175,000.00	235-105089
Planning & Zoning	Contract/Services Fees	000-09-0902-0004-46	\$ 1,500.00	235-105090
Planning & Zoning	Contract/Services Fees	000-09-0902-0004-46	\$ 3,900.00	235-105263
Planning & Zoning	Contract/Services Fees	000-09-0901-0001-46	\$ 49,129.27	225-104197
Recreation	Contract/Services Fees	000-08-0905-0002-46	\$ 3,500.00	235-105252
Recreation	Contract/Services Fees	000-08-0905-0002-46	\$ 3,500.00	235-105258
Comm Tech	Equipment	000-03-0808-0002-72	\$ 11,305.00	235-104793
Comm Tech	Equipment	000-04-0808-0002-72	\$ 1,362.90	235-104814
Comm Tech	Repairs & Maintenance	000-04-0808-0002-54	\$ 4,378.26	235-104897
Comm Tech	Equipment	000-04-0808-0002-72	\$ 8,134.00	235-104897
Comm Tech	Repairs & Maintenance	000-04-0808-0002-54	\$ 1,747.20	235-105137
Comm Tech	Repairs & Maintenance	000-04-0808-0002-54	\$ 2,168.04	235-105138
Mayor	Other Contract Services	000-01-0201-0005-40	\$ 25,000.00	231-000039
Mayor	Contract/Services Fees	000-01-0201-0001-46	\$ 3,950.00	225-104276
Mayor	Operating Materials	000-01-0201-0001-68	\$ 1,962.00	235-104363
Mayor	Contract/Services Fees	000-09-0901-0001-46	\$ 175,000.00	235-105245

Treasury	Operating Materials	000-02-0602-0004-68	\$ 800.45	235-105195
Building Standards	Contract/Services Fees	000-09-0903-0001-46	\$ 47,590.00	225-104118
CED	Contract/Services Fees	000-09-0901-0006-46	\$ 80,000.00	225-104120
CED	Training/Profesional Dev	000-09-0901-0006-34	\$ 4,500.00	235-105119
CED	Contract/Services Fees	000-09-0901-0006-46	\$ 20,000.00	225-104116
Total GF Fund			\$ 4,576,714.41	
Traffic	Property Losses	081-02-8001-0001-81	\$ 23,575.00	235-104560
Engineering	Property Losses	081-02-8001-0001-81	\$ 21,990.00	235-104934
Risk	Other Contract Services	081-02-8001-0001-46	\$ 47,369.05	231-000029
Risk	Other Contract Services	081-02-8001-0001-46	\$ 12,000.00	231-000052
Risk	Property Loss	081-02-8001-0001-81	\$ 10,461.15	225-103918
Risk	Self-Insured Losses	081-02-8001-0001-80	\$ 18,845.00	235-104343
Risk	Property Loss	081-02-8001-0001-81	\$ 18,063.00	235-104750
Risk	Property Loss	081-02-8001-0001-81	\$ 43,795.00	235-104841
Risk	Contract/Services Fees	081-02-8001-0001-46	\$ 6,285.00	235-104981
Risk	Equipment	081-02-8001-0001-72	\$ 1,170.00	235-105011
Risk	Property Loss	081-02-8001-0001-81	\$ 19,695.00	235-105197
Risk	Equipment	081-02-8001-0001-72	\$ 2,304.42	235-105200
Risk	Insurance Health/Life	081-02-8001-0003-37	\$ 20,800.00	235-105234
Risk	Contract/Services Fees	081-02-8001-0001-46	\$ 130,000.00	235-105253
Risk	Property Loss	081-02-8001-0001-81	\$ 650.00	235-105262
Risk	Property Loss	081-02-8001-0001-81	\$ 10,536.50	235-105265
Risk	Self-Insured Losses	081-02-8001-0001-80	\$ 18,845.00	235-104343
Finance Director	Property Loss	081-02-8001-0001-81	\$ 1,994.00	215-103184

Parks	Property Loss	081-02-8001-0001-81	\$ 8,930.00	235-105155
Total Risk Fund			\$ 417,308.12	
Solid Waste	Printing	085-03-8005-0003-26	\$ 3,000.00	235-105016
Recycling	Construction Contracts	085-03-8005-0001-76	\$ 72,035.00	235-105167
Recycling	Repairs & Maintenance	085-03-8005-0001-42	\$ 3,305.00	235-105308
Recycling	Other Contract Services	085-03-8005-0001-46	\$ 3,777.63	231-000009
Recycling	Other Contract Services	085-03-8005-0001-46	\$ 41,054.75	231-000019
Recycling	Other Contract Services	085-03-8005-0001-46	\$ 91,332.50	231-000049
Total Solid Waste Fund			\$ 214,504.88	
Streets (SS)	Other Contract Services	086-03-0815-0001-46	\$ 49,785.39	231-000008
Total Stormwater Fund			\$ 49,785.39	
Fleet	Equipment	083-02-8003-0001-72	\$ 274,571.00	225-104085
Fleet	Equipment	083-02-8003-0001-72	\$ 197,919.40	235-104326
Fleet	Equipment	083-02-8003-0001-72	\$ 29,404.00	235-104435
Fleet	Equipment	083-02-8003-0001-72	\$ 33,661.00	235-104436
Fleet	Equipment	083-02-8003-0001-72	\$ 58,275.00	235-104437
Fleet	Equipment	083-02-8003-0001-72	\$ 29,845.00	235-104439
Fleet	Equipment	083-02-8003-0001-72	\$ 117,870.00	235-104503
Fleet	Equipment	083-02-8003-0001-72	\$ 86,999.90	235-104535
Fleet	Equipment	083-02-8003-0001-72	\$ 145,911.27	235-104552
Fleet	Equipment	083-02-8003-0001-72	\$ 98,023.00	235-104577
Fleet	Equipment	083-02-8003-0001-72	\$ 97,126.00	235-104578

Fleet	Equipment	083-02-8003-0001-72	\$ 30,916.00	235-104854
IT	Equipment	083-02-8003-0002-72	\$ -	225-103969
Comm Tech	Equipment	083-02-8003-0001-72	\$ 4,900.00	235-105042
Comm Tech	Police IT Equipment	083-02-8003-0002-71	\$ 4,113.28	235-105133
Police	Equipment	083-02-8003-0001-72	\$ 307,894.00	235-104396
Total Equipment Replacement Fund			\$ 1,517,428.85	
Golf Course	Repairs & Maintenance	091-08-9001-0005-42	\$ 36,636.28	235-105110
Golf Course	Contract/Services Fees	091-08-9001-0001-46	\$ 1,050.00	235-104375
Total Golf Fund			\$ 37,686.28	
CED	Contract/Services Fees	100-09-0901-0006-46	\$ 75,517.05	225-104195
Total Housing Fund			\$ 75,517.05	

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

Legislative Template

- What department or bureau is this bill originating from? Where did the initiative for the bill originate?

Finance/Purchasing.

- Summary and facts of the bill.

To increase the appropriation for prior year commitment from 2023 encumbrances to be rolled over into 2024.

- Purpose – Please include the following in your explanation:
 - a. What does the bill do? What are the specific goals or tasks the bill seeks to accomplish?

These are prior year commitments that the City has entered into.

- b. What are the benefits of doing this? What are the drawbacks?

These are prior year commitments that the City has entered into.

- c. How does this bill relate to the City's vision/mission/priorities?

Allows the City to fulfill all purchases from 2023.

- Financial Impact – Please include the following in your explanation:
 - a. Cost (initial and ongoing)

This increases the expenditure appropriation

- b. Benefits (initial and ongoing)

This increases the expenditure appropriation.

- Funding Sources – Please include the following in your explanation:
 - a. If transferring funds, please make sure to give specific account names and numbers. If appropriating funds from a grant, please list the agency awarding the grant.

Fund 000	\$4,576,714.41
Fund 081	\$417,308.12
Fund 083	\$1,517,428.85
Fund 085	\$214,504.88
Fund 086	\$49,785.39
Fund 091	\$37,686.28
Fund 100	<u>\$75,517.05</u>
Total	\$6,888,944.98

- Priority status – Are there any deadlines to be aware of?

Because these rollovers are from prior year commitments, we request the ordinance to be passed to expend the funds as soon as possible.

- Why should Council unanimously support this bill?

Council should support this bill because it appropriates funds necessary to complete commitments made in prior years.