



# CITY OF ALLENTOWN

No. \_\_\_\_\_

## RESOLUTION

R186 - 2024

*Introduced by the Administration on November 6, 2024*

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Authorization for Contract with Pacific Crest Uniform Company (d/b/a Mountain Uniforms) in the amount of \$460 each set / or \$80,500 for 175 sets including shipping to provide two-piece jacket ensemble, consisting of a waterproof outer shell jacket and a coordinating softshell jacket. One (1) bid was received, contract shall be for one (1) year with three (3) one (1) year renewals beyond the contract expiration period.

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### *Resolved by the Council of the City of Allentown, That*

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Pacific Crest Uniform Company (d/b/a Mountain Uniforms)
2. Project or Contract Reference: Bid No. 2024-43 Allentown Fire Department Foul Weather Jackets
3. Description of Service(s): To provide two-piece jacket ensemble, consisting of a waterproof outer shell jacket and a coordinating softshell jacket. Both components should be designed for independent wear as well as to be layered together. Our procurement plan includes acquiring 100 to 175 jackets over four years, with an anticipated purchase of 100 to 130 jackets in 2024.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 6<sup>th</sup> day of November, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2024-43 Allentown Fire Department Foul Weather Jackets

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Fire Chief Efrain Agosto, Department Head

**DATE:** October 25, 2024

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Pacific Crest Uniform Company (d/b/a Mountain Uniforms): 26 State Route 28 #1847, Crystal Bay, NV 89402

Contract Consideration: \$460 each set / or \$80,500 for 175 sets including shipping  
Funding Source: 000-05-0803-0003-56

- Description of project or scope of services to be provided:

On September 13, 2024, the City advertised seeking a proposal for a two-piece jacket ensemble, consisting of a waterproof outer shell jacket and a coordinating softshell jacket. Both components should be designed for independent wear as well as to be layered

together. Our procurement plan includes acquiring 100 to 175 jackets over four years, with an anticipated purchase of 100 to 130 jackets in 2024. These figures are estimates, and we reserve the right to adjust quantities as needed. On October 11, 2024, there was a public open held, for which one (1) bid was received. Upon review on the bid, it was determined to award to Pacific Crest Uniform Company (d/b/a Mountain Uniforms).

- Contract Term:

The contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to and additional three (3) one (1) year renewals beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Fire Chief Efrain Agosto, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution