



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Minutes - Final

### City Council

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Wednesday, November 20, 2024

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

**Present:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

#### Contract Approvals

[15-7340](#)

R198

Authorization for Contract with Penn Mount Stone, LLC in the amount of \$64,494.42 to provide masonry repair and preservation of a WPA Staircase and Wall located at the entrance of the Rose Garden for The Allentown Department of Parks and Recreation. One (1) bid was received, contract shall be for six (6) months with one (1) six (6) month renewal beyond the contract expiration period.

**Sponsors:** Administration

**Attachments:** [R198 - Penn Mount Stone](#)

Dr. Cynthia Mota stated to Ms. Baraket good evening.

Ms. Jessica Baraket stated that this was done as Bid #2024-39. It was advertised on Public Purchase on September 25, 2024. The public opening was done on October 31, 2024. The city received one bid. After the department reviewed the Bid, they are recommending an award to the sole bidder, Penn Mount Stone and the city has successfully done business with them before.

Dr. Cynthia Mota asked if there were any comments from the dais or any comments from the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

Enactment No: 30961

## Minutes of Previous Meeting

[15-7343](#) August 21, 2024 Special Meeting

**Sponsors:** System

**Attachments:** [August 21, 2024 Special Meeting](#)

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

## Communications

Mr. Santo Napoli stated for visitors of Allentown City Council meetings, you are encouraged to park in the government deck which is next to city hall. He stated please see our City Clerk for a chaser card to pay for your parking.

Dr. Cynthia Mota thanked Mr. Napoli.

**Old Business: NONE**

**REPORTS**

**December 11, 2024**

**5:30 PM Water and Sewer Compliance**

**6:00 PM Special Council Meeting to Review Budget Amendments**

**REPORTS FROM COMMITTEES: Council President:**

**On December 11, 2024, at 6:00 PM there will be a Special Council Meeting to Review Council's and the Administration's Budget Amendments**

**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee has not met since the last Council meeting; the next meeting is scheduled for December 4 at 5:15 PM to review the monthly finances and Bill 110 transferring Six Million Five Hundred Thousand (\$6,500,000) Dollars from the General Fund unappropriated balance to the Risk Fund for the payment of healthcare claims, drug prescription benefits, and other employee medical costs for the remainder of the year. The health care claim amounts are significantly higher this year.

**Community and Economic Development, Chair Hendricks, Mota, Napoli**

The Committee met has not met since the last council meeting, there are no future meetings scheduled.

**Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos**

The Committee has not met since the last council meeting. The next meeting is scheduled for December 4 at 5:30 PM to discuss Bill 113, Love your Neighbor Grant.

**Parks and Recreation: Chair Santos, Affa, Gerlach**

The Committee has not met since the last council meeting; the next meeting is scheduled for December 4 at 5:40 PM to discuss Bill 107, legislation changing the board requirements of the EAC; Bill 112, the Special Event Fees, and Bill 114, a transfer in Parks.

**Public Safety: Chair Zucal, Hendricks, Mota**

The committee met this evening; the next scheduled meeting is for December 4 at 6:15 PM to review R202, the contract for Alloy5.

**Public Works: Chair Gerlach, Affa, Zucal**

The Committee has not met since the last council meeting; the next meeting is scheduled for December 4 at 6:05 PM to discuss Bill 108, legislation requiring lids on dumpsters.

**Water and Sewer Compliance Meeting, Chairperson Gerlach**

The Committee will meet on December 11, 2024 at 5:30 PM in Council Chambers.

**Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach**

The committee has not met since the last council meeting. There are no future meetings scheduled at this time.

**Controller's Report**

Mr. Jeffrey Glazier stated that he doesn't have a Report this evening and wanted to advise Council that his Audit Manager will be out for a little bit get a knee done. While the audit work will continue, the Reports will be a little bit slower in coming.

**Mayor's Report**

The mayor has not submitted anything for the agenda.

[15-7356](#) Controller Reports

Attachments: [Bank Rec - 9.30](#)  
[Bank rec - 6.30](#)  
[AP Check Review](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

[15-7239](#) Bill 87  
Amending Part II General Legislation, Chapter 270 Fees, Article XII Fire Fees by creating inspection fees and updating the language of the City Code.

Sponsors: Administration

Attachments: [Bill 87 - Fire Fees Amendment](#)  
[Fire Fees Memo.pdf](#)

Dr. Cynthia Mota asked for any comments from the administration or from the dais.

Mr. Ed Zucal stated that this was before Public Safety tonight. It was sent favorably 3 - 0 to regular Council.

Dr. Cynthia Mota asked if there were any comments from the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

[15-7300](#) Bill 105 Special Committee Meeting, forwarded favorably  
Amending the 2024 Capital Fund Budget to provide for a transfer of Sixty Thousand Dollars (\$60,000.00) from the unappropriated balance of the

Golf Funds to the Golf Capital Projects fund. These funds will be used for the bunker capital improvements to enhance the golf course.

**Attachments:** [Bill 105 - Golf Funds Appropriation](#)

Dr. Cynthia Mota asked if there were any comments from the dais or the public.

Dr. Cynthia Mota asked if there were any comments from the dais or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

[15-7301](#)

Bill 106 Special Committee Meeting, forwarded favorably Amending the 2024 Capital Fund Budget to provide for a transfer of Two Thousand Nine Hundred Thirty-One Dollars and Fifty-Six Cents (\$2,931.56) from the Jordan Greenway Trail Capital Project into the MLK Trail Capital Project. These funds will be utilized for the construction of the trail.

**Attachments:** [Bill 106 - MLK Trail Allocation](#)

Dr. Cynthia Mota asked if there were any comments from the dais or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

[15-7355](#)

Bill 111 There is a request to suspend the rules and vote on Bill 111 tonight. Amending page 462 of the 2024 Federal Grants Fund budget to accept Seventy-Seven Thousand Two Hundred Eighty-One Dollars and Eighty-Eight cents (\$77,281.88) from the FY 2024 General Fund Department of Community & Economic (DCED) Director's Bureau budget for the SPARK program administration.

**Sponsors:** Administration

**Attachments:** [Bill 111 - Fed Grants SPARK reallocation \(003\).doc](#)

Mr. Michael Hanlon stated that you can just flip this to Ordinance for introduction.

Dr. Cynthia Mota asked the administration to explain this then.

Mayor Matt Tuerk stated what Mr. Hanlon suggested is that rather than ask for a motion to Suspend the Rules, this will move in the Agenda for ordinances for introduction. Per the discussion, there will be an inability to

Suspend the Rules with the number of Councilmembers present.

Mr. Michael Hanlon stated that we will introduce that Bill when we get to ordinances for introduction.

Dr. Cynthia Mota asked Mr. Hanlon if he could repeat that again.

Mr. Michael Hanlon stated that the intent was if they had enough people to vote, you were going to wave the 14 days between introduction and Final Passage. You don't have that so there is no need to look at it under Ordinances for Final Passage. You can look at it for Ordinances for Introduction and then it to Mr. Hendricks committee (Community and Economic Development Committee).

Dr. Cynthia Mota thanked Mr. Hanlon.

Mr. Michael Hanlon stated Bill 111 amends page 462 of the 2024 Federal Grants Fund budget to accept Seventy-Seven Thousand Two Hundred Eighty-One Dollars and Eighty-Eight cents (\$77,281.88) from the FY 2024 General Fund Department of Community & Economic (DCED) Director's Bureau budget for the SPARK program administration. He stated that this will basically be referred probably to the Community and Economic Development Committee.

Dr. Cynthia Mota stated ok. So that probably will be Mr. Hendricks.

Mr. Daryl Hendricks stated that will be him and said thank you.

REFERRED TO COMMUNITY AND ECONOMIC DEVELOPMENT  
COMMITTEE

## **CONSENT AGENDA**

Mr. Michael Hanlon stated right now, it will be flipping to the Consent Agenda. He stated that they have two items on the Consent Agenda. Certificates of Appropriateness for work in the Historic Districts at 728 Liberty Street, 1118 Chew Street and a Certificate of Appropriateness for 1028 W. Chew Street.

Dr. Cynthia Mota asked if there are any request to remove any items from the Consent Agenda. She stated that she guesses not and asked if there were any comments from the dais.

Mr. Santo Napoli stated very quickly, he commended Ms. Kistler and the CED department. This was something that came up in Mr. Hendricks committee meeting. They worked with the property owner and found an amicable solution and they are voting on it tonight. He just wants to say

thank you for all the work involved in getting this situation resolved. He stated that you were a part of that also President Mota. She asked if there were any comments from the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

[15-7345](#)

R199

Certificate of Appropriateness for work in the Historic Districts:

- 728 Liberty St.
- 1118 Chew St.

**Sponsors:** Administration

**Attachments:** [R199 HARB - 728 Liberty 1118 Chew](#)

[FINAL 728 Liberty St Solar Panels-Pre-Review](#)

[FINAL 1118 Chew Street - Accessible Entry-Review](#)

Enactment No: 30962

[15-7344](#)

R200

Certificate of Appropriateness – 1028 W. Chew Street

Re: Legalization of unauthorized 3rd floor addition, roofing, siding.

**Sponsors:** Administration

**Attachments:** [R200 HARB - 1028 W Chew](#)

[FINAL Review 1028 W Chew Updates](#)

Enactment No: 30963

## **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

[15-7336](#)

R201

Approves transfer: (1) \$89,000.00 in Human Resources needed to be moved because 2023 Q4 Unemployment was Paid in 2024 Leading to Higher Than Budgeted Unemployment Expenses in 2024.

**Sponsors:** Administration

**Attachments:** [R201 Transfer Funds](#)

[2023 Q4 Unemployment Was Paid In 2024](#)

Dr. Cynthia Mota asked if there were any comments from the dais or any comments from the public. This will be referred.

Mayor Matt Tuerk stated that this is for Final Passage.

Mr. Michael Hanlon stated for Final Passage.

Mayor Matt Tuerk stated by way of explanation, this is pretty much a timing issue. They accumulated unemployment expenses in the end of 2023 that were paid in 2024. it just hit the 2024 budget.

Dr. Cynthia Mota stated ok. Let's do the vote.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

Enactment No: 30964

### **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Dr. Cynthia Mota stated Bill 112.

Mr. Michael Hanlon stated this is where we have to flip back to Bill 111 because you are going to have the votes.

[15-7342](#)

Bill 112 Refer to Parks and Recreation Committee  
Amending Part II General Legislation, Chapter 532 Special Events, Sections 2-14 by updating the language around permitting and fees and amending Part II General Legislation, Chapter 270 Fees, Section 62 Special Event by increasing certain special event fees.

**Sponsors:** Administration

**Attachments:** [Bill 112 - Special Events Fee Amendment](#)

Dr. Cynthia Mota asked if there were any comments from the dais or any comments from the public.

Dr. Cynthia Mota asked if there were any comments from the public. She asked Mr. Hanlon to call the vote. She then stated that this will be referred to Park and Recreation.

### **REFERRED TO THE PARKS AND RECREATION COMMITTEE**

[15-7341](#)

Bill 113 Human Resources, Administration and Appointments  
Amending the 2024 Grant Fund budget to accept Fifty-Thousand Dollars (\$50,000.00) from Bloomberg Philanthropies through Johns Hopkins University for the Love Your Block Grant.

**Sponsors:** Administration

**Attachments:** [Bill 113- Love Your Block Grant](#)

Dr. Cynthia Mota asked if there were any comments from the dais or any comments from the public.



REFERRED TO HUMAN RESOURCES, ADMINISTRATION AND  
APPOINTMENTS COMMITTEE

[15-7357](#)

Bill 114 Refer to Parks and Recreation  
Amending the 2024 Capital Fund Budget to provide for a transfer of Nine  
Thousand One Hundred Forty-Five Dollars (\$9,145.00) from Irving Pool  
Improvements capital project into Fountain Park for installation of a mural  
on the pool house building.

**Sponsors:** Administration

**Attachments:** [Bill 114 - Irving Park Transfer.docx](#)

Dr. Cynthia Mota asked if there were any comments from the dais or the  
public.

REFERRED TO THE PARKS AND RECREATION COMMITTEE

**RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

[15-7339](#)

R202 Refer to the Public Safety Committee  
Authorization for Contract with Alloy5, LLC in the amount of \$1,473,000.00  
to provide architect/engineer (A/E) consultants to be part of a team to  
perform professional services for the design of the new Public Safety  
Headquarters and the renovations for the existing Public Safety building.  
Seven (7) proposals were received; however, two (2) proposals were  
rejected due to cost being included in the technical proposal. Contract shall  
be for two (2) years with one (1) one (1) year renewal beyond the contract  
expiration period.

**Sponsors:** Administration

**Attachments:** [R202 - Alloy5, LLC](#)

Dr. Cynthia Mota stated ok, Mr. Zucal.

Mayor Matt Tuerk stated ma'am, it is unusual to see a contract in the  
section titled Resolutions for Introduction. Typically, we see Contract  
Approvals in the Contract Approval Section. He stated that Ms. Baraket is  
here to explain the process in which we came to this contract. If you would  
like.

Dr. Cynthia Mota stated definitely.

Ms. Jessica Baraket stated that this was done as RFP2024-44. It was  
advertised on Public Purchase on September 25, 2024. There was a  
public RFP open where the Purchasing department received seven  
proposals. There were both Technical and Cost Evaluations done by the  
Evaluation Committee. All the proposals were evaluated on the ability to

meet the RFP requirements and all the evaluations were conducted. The committee decided not to hold oral interviews. The committee made the recommendation to award based on the firms qualifications and overall score and the committee is recommending an award to Alloy5. The city has successfully done business with Alloy5 in the past.

Dr. Cynthia Mota asked if there were any comments from the dais.

Mr. Ed Zucal asked who were the other individuals that applied.

Ms. Jessica Baraket stated that they received seven proposals. Two of them were rejected because they included cost information. Two of the proposal had to get rejected. She stated that she can pull that information up for him. She stated that they normally don't provide that to Council which is why it is not on there. She can get that to them very quickly.

Mr. Ed Zucal stated that he is a little concerned because they did the actual contract when they did the Engineering part of it for the plans. He stated that's all.

Mayor Matt Tuerk stated that Alloy5 presented the Feasibility Study that was presented to members of Council and to the Public Safety Committee prior to the next step is when the city hired the construction management. He stated that this is a separate contract that is a part of the road too the city's renewed Public Safety building.

Mr. Ed Zucal stated that he doesn't mean to interrupt him, but is a little concerned that there were five other people. She stated that no oral interviews were done because they have done work with them before. He wants to make sure they are not making it look like.

Ms. Jessica Baraket stated that how it is traditionally done is if there is usually based off scoring and if there is enough gap between the first and whoever going to be second in that scoring process then at that point there is no need to do oral interviews because of the scoring and the way that scoring happened. It is not going to bring somebody that may be in second place or third place up high enough to beat the first ranked respondent. That typically makes the determination. It is not just because we've done business with them in the past. That is what makes the determination not to do this proposal.

Mayor Matt Tuerk stated that part of the procurement process is always led by the Purchasing Team in the City of Allentown which is not just certified and decorated for their accomplishments in Purchasing.

Mr. Ed Zucal stated that normally it would be referred to a committee, but he doesn't want to risk any issues with the money here, so obviously Council can vote on this tonight. He made a recommendation that they do that.

Dr. Cynthia Mota stated let's do this then.

Mr. Michael Hanlon asked about the public.

Dr. Cynthia Mota asked does the public have any comments.

**A motion was made by Ed Zucal, seconded by Candida Affa, recommended that Council vote on R202 this tonight.**

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Candida Affa, and Santo Napoli

**Absent:** 1 - Ce-Ce Gerlach

Enactment No: 30965

**Yes:** 5 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Candida Affa, and Santo Napoli

**No:** 1 - Natalie Santos

**Absent:** 1 - Ce-Ce Gerlach

Enactment No: 30965

**NEW BUSINESS: NONE**

**GOOD AND WELFARE: NONE**

**ADJOURNED: 6:51 PM**

[15-6577](#)

Reference Materials:  
Council Rules  
Procurement Code  
Ethics Code

**Attachments:** [Procurement Code](#)  
[Ethics Code](#)  
[Rules](#)