

2025 Budget Year

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Jen Palenchar on behalf of
BUREAU:	Department of Finance	BUREAU:	City Council, Controller & Law Bureaus

TRANSFER DETAIL

Date of Request:	8/28/2025	Fund: General	Transfer Amount: \$	472,023.45
------------------	-----------	---------------	---------------------	------------

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0101-0001-50046-Council Contract Svcs	\$ 472,023.45	\$ 642,729.45	\$ 532,023.45	\$ 60,000.00
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

000-01-0101-0001-50002- Council Perm Wages	\$ 62,372.00	\$ 286,213.00	\$ 94,963.13	\$ 157,335.13
000-01-0101-0001-50012- Council FICA	\$ 4,771.46	\$ 21,545.31	\$ 6,933.19	\$ 11,704.65
000-01-0301-0005-50002- Controller Perm Wages	\$ 26,106.00	\$ 148,092.00	\$ 39,702.68	\$ 65,808.68
000-01-0301-0005-50002- Controller FICA	\$ 1,997.11	\$ 14,085.26	\$ 4,355.22	\$ 6,352.33
000-01-0501-0006-50044-Law Legal Services	\$ 376,776.88	\$ 445,000.00	\$ 86,712.52	\$ 463,489.40

Reason Transfer is Required:

To cover the investigation invoices and salaries for Councilpersons and the Controller.

Reason Funds are Available for Transfer:

Expenditures for the investigation were budgeted in Council's budget.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00		
X	Amount is greater than \$5,000.00		
Department Head/Deputy Director:			Date:
Director of Finance/Deputy Director:			Date:
City Controller (if amount is greater than \$5,000):			Date: 8/28/2025
Mayor/Managing Director (if amount is greater than \$10,000):			Date: 8-29-25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date: 8.29.25

CITY COUNCIL

Daryl Hendricks, President	[] Approved [] Disapproved	Date:
Cynthia Mota, Vice President	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Cecilia Gerlach, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Natalie Santos, Councilperson	[] Approved [] Disapproved	Date:
Santo Napoli, Councilperson	[] Approved [] Disapproved	Date:

