



CITY OF ALLENTOWN

31186

RESOLUTION

R193 – 2025

Introduced by the Administration on December 3, 2025

Approves the transfers attached for EMS, Fire and Police Overtime; Council for the Warming Shelter; and Parks and Recreation for a Sprayer for the Golf Course

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has forwarded and requested Council approve the following transfers as attached for EMS, Fire, Police, Council and Parks and Recreation.

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers attached.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Cynthia Y. Mota	X	
Santo Napoli	X	
Natalie Santos	X	
Ed Zucal	X	
Daryl Hendricks, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 31186 was adopted by the City Council of Allentown on the 3rd day of December, 2025, and is on file in the City Clerk's Office.



 City Clerk

2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	Erica DeLeon	
BUREAU:	Department of Finance		BUREAU:	Fire Administration & Operations	

TRANSFER DETAIL					
Date of Request:	11.25.2025	Fund:	General	Transfer Amount:	\$ 565,129.79

FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-05-0803-0028-50028 Mileage	\$ 402.94	\$ 1,380.00	\$ 402.94	\$ -	
000-05-0803-0028-50032 Pub&M	\$ 834.00	\$ 7,538.00	\$ 4,934.00	\$ 4,100.00	
000-05-0803-0028-50034 Tr&Prof	\$ 29,245.75	\$ 85,110.00	\$ 61,745.75	\$ 32,500.00	
000-05-0803-0028-50040 Civic	\$ 59.00	\$ 59.00	\$ 59.00	\$ -	
000-05-0803-0028-50042 Repair	\$ 815.38	\$ 112,471.00	\$ 22,415.38	\$ 21,600.00	
000-05-0803-0028-50056 Unif	\$ 10,000.00	\$ 307,519.00	\$ 43,534.06	\$ 33,534.06	
000-05-0803-0028-50066 Chem	\$ 4,209.95	\$ 8,793.00	\$ 4,209.95	\$ -	
000-04-0802-0021-50056 Unif	\$ 10,000.00	\$ 250,300.00	\$ 54,985.75	\$ 44,985.75	
000-06-0603-0003-50040 Civic	\$ 23,611.77	\$ 25,416.73	\$ 24,611.77	\$ 1,000.00	
000-06-0603-0003-50046 otherCS	\$ 18,976.00	\$ 25,000.00	\$ 19,976.00	\$ 1,000.00	
000-06-0603-0003-50068 Mat&S	\$ 15,000.00	\$ 25,000.00	\$ 15,981.71	\$ 981.71	
000-06-0603-0029-50034 Traing	\$ 45,000.00	\$ 171,600.00	\$ 46,766.85	\$ 1,766.85	
000-06-0603-0029-50068 OpMat	\$ 14,200.00	\$ 28,500.00	\$ 14,749.34	\$ 549.34	
000-06-0603-0029-50004 TempW	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	
000-08-0906-0035-50004 TempW	\$ 68,749.23	\$ 515,886.00	\$ 68,749.23	\$ -	
000-08-0906-0035-50006 PremP	\$ 4,297.12	\$ 4,500.00	\$ 4,297.12	\$ -	
000-08-0906-0035-50034 Tr&Prof	\$ 4,198.56	\$ 8,560.00	\$ 4,198.56	\$ -	
000-09-0908-0046-50046 OtherC	\$ 110,000.00	\$ 154,406.88	\$ 110,000.00	\$ -	
000-09-0908-0057-50050 OtherS	\$ 115,000.00	\$ 128,514.00	\$ 116,375.10	\$ 1,375.10	
000-09-0901-0013-50030 Rentals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	
000-09-0901-0013-50046 OtherC	\$ 17,030.09	\$ 317,000.00	\$ 17,030.09	\$ -	
000-09-0908-0057-50046 OtherC	\$ 20,000.00	\$ 200,000.00	\$ 20,000.00	\$ -	
000-02-0602-0009-50050 OtherS	\$ 3,500.00	\$ 266,932.00	\$ 262,950.42	\$ 259,450.42	
000-02-0602-0008-50050 OtherS	\$ 30,000.00	\$ 33,497.00	\$ 30,778.66	\$ 778.66	
				\$ -	

TO (CREDIT)					
000-05-0605-0027-50006 PremP	\$ 565,129.79	\$ 725,000.00	\$ (137,679.16)	\$ 427,450.63	
				\$ -	

REASON TRANSFER IS REQUIRED:

Funds are needed to pay Fire's premium pay through the end of the year.

REASON FUNDS ARE AVAILABLE FOR TRANSFER:

There is \$45,567.02 of funds available in Fire's program to cover Fire's premium pay balance. Funds are available in other General Fund programs due to projects and expenses not moving forward as expected.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

☒ Check if amount is equal to or less than \$5,000.00
☐ Check if amount is greater than \$5,000.00

Department Head/Deputy Director:		Date:
Director of Finance/Deputy Director:		Date: 11/25/2025
City Controller (if amount is greater than \$5,000):		Date: 11-25-25
Mayor/Managing Director (if amount is greater than \$10,000):		Date: 11-25-25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL			
Daryl Hendricks, President	☐ Approved ☐ Disapproved	Date:	
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved	Date:	
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:	
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved	Date:	
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:	
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved	Date:	
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved	Date:	

2025 Budget Year		Budget Office Only:			
		Posting Year: <u>2025</u>	Posting Date: <u>12/1/25</u>	Posting #	Doc #
		" Period: <u>12</u>		Ref #	Initials: <u>BS</u>
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	Charles Roca	
BUREAU:	Department of Finance		BUREAU:	Public Safety / Police	
TRANSFER DETAIL					
Date of Request:	25-Nov-25	Fund:	General Fund	Transfer Amount:	\$ 300,000.00
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-04-0802-0023-50068	\$ 50,000.00	\$ 201,577.28	\$ 86,996.25	\$ 36,996.25	
000-04-0802-0021-50034	\$ 10,000.00	\$ 58,612.41	\$ 33,387.59	\$ 23,387.59	
000-04-0802-0021-50042	\$ 12,000.00	\$ 79,630.00	\$ 57,614.02	\$ 45,614.02	
000-04-0802-0021-50056	\$ 40,000.00	\$ 250,300.00	\$ 44,985.75	\$ 4,985.75	
000-04-0802-0021-50046	\$ 46,625.00	\$ 1,580,183.82	\$ 733,925.90	\$ 687,300.90	
000-04-0802-0021-50005	\$ 31,250.00	\$ 140,000.00	\$ 31,250.00	\$ -	
000-04-0802-0021-50009	\$ 20,125.00	\$ 185,400.00	\$ 20,125.00	\$ -	
000-04-0802-0021-50007	\$ 90,000.00	\$ 300,000.00	\$ 154,566.16	\$ 64,566.16	
				\$ -	
				\$ -	
TO (CREDIT)					
000-04-0802-0021-50006	\$ 300,000.00	\$ 2,505,000.00	\$ 35,898.62	\$ 335,898.62	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
To offset the negative balance in the Police Operations premium pay account. The amount was calculated by taking the average premium pay for the last three pay periods of 2025					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
Accounts were chosen based on available balances and suggestions from Police					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
Check if amount is equal to or less than \$5,000.00					
Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:				Date:	
Director of Finance/Deputy Director:				Date: <u>12-1-2025</u>	
City Controller (if amount is greater than \$5,000):				Date: <u>12-1-25</u>	
Mayor/Managing Director (if amount is greater than \$10,000):				Date: <u>12-1-25</u>	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:				Date:	
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved ☐ Disapproved				Date:
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved				Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved				Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved				Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved				Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved				Date:
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved				Date:

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
000 GENERAL FUND		5,140,282.78	568,205.82	5,708,488.60	4,079,861.99	376,184.86	1,252,441.75	78.06 %
04 POLICE		5,140,282.78	568,205.82	5,708,488.60	4,079,861.99	376,184.86	1,252,441.75	78.06 %
0021 POLICE OPERATIONS		4,808,634.80	624,899.52	5,433,534.32	3,953,749.75	319,410.88	1,160,373.69	78.64 %
000-04-0802-0021-50005-	EDU PAY	140,000.00	0.00	140,000.00	108,750.00	0.00	31,250.00	77.68%
000-04-0802-0021-50006-	PREM PAY	2,500,000.00	5,000.00	2,505,000.00	2,469,101.38	0.00	35,898.62	98.57%
000-04-0802-0021-50007-	EXDUTY PAY	300,000.00	0.00	300,000.00	145,433.84	0.00	154,566.16	48.48%
000-04-0802-0021-50009-	UNIF ALLOW	185,400.00	0.00	185,400.00	165,275.00	0.00	20,125.00	89.15%
000-04-0802-0021-50034-	TR&PRF DEV	80,000.00	21,750.00	101,750.00	58,612.41	9,750.00	33,387.59	67.19%
000-04-0802-0021-50042-	REP&MAINT	78,630.00	0.00	78,630.00	21,015.98	0.00	57,614.02	26.73%
000-04-0802-0021-50046-	OTHER CSVC	1,014,901.80	565,282.02	1,580,183.82	795,230.74	129,253.71	655,899.37	58.50%
000-04-0802-0021-50056-	UNIFORMS	249,800.00	500.00	250,300.00	85,380.02	109,934.23	54,985.75	78.03%
000-04-0802-0021-50068-	OP MAT&SUP	259,903.00	32,367.50	292,270.50	104,950.38	70,472.94	116,847.18	60.02%
0023 ACADEMY		331,647.98	(56,693.70)	274,954.28	126,112.24	56,773.98	92,068.06	66.52 %

000-04-0802-0023-50068-	OP MAT&SUP	258,270.98	(56,693.70)	201,577.28	60,884.12	54,913.18	85,779.98	57.45%
Grand Total:		5,140,282.78	568,205.82	5,708,488.60	4,079,861.99	376,184.86	1,252,441.75	78.06 %

2025 Budget Year		Budget Office Only:							
		Posting Year:		Posting Date:		Posting #		Doc #	
		" Period:				Ref #		Initials:	
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM									
TO:		Bina Patel, Director of Finance				FROM:		Erica DeLeon	
BUREAU:		Department of Finance				BUREAU:		EMS	
TRANSFER DETAIL									
Date of Request:		11.25.2025		Fund: General		Transfer Amount:		\$ 244,035.64	
FROM (DEBIT)									
ACCOUNT (All 15 digits) and ACCOUNT TITLE		TRANSFER AMOUNT (\$)		ADJUSTED APPROPRIATION (\$)		CURRENT ACCOUNT TOTAL (\$)		ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-09-0908-0057-50046		\$ 180,000.00		\$ 200,000.00		\$ 200,000.00		\$ 20,000.00	
000-05-0605-0027-50004		\$ 39,000.00		\$ 130,000.00		\$ 51,240.65		\$ 12,240.65	
000-05-0605-0027-50024		\$ 100.00		\$ 100.00		\$ 100.00		\$ -	
000-05-0605-0027-50026		\$ 191.64		\$ 1,000.00		\$ 191.64		\$ -	
000-05-0605-0027-50030		\$ 2,000.00		\$ 2,000.00		\$ 2,000.00		\$ -	
000-05-0605-0027-50034		\$ 4,135.26		\$ 21,193.00		\$ 4,135.26		\$ -	
000-05-0605-0027-50040		\$ 325.00		\$ 950.00		\$ 325.00		\$ -	
000-05-0605-0027-50042		\$ 413.00		\$ 65,200.00		\$ 413.00		\$ -	
000-05-0605-0027-50046		\$ 1,421.35		\$ 3,750.00		\$ 1,421.35		\$ -	
000-05-0605-0027-50054		\$ 3,120.36		\$ 5,800.00		\$ 3,120.36		\$ -	
000-05-0605-0027-50066		\$ 3,449.87		\$ 12,000.00		\$ 3,449.87		\$ -	
000-05-0605-0027-50072		\$ 2,779.11		\$ 26,575.56		\$ 2,779.11		\$ -	
000-05-0605-0027-50090		\$ 7,100.05		\$ 15,000.00		\$ 7,100.05		\$ -	
								\$ -	
TO (CREDIT)									
000-05-0605-0027-50006		\$ 244,035.64		\$ 725,000.00		\$ (100,232.43)		\$ 143,803.21	
Prem Pay								\$ -	
								\$ -	
								\$ -	
REASON TRANSFER IS REQUIRED:									
Funds are needed to pay EMS' premium pay through the end of the year.									
REASON FUNDS ARE AVAILABLE FOR TRANSFER:									
There are \$64,035.64 of funds available in EMS' program to cover EMS' negative premium pay balance. Funds are available in CED Emergency Preparedness -46 account because no expenses are anticipated before the end of the year.									
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS									
☐ Check if amount is equal to or less than \$5,000.00 ☒ Check if amount is greater than \$5,000.00									
Department Head/Deputy Director:						Date:			
Director of Finance/Deputy Director:						Date: 11/25/2025			
City Controller (if amount is greater than \$5,000):						Date: 11-25-25			
Mayor/Managing Director (if amount is greater than \$10,000):						Date: 11-25-25			
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:						Date:			
CITY COUNCIL									
Daryl Hendricks, President		[] Approved [] Disapproved				Date:			
Cynthia Mota, Vice President		[] Approved [] Disapproved				Date:			
Candida Affa, Councilperson		[] Approved [] Disapproved				Date:			
Cecilia Gerlach, Councilperson		[] Approved [] Disapproved				Date:			
Ed Zucal, Councilperson		[] Approved [] Disapproved				Date:			
Natalie Santos, Councilperson		[] Approved [] Disapproved				Date:			
Santo Napoli, Councilperson		[] Approved [] Disapproved				Date:			

2025 Budget Year		Budget Office Only:			
Posting Year: " Period:		Posting Date:	Posting # Ref #	Doc # Initials:	
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance	FROM:	Bryne Heffner-Bair		
BUREAU:	Department of Finance	BUREAU:	Parks and Recreation		
TRANSFER DETAIL					
Date of Request:	25-Nov-25	Fund:	Golf Course	Transfer Amount: \$ 125,000.00	
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
091-08-9001-0073-50046	\$ 125,000.00	\$ 350,200.00	\$ 324,608.00	\$ 199,608.00	
Other Contract Services				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
091-08-9001-0073-50072	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	
Equipment				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
The current sprayer used on the golf course is nearing the end of its service life and has become increasingly unreliable. To ensure continuous and efficient course maintenance, it is essential to purchase a new sprayer at this time. Acquiring a replacement now will prevent potential downtime and operational delays that could occur if the existing unit were to fail unexpectedly. Proactive replacement will help maintain turf quality, support uninterrupted course operations, and reduce the risk of costly emergency repairs.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
Funds for this purchase are available. As we continue developing the irrigation plan for next year, not all allocated capital funds were utilized this season. These remaining capital funds are available for qualifying capital purchases, making this an appropriate and timely investment.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
X	Check if amount is equal to or less than \$5,000.00				
	Check if amount is greater than \$5,000.00				
Department Head/Deputy Director:	Bina Patel			Date: 11/25	
Director of Finance/Deputy Director:				Date: 12-1-25	
City Controller (if amount is greater than \$5,000):				Date: 12-1-25	
Mayor/Managing Director (if amount is greater than \$10,000):				Date: 12-1-25	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:					
CITY COUNCIL					
Daryl Hendricks, President	[] Approved [] Disapproved			Date:	
Cynthia Mola, Vice President	[] Approved [] Disapproved			Date:	
Candida Affa, Councilperson	[] Approved [] Disapproved			Date:	
Cecilia Gerlach, Councilperson	[] Approved [] Disapproved			Date:	
Ed Zucal, Councilperson	[] Approved [] Disapproved			Date:	
Natalie Santos, Councilperson	[] Approved [] Disapproved			Date:	
Santo Napoli, Councilperson	[] Approved [] Disapproved			Date:	

2025 Budget Year		Budget Office Only:			
Posting Year:		Posting Date:		Posting #	Doc #
" Period:				Ref #	Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO: Bina Patel, Director of Finance		FROM: Martina Sell on behalf of Public Works			
BUREAU: Department of Finance		BUREAU: Building Maintenance			
TRANSFER DETAIL					
Date of Request: 24-Nov-25		Fund: General		Transfer Amount: \$ 100,000.00	
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-03-0702-0015-50050-	\$ 1,500.00	\$ 3,000.00	\$ 2,890.49	\$ 1,390.49	
000-03-0807-0018-50032-	\$ 7,000.00	\$ 10,413.27	\$ 8,559.28	\$ 1,559.28	
000-03-0807-0018-50050-	\$ 2,000.00	\$ 2,100.00	\$ 2,000.00	\$ -	
000-03-0707-0017-50034-	\$ 3,500.00	\$ 5,200.00	\$ 4,652.00	\$ 1,152.00	
000-08-0709-0031-50032-	\$ 2,500.00	\$ 3,675.00	\$ 3,195.00	\$ 695.00	
000-08-0709-0031-50034-	\$ 6,000.00	\$ 7,500.00	\$ 6,022.55	\$ 22.55	
000-08-0709-0031-50054-	\$ 2,000.00	\$ 99,800.00	\$ 19,079.93	\$ 17,079.93	
000-01-0501-0006-50034-	\$ 5,227.00	\$ 13,712.00	\$ 5,227.47	\$ 0.47	
000-01-0501-0006-50004-	\$ 60,930.00	\$ 69,600.00	\$ 60,930.00	\$ -	
000-02-0602-0009-50034-	\$ 9,177.00	\$ 15,825.00	\$ 9,177.09	\$ 0.09	
000-02-0602-0011-50034-	\$ 166.00	\$ 11,000.00	\$ 6,096.43	\$ 5,930.43	
TO (CREDIT)					
000-03-0707-0017-50020-	\$ 100,000.00	\$ 1,080,660.00	\$ 21,852.65	\$ 121,852.65	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
A transfer is required to pay PPL electric bills through the end of the year. Electric costs have increased statewide, so our budgeted amount is no longer sufficient. There is currently \$25,370 left on the PO and \$21,852 left in the 50020 account. We estimate that an additional \$100,000 will be needed to pay our bills through the end of the year.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
There are funds available across the selected accounts because after the Septemeber purchasing cut off, funds are only being used for necessary or previously scheduled expenses. The \$60,930 is available from the Law Office because they did not hire a Part Time Assistant Solicitor this year as originally planned (\$60,000) and there were some funds leftover from the Intern's budgeted temporary wage (\$930).					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
Check if amount is equal to or less than \$5,000.00					
X Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:				Date:	
Director of Finance/Deputy Director:				Date: 11/24/20	
City Controller (if amount is greater than \$5,000):				Date: 11-24-25	
Mayor/Managing Director (if amount is greater than \$10,000):				Date: 12-1-25	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:				Date:	
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved ☐ Disapproved				Date:
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved				Date:
Candida Alfa, Councilperson	☐ Approved ☐ Disapproved				Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved				Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved				Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved				Date:
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved				Date:

2025 Budget Year		Budget Office Only:			
Posting Year: Period:		Posting Date:		Posting # Ref #	
				Doc # Initials:	
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO: Bina Patel, Director of Finance BUREAU: Department of Finance		FROM: Tawanna L. Whitehead BUREAU: City Council			
TRANSFER DETAIL					
Date of Request: 11/18/25		Fund: General		Transfer Amount: \$12,000	
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-01-0101-0001-50046	\$12,000	\$ 160,708.00	\$ -20,912.23	\$ -17,912.23	
			21,617.23	\$ 9,617.23	
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
TO (CREDIT)					
000-01-0101-0001-50040	\$ 12,000.00	\$ 25,000.00	\$ 13,000.00	\$ 25,000.00	
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
REASON TRANSFER IS REQUIRED:					
This Transfer is for the River Crossing YMCA Warming Station. The amount of the Invoice #RCY180818COA25 in the amount of \$25,000.00					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
There is enough budgeted in Account 46 (Other Contract Services) to cover the Transfer.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
Check if amount is equal to or less than \$5,000.00					
Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:				Date: 11/17/2025	
Director of Finance/Deputy Director:				Date: 11/18/2025	
City Controller (if amount is greater than \$5,000):				Date: 11-18-25	
Mayor/Managing Director (if amount is greater than \$10,000):				Date: 11/19/25	
Referred to City Council In accordance with the provisions of the Administrative Code, Section 130.04:				Date:	
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved ☐ Disapproved				Date:
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved				Date:
Candida Alfa, Councilperson	☐ Approved ☐ Disapproved				Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved				Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved				Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved				Date:
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved				Date:

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
000 GENERAL FUND		452,300.00	(266,594.00)	185,706.00	123,034.00	28,054.77	34,617.23	81.36 %
01 NONDEPARTMENTAL		452,300.00	(266,594.00)	185,706.00	123,034.00	28,054.77	34,617.23	81.36 %
0001 LEGISLATION & RECORDKEEPING		452,300.00	(266,594.00)	185,706.00	123,034.00	28,054.77	34,617.23	81.36 %
000-01-0101-0001-50040-	CIVIC EXP	25,000.00	0.00	25,000.00	12,000.00	0.00	13,000.00	48.00%
000-01-0101-0001-50046-	OTHER CSVC	427,300.00	(266,594.00)	160,706.00	111,034.00	28,054.77	21,617.23	86.55%
Grand Total:		452,300.00	(266,594.00)	185,706.00	123,034.00	28,054.77	34,617.23	81.36 %