

2022
Personnel

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Finance Director	FROM: Jen Palenchar
BUREAU: Department of Finance	BUREAU: PW- Tech Services

TRANSFER DETAIL

Date of Request	7-Feb-23	Fund: 2022 General Fund	Transfer Amount:	5,851.80
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0808-0002-34 Training & Prof Development	\$ 2,609.95	\$ 5,000.00	\$ 2,609.95	\$ -
000-03-0808-0002-46 Other Contract Services	\$ 3,241.85	\$ 25,700.00	\$ 3,606.26	\$ 364.41

TO (CREDIT)

000-03-0808-0002-02 Permanent Wages	\$ 5,540.19	\$ 368,520.00	(5,540.19)	-
000-03-0808-0002-08 Longevity	\$ 311.61	\$ 5,459.00	(311.61)	-

JP

Reason Transfer is Required:

Correcting negative personnel balances for 2022

Reason Funds are Available for Transfer:

Balance is available within the program.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director: <i>Jessica Baraket</i>	2/8/23
City Controller (if amount is greater than \$5,000): <i>M. Lopez</i>	2-10-23
Mayor/Managing Director (if amount is greater than \$5,000):	2-13-23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

Account Number	GENERAL	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
0001	EMERGENCY COMMUNICATIONS						
	Total EMERGENCY COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00
0002	TECHNICAL SERVICES						
0002-02	PERMANENT WAGES	368,520.00	374,060.19	374,060.19	0.00	-5,540.19	101.50
0002-06	PREMIUM PAY	25,000.00	21,668.85	21,668.85	0.00	3,331.15	86.68
0002-08	LONGEVITY	5,459.00	5,770.61	5,770.61	0.00	-311.61	105.71
0002-11	SHIFT DIFFERENTIAL	2,000.00	441.00	441.00	0.00	1,559.00	22.05
0002-12	FICA	30,880.00	30,568.90	30,568.90	0.00	311.10	98.99
0002-14	PENSION	49,578.00	49,578.00	49,578.00	0.00	0.00	100.00
0002-16	INSURANCE - EMPLOYEE GRP	152,676.00	152,676.00	152,676.00	0.00	0.00	100.00
0002-20	ELECTRIC POWER	12,000.00	10,672.96	10,672.96	0.00	1,327.04	88.94
0002-22	TELEPHONE	45,600.00	45,600.00	45,600.00	0.00	0.00	100.00
0002-26	PRINTING	2,400.00	318.37	318.37	0.00	2,081.63	13.27
0002-30	RENTALS	477,229.66	477,142.75	477,142.75	0.00	86.91	99.98
0002-32	PUBLICATIONS & MEMBERSHIP	380.00	192.78	192.78	0.00	187.22	50.73
0002-34	TRAINING & PROF. DEVELOP	5,000.00	2,390.05	2,390.05	0.00	2,609.95	47.80
0002-42	REPAIRS & MAINTENANCE	154,178.34	138,001.26	138,001.26	0.00	16,177.08	89.51
0002-46	OTHER CONTRACT SERVICES	25,700.00	22,096.74	22,096.74	0.00	3,603.26	85.98
0002-54	REPAIR & MAINT SUPPLIES	60,830.26	60,750.26	60,750.26	0.00	80.00	99.87
0002-56	UNIFORMS	2,235.00	1,626.43	1,626.43	0.00	608.57	72.77
0002-62	FUELS, OILS & LUBRICANTS	6,575.00	5,520.08	5,520.08	0.00	1,054.92	83.96
0002-68	OPERATING MATERIALS & SUPP	710.00	569.86	569.86	0.00	140.14	80.26
0002-72	EQUIPMENT	158,600.00	57,309.02	57,309.02	100,000.00	1,290.98	99.19
	Total TECHNICAL SERVICES	1,585,551.26	1,456,954.11	1,456,954.11	100,000.00	28,597.15	98.20