

2025 Budget Year		Posting Year:		Posting Date:		Budget Office Only: Posting # Ref #		Doc # Initials:	
		Period:							
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM									
TO: Bina Patel, Director of Finance		FROM: Meghan Wells							
BUREAU: Department of Finance		BUREAU: Traffic Planning and Control							
TRANSFER DETAIL									
Date of Request: 31-Jul-25		Fund: General		Transfer Amount: \$		22,000.00			
FROM (DEBIT)									
ACCOUNT (All 15 digits) and ACCOUNT TITLE		TRANSFER AMOUNT (\$)		ADJUSTED APPROPRIATION (\$)		CURRENT ACCOUNT TOTAL (\$)		ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-03-0807-0018-50046 Other Contract Services		\$ 22,000.00		\$ 421,450.21		\$ 172,955.00		\$ 150,955.00	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
TO (CREDIT)									
000-03-0807-0018-50072 Equipment Expenses		\$ 22,000.00		\$ 114,090.00		\$ 9,505.93		\$ 31,505.93	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
REASON TRANSFER IS REQUIRED:									
Transfer is required to cover the cost of thermoplastic maintenance machines. These machines ensure the traffic markings are consistent and maintained as to protect the safety of pedestrians and vehicular traffic.									
REASON FUNDS ARE AVAILABLE FOR TRANSFER:									
Funds are available as we had budgeted money for our line painting contract and did not use all moneys allocated.									
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS									
Check if amount is equal to or less than \$5,000.00									
Check if amount is greater than \$5,000.00									
Department Head/Deputy Director:		Director of Finance/Deputy Director:		City Controller (if amount is greater than \$5,000):		Mayor/Managing Director (if amount is greater than \$10,000):		Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	
CITY COUNCIL									
Daryl Hendricks, President		☐ Approved ☐ Disapproved		Date:					
Cynthia Mota, Vice President		☐ Approved ☐ Disapproved		Date:					
Candida Affa, Councilperson		☐ Approved ☐ Disapproved		Date:					
Cecilia Gerlach, Councilperson		☐ Approved ☐ Disapproved		Date:					
Ed Zucal, Councilperson		☐ Approved ☐ Disapproved		Date:					
Natalie Santos, Councilperson		☐ Approved ☐ Disapproved		Date:					
Santo Napoli, Councilperson		☐ Approved ☐ Disapproved		Date:					

City of Allentown

G/L ACCOUNT - MASTER INQUIRY

Org code: 00000200 GENERAL FUND
 Object code: 50046 OTHER CONTRACT SERVICES
 Project code:

Type: E
 Status: A
 Budgetary: Y

Fund 000 GENERAL FUND
 Department 03 PUBLIC WORKS
 Bureau 0807 TRAFFIC PLANNING & CONTROL
 Program 0018 TRAFFIC PLANNING & CONTROL
 UNKNOWN
 UNKNOWN
 UNKNOWN

Full description: OTHER CONTRACT SERVICES
 Reference Acct:

Short desc: OTHER CSVC
 Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	198,000.00
02	.00	.00	.00	.00
03	450.00	21,375.00	223,450.21	223,450.21
04	2,430.00	-2,430.00	.00	.00
05	85,520.47	139,299.74	.00	.00
06	22,857.42	-20,007.42	.00	.00
07	2,073.50	-3,073.50	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	113,331.39	135,163.82	223,450.21	421,450.21

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	113,331.39	Original Budget	198,000.00
Encumbrances	135,163.82	Budget Tranfr In	223,450.21
Requisitions	.00	Budget Tranfr Out	.00
Total	248,495.21	Carry Fwd Budget	.00
Available Budget	172,955.00	Carry Fwd Bud Tfr	.00
Percent Used	58.96	Revised Budget	421,450.21
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00		198,000.00
Actual-Last Yr	.00		198,000.00
Estim-Actual	421,450.21		198,000.00
	.00		198,000.00
			.00

City of Allentown

G/L ACCOUNT - MASTER INQUIRY

PER	LAST YEAR MONTHLY AMOUNTS		
	ACTUAL	ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	.00	.00	226,080.00
02	.00	.00	.00
03	.00	.00	.00
04	.00	.00	.00
05	.00	.00	.00
06	.00	.00	.00
07	.00	.00	.00
08	.00	.00	.00
09	.00	.00	.00
10	.00	.00	.00
11	.00	.00	.00
12	75,759.79	.00	78,380.00
13	.00	.00	.00
Tot:	75,759.79	.00	304,460.00

----- PRIOR YEARS		TOTAL AMOUNTS -----	
2024 Actual	75,759.79	2024 Orig Budget	226,080.00
2024 Closed @ YE	75,759.79	2024 Bud Tfr In	78,380.00
2024 Encumbrance	.00	2024 Bud Tfr Out	.00
2024 Memo Bal	75,759.79	2024 C Fwd Budget	.00
2023 Actual	82,729.79	2024 Revsd Budget	304,460.00
2022 Actual	38,827.88		
2021 Actual	.00	2023 Orig Budget	221,860.00
2020 Actual	.00	2023 Revsd Budget	170,065.91
2019 Actual	.00	2022 Orig Budget	99,240.00
2018 Actual	.00	2022 Revsd Budget	116,841.13
2017 Actual	.00		
2016 Actual	.00	2024	0.00
2015 Actual	.00	2023	0.00
		2022	0.00

----- FUTURE YEAR AMOUNTS -----	
PER	2026 BUDGET
00	.00
01	.00
02	.00
03	.00
04	.00
05	.00
06	.00
07	.00
08	.00
09	.00
10	.00
11	.00
12	.00
13	.00
Tot:	.00

2026	.00	.00
2026	.00	.00
2026	.00	.00
2026	.00	.00
2026	.00	.00
2026 Revised	.00	.00
2027 Estimate	.00	.00
2028 Estimate	.00	.00
2029 Estimate	.00	.00
2030 Estimate	.00	.00
2026 Memo Bal	.00	
2026 Encumbrance	.00	
2026 Requisition	.00	

----- ACCOUNT NOTES -----

** END OF REPORT - Generated by Meghan Wells **

City of Allentown

G/L ACCOUNT - MASTER INQUIRY

Org code: 00000200 GENERAL FUND
 Object code: 50072 EQUIPMENT EXPENSES
 Project code:

Type: E
 Status: A
 Budgetary: Y

Fund 000 GENERAL FUND
 Department 03 PUBLIC WORKS
 Bureau 0807 TRAFFIC PLANNING & CONTROL
 Program 0018 TRAFFIC PLANNING & CONTROL
 UNKNOWN
 UNKNOWN
 UNKNOWN

Full description: EQUIPMENT EXPENSES
 Reference Acct:

Short desc: EQUIPMENT
 Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	103,400.00
02	.00	.00	.00	.00
03	20,526.61	2,850.00	10,690.00	10,690.00
04	.00	33,929.00	.00	.00
05	31,780.46	-33,464.00	.00	.00
06	6,467.00	.00	.00	.00
07	.00	13,305.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	58,774.07	16,620.00	10,690.00	114,090.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	58,774.07	Original Budget	103,400.00
Encumbrances	16,620.00	Budget Tranfr In	10,690.00
Requisitions	29,190.00	Budget Tranfr Out	.00
Total	104,584.07	Carry Fwd Budget	.00
Available Budget	9,305.93	Carry Fwd Bud Tfr	.00
Percent Used	91.67	Revised Budget	114,090.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00		103,400.00
Actual-Last Yr	.00		103,400.00
Estim-Actual	114,090.00		103,400.00
	.00		103,400.00
			.00

City of Allentown

G/L ACCOUNT - MASTER INQUIRY

PER	ACTUAL	LAST YEAR MONTHLY AMOUNTS	
		ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	.00	.00	103,900.00
02	.00	.00	.00
03	.00	.00	.00
04	.00	.00	.00
05	.00	.00	.00
06	.00	.00	.00
07	.00	.00	.00
08	.00	.00	.00
09	.00	.00	.00
10	.00	.00	.00
11	.00	.00	.00
12	108,161.20	.00	21,705.70
13	.00	.00	.00
Tot:	108,161.20	.00	125,605.70

----- PRIOR YEARS TOTAL AMOUNTS -----	
2024 Actual	108,161.20
2024 Closed @ YE	108,161.20
2024 Encumbrance	.00
2024 Memo Bal	108,161.20
2023 Actual	69,082.70
2022 Actual	8,795.00
2021 Actual	.00
2020 Actual	.00
2019 Actual	.00
2018 Actual	.00
2017 Actual	.00
2016 Actual	.00
2015 Actual	.00
2024 Orig Budget	103,900.00
2024 Bud Tfr In	21,705.70
2024 Bud Tfr Out	.00
2024 C Fwd Budget	.00
2024 Revsd Budget	125,605.70
2023 Orig Budget	26,311.00
2023 Revsd Budget	85,802.50
2022 Orig Budget	23,188.00
2022 Revsd Budget	8,795.00
2024	0.00
2023	0.00
2022	0.00

----- FUTURE YEAR AMOUNTS -----		
PER	2026 BUDGET	BUDGET
00	.00	.00
01	.00	.00
02	.00	.00
03	.00	.00
04	.00	.00
05	.00	.00
06	.00	.00
07	.00	.00
08	.00	.00
09	.00	.00
10	.00	.00
11	.00	.00
12	.00	.00
13	.00	.00
Tot:	.00	.00
	2026	.00
	2026	.00
	2026	.00
	2026	.00
	2026	.00
	2026 Revised	.00
	2027 Estimate	.00
	2028 Estimate	.00
	2029 Estimate	.00
	2030 Estimate	.00
	2026 Memo Bal	.00
	2026 Encumbrance	.00
	2026 Requisition	.00

----- ACCOUNT NOTES -----

*** END OF REPORT - Generated by Meghan Wells ***

