

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Gerry Anthony, Chief Information Officer
BUREAU:	Department of Finance	BUREAU:	Information Systems

TRANSFER DETAIL

Date of Request:	27-Jun-23	Fund:	Transfer Amount: \$	136,500.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-07-0604-0001-42	\$ 136,560.00	\$ 1,768,336.80	\$ 1,039,885.98	\$ 903,325.98
Repairs & Maintenance				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

000-07-0604-0001-46	\$ 136,560.00	\$ 363,500.00	\$ 54,690.00	\$ 191,250.00
Contract Services				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason Transfer is Required:




Transfer will cover \$122,000.00 from acct #46 used to pay for new allentownpa.gov website which was a non budgeted expense and to cover slight overages of the Microsoft and ESRI contracts.

Reason Funds are Available for Transfer:

Following the guidance of the Finance Department per an email dated 6/14/2023. At this time our 42 acct has excess funds that may be needed in quarter 4 of 2023 for Munis upgrade.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00

Department Head/Deputy Director:		Date: 6/27/2023
Director of Finance/Deputy Director:		Date: 7/5/2023
City Controller (if amount is greater than \$5,000):		Date: 7-11-23
Mayor/Managing Director (if amount is greater than \$5,000):		Date: 7/12/23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President	[] Approved [] Disapproved	Date:
Cynthia Mota, Vice President	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Cecilia Gerlach, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Natalie Santos, Councilperson	[] Approved [] Disapproved	Date:
Santo Napoli, Councilperson	[] Approved [] Disapproved	Date: