

2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref #	Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	Erica DeLeon on behalf of EMS	
BUREAU:	Department of Finance		BUREAU:	EMS	
TRANSFER DETAIL					
Date of Request:	1.13.2026	Fund:	General Fund	Transfer Amount:	\$ 95,500.00
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-07-0604-0030-50042	\$ 95,500.00	\$ 726,738.27	\$ 129,217.71	\$ 33,717.71	
Rep&Maint				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
000-05-0605-0027-50004	\$ 10,200.00	\$ 91,000.00	\$ (10,160.67)	\$ 39.33	
Temp Wages				\$ -	
000-05-0605-0027-50006	\$ 71,200.00	\$ 969,035.64	\$ (71,132.67)	\$ 67.33	
Premium Pay				\$ -	
000-05-0605-0027-50012	\$ 14,100.00	\$ 338,720.00	\$ (14,032.90)	\$ 67.10	
FICA				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
Funds are needed to pay EMS' temporary wages, premium pay, and FICA for end of year 2025.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
Funds are available in Systems Management -42 account because no additional expenses are expected in 2025.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
☒ Check if amount is equal to or less than \$5,000.00 ☐ Check if amount is greater than \$5,000.00 Department Head/Deputy Director: _____ Director of Finance/Deputy Director: <i>Bina Patel</i> City Controller (if amount is greater than \$5,000): _____ Mayor/Managing Director (if amount is greater than \$10,000): <i>[Signature]</i> Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: _____ Date: _____ Date: <i>1/13/2026</i> Date: <i>1-13-26</i> Date: <i>1-16-26</i> Date: _____					
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved ☐ Disapproved		Date: _____		
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved		Date: _____		
Candida Affa, Councilperson	☐ Approved ☐ Disapproved		Date: _____		
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved		Date: _____		
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved		Date: _____		
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved		Date: _____		
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved		Date: _____		

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
000 GENERAL FUND		475,932.00	250,806.27	726,738.27	585,676.56	11,844.00	129,217.71	82.22 %
07 MANAGEMENT SYSTEMS		475,932.00	250,806.27	726,738.27	585,676.56	11,844.00	129,217.71	82.22 %
0030 SYSTEMS MANAGEMENT		475,932.00	250,806.27	726,738.27	585,676.56	11,844.00	129,217.71	82.22 %
000-07-0604-0030-50042-	REP&MAINT	475,932.00	250,806.27	726,738.27	585,676.56	11,844.00	129,217.71	82.22 %
Grand Total:		475,932.00	250,806.27	726,738.27	585,676.56	11,844.00	129,217.71	82.22 %

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
000 GENERAL FUND		1,213,720.20	185,035.64	1,398,755.84	1,494,082.08	0.00	(95,326.24)	106.82 %
05 FIRE		1,213,720.20	185,035.64	1,398,755.84	1,494,082.08	0.00	(95,326.24)	106.82 %
0027 EMERGENCY MEDICAL SERVICES		1,213,720.20	185,035.64	1,398,755.84	1,494,082.08	0.00	(95,326.24)	106.82 %
000-05-0605-0027-50004-	TEMP WAGES	150,000.00	(59,000.00)	91,000.00	101,160.67	0.00	(10,160.67)	*111.17%
000-05-0605-0027-50006-	PREM PAY	725,000.00	244,035.64	969,035.64	1,040,168.31	0.00	(71,132.67)	*107.34%
000-05-0605-0027-50012-	FICA	338,720.20	0.00	338,720.20	352,753.10	0.00	(14,032.90)	*104.14%
Grand Total:		1,213,720.20	185,035.64	1,398,755.84	1,494,082.08	0.00	(95,326.24)	106.82 %

2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM			
TO:	Bina Patel, Director of Finance	FROM:	Erica DeLeon on behalf of Fire
BUREAU:	Department of Finance	BUREAU:	Fire

TRANSFER DETAIL			
Date of Request:	1.13.2026	Fund:	General Fund
		Transfer Amount:	\$220,093.26

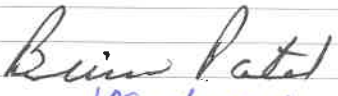
FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-05-0803-0028-50004 TempW	\$ 2,246.01	\$ 30,000.00	\$ 2,246.01	\$ -
000-05-0803-0028-50006 PremP	\$ 16,613.35	\$ 3,060,082.79	\$ 16,613.35	\$ -
000-05-0803-0028-50008 Longev	\$ 9,822.30	\$ 212,664.00	\$ 9,822.30	\$ -
000-05-0803-0028-50009 UnifAllo	\$ 3,546.14	\$ 42,000.00	\$ 3,546.14	\$ -
000-05-0803-0028-50011 ShiftDif	\$ 4,143.45	\$ 79,368.00	\$ 4,143.45	\$ -
000-05-0803-0028-50012 FICA	\$ 3,924.52	\$ 240,011.23	\$ 3,924.52	\$ -
000-05-0803-0088-50003 Holiday	\$ 3,810.37	\$ 7,300.00	\$ 3,810.37	\$ -
000-05-0803-0088-50006 PremPay	\$ 413.63	\$ 5,400.00	\$ 413.63	\$ -
000-05-0803-0088-50008 Longevity	\$ 203.33	\$ 1,968.00	\$ 203.33	\$ -
000-07-0604-0030-50042 Rep&M	\$ 33,717.71	\$ 726,738.27	\$ 33,717.71	\$ -
000-07-0604-0030-50046 OthCSVC	\$ 83,154.37	\$ 570,014.90	\$ 83,154.37	\$ -
000-07-0604-0030-50034 Tr&Prof	\$ 17,858.34	\$ 45,000.00	\$ 17,858.34	\$ -
000-08-0709-0031-50004 TempWa	\$ 40,639.74	\$ 116,800.00	\$ 53,312.80	\$ 12,673.06
TO (CREDIT)				
000-05-0803-0028-50002 PermW	\$ 144,882.48	\$ 11,400,917.00	\$ (144,882.48)	\$ -
000-05-0803-0028-50003 Holiday	\$ 75,210.78	\$ 905,248.00	\$ (75,210.78)	\$ -

REASON TRANSFER IS REQUIRED:

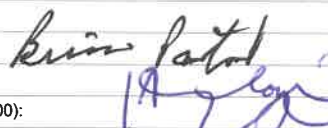
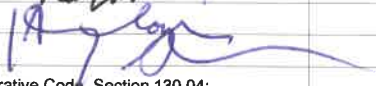
Funds are needed to pay Fire's perm wages and holiday pay for end of year 2025.

REASON FUNDS ARE AVAILABLE FOR TRANSFER:

Funds are being transferred from accounts with remaining 2025 balances.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS			
☐ Check if amount is equal to or less than \$5,000.00			
☒ Check if amount is greater than \$5,000.00			
Department Head/Deputy Director:		Date:	
Director of Finance/Deputy Director:		Date:	1/15/2026
City Controller (if amount is greater than \$5,000):		Date:	1-16-24
Mayor/Managing Director (if amount is greater than \$10,000):		Date:	1-16-24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL			
Daryl Hendricks, President	☐ Approved ☐ Disapproved	Date:	
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved	Date:	
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:	
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved	Date:	
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:	
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved	Date:	
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved	Date:	

2025 Budget Year		Budget Office Only:			
		Posting Year: 2025		Posting Date:	
		Period:		Posting #	
		Ref #		Doc #	
				Initials: BS	
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO: Bina Patel, Director of Finance		FROM: Bobby for Police Operations			
BUREAU: Department of Finance		BUREAU: Police Operations			
TRANSFER DETAIL					
Date of Request:	13-Jan-26	Fund:	General Fund	Transfer Amount:	\$ 167,014.66
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-04-0802-0021-50030- Rentals	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ -	
000-04-0802-0021-50042- Repairs & Maintenance	\$ 42,266.27	\$ 66,630.00	\$ 42,266.27	\$ -	
000-04-0802-0021-50012- FICA	\$ 84,883.52	\$ 532,281.62	\$ 84,883.52	\$ -	
000-04-0802-0021-50011- Shift Diff	\$ 13,864.87	\$ 150,000.00	\$ 22,257.28	\$ 8,392.41	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
000-04-0802-0021-50006- Prem Pay	\$ 161,255.12	\$ 2,805,000.00	\$ (161,255.12)	\$ -	
000-04-0802-0021-50017- New Hire	\$ 5,000.00	\$ 100,000.00	\$ (5,000.00)	\$ -	
000-04-0802-0021-50015- Employee Optout	\$ 759.54	\$ 4,996.00	\$ (759.54)	\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
Funds needed to correct overbudget account balance for EOY 2025.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
Funds are being pulled from accounts that have a remaining surplus.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
Check if amount is equal to or less than \$5,000.00					
X Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:			Date:		
Director of Finance/Deputy Director: 			Date: 1-12-26		
City Controller (if amount is greater than \$5,000):			Date: 1-13-26		
Mayor/Managing Director (if amount is greater than \$10,000): 			Date: 1-16-26		
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:		
CITY COUNCIL					
Daryl Hendricks, President	[] Approved [] Disapproved				Date:
Cynthia Mota, Vice President	[] Approved [] Disapproved				Date:
Candida Affa, Councilperson	[] Approved [] Disapproved				Date:
Cecilia Gerlach, Councilperson	[] Approved [] Disapproved				Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved				Date:
Natalie Santos, Councilperson	[] Approved [] Disapproved				Date:
Santo Napoli, Councilperson	[] Approved [] Disapproved				Date:

pyLaborDist
12/16/2025 12:24:28PM

Labor Distribution Report
CITY OF ALLENTOWN
Fiscal Year 2024

Account#	Amount	Hours
Pay Period Ending: 2024/01/05 ID: 000877	66,264.60	1,156.14
Pay Period Ending: 2024/01/05 ID: 000877	37,273.79	650.21
Pay Period Ending: 2024/01/19 ID: 000878	67,221.48	1,106.00
Pay Period Ending: 2024/02/02 ID: 000879	74,932.70	1,227.75
Pay Period Ending: 2024/02/16 ID: 000880	71,036.46	1,164.80
Pay Period Ending: 2024/03/01 ID: 000881	71,326.72	1,132.80
Pay Period Ending: 2024/03/15 ID: 000882	78,435.15	1,275.40
Pay Period Ending: 2024/03/29 ID: 000883	70,484.53	1,159.20
Pay Period Ending: 2024/04/12 ID: 000884	103,541.80	1,675.20
Pay Period Ending: 2024/04/26 ID: 000885	91,179.23	1,480.90
Pay Period Ending: 2024/05/10 ID: 000886	82,896.55	1,348.80
Pay Period Ending: 2024/05/24 ID: 000887	96,220.75	1,544.40
Pay Period Ending: 2024/06/07 ID: 000888	113,921.22	1,811.90
Pay Period Ending: 2024/06/21 ID: 000889	122,355.09	1,958.13
Pay Period Ending: 2024/07/05 ID: 000890	112,829.99	1,807.35
Pay Period Ending: 2024/07/19 ID: 000891	91,505.89	1,482.30
Pay Period Ending: 2024/08/02 ID: 000892	110,691.52	1,821.00
Pay Period Ending: 2024/08/16 ID: 000893	106,104.29	1,716.40
Pay Period Ending: 2024/08/30 ID: 000894	95,533.60	1,492.90
Pay Period Ending: 2024/09/13 ID: 000895	120,517.07	1,901.70
Pay Period Ending: 2024/09/27 ID: 000896	103,100.46	1,640.80
Pay Period Ending: 2024/10/11 ID: 000897	134,515.65	2,297.55
Pay Period Ending: 2024/10/25 ID: 000898	117,297.90	1,909.70
Pay Period Ending: 2024/11/08 ID: 000899	179,003.56	2,764.05
Pay Period Ending: 2024/11/22 ID: 000900	110,560.15	1,712.40
Pay Period Ending: 2024/12/06 ID: 000901	137,660.14	2,503.74
Pay Period Ending: 2024/12/20 ID: 000902	139,050.93	2,184.55

2024: Nov 9th - Nov 22nd
(Not the Holiday wk.)

pyLaborDist
12/16/2025 12:28:52PM

Labor Distribution Report
CITY OF ALLENTOWN
Fiscal Year 2025

Account #	Amount	Hours
Pay Period Ending: 2025/01/03 ID: 000912	48,854.73	791.64
Pay Period Ending: 2025/01/03 ID: 000912	12,986.79	210.31
Pay Period Ending: 2025/01/17 ID: 000913	78,603.71	1,192.95
Pay Period Ending: 2025/01/31 ID: 000914	92,329.71	1,389.90
Pay Period Ending: 2025/02/14 ID: 000915	112,103.46	1,766.30
Pay Period Ending: 2025/02/28 ID: 000916	96,428.92	1,464.30
Pay Period Ending: 2025/03/14 ID: 000917	124,532.98	1,932.90
Pay Period Ending: 2025/03/28 ID: 000918	149,117.41	2,393.25
Pay Period Ending: 2025/04/11 ID: 000919	132,575.81	2,022.08
Pay Period Ending: 2025/04/25 ID: 000920	88,643.27	1,354.60
Pay Period Ending: 2025/05/09 ID: 000921	109,747.41	1,621.00
Pay Period Ending: 2025/05/23 ID: 000922	109,943.04	1,658.00
Pay Period Ending: 2025/06/06 ID: 000923	127,494.75	1,989.00
Pay Period Ending: 2025/06/20 ID: 000924	125,627.80	1,915.00
Pay Period Ending: 2025/07/04 ID: 000925	95,628.96	1,451.00
Pay Period Ending: 2025/07/18 ID: 000926	135,631.97	2,146.45
Pay Period Ending: 2025/07/31 ID: 000927	140,944.33	1,756.80
Pay Period Ending: 2025/08/15 ID: 000928	140,944.33	2,348.30
Pay Period Ending: 2025/08/29 ID: 000929	88,159.28	1,315.70
Pay Period Ending: 2025/09/12 ID: 000930	120,324.93	1,816.80
Pay Period Ending: 2025/09/26 ID: 000931	125,648.71	1,914.30
Pay Period Ending: 2025/10/10 ID: 000932	101,703.77	1,514.30
Pay Period Ending: 2025/10/24 ID: 000933	100,382.14	1,494.10
Pay Period Ending: 2025/11/07 ID: 000934	87,390.08	1,326.90
Pay Period Ending: 2025/11/21 ID: 000935	111,144.92	1,644.40
Pay Period Ending: 2025/12/05 ID: 000936	210,163.91	3,940.51

11/22/25 - Dec 5/25
Holiday 07

2025 Budget Year	Budget Office Only:			
	Posting Year: 2025	Posting Date:	Posting #	Doc #
	Period:		Ref #	Initials: BS

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM			
TO:	Bina Patel, Director of Finance	FROM:	Bobby for Accounting & Financial Management
BUREAU:	Department of Finance	BUREAU:	Accounting & Financial Management

TRANSFER DETAIL			
Date of Request:	13-Jan-26	Fund: General Fund	Transfer Amount: \$ 17,732.25

FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0008-50012-FICA	\$ 5,324.23	\$ 62,145.23	\$ 5,324.23	\$ -
000-02-0602-0009-50012-FICA	\$ 2,540.73	\$ 42,366.16	\$ 2,540.73	\$ -
000-02-0602-0008-50068-OP MAT & SUP	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ -
000-02-0602-0008-50090-	\$ 8,567.29	\$ 273,168.68	\$ 9,179.28	\$ 611.99
				\$ -
				\$ -
				\$ -

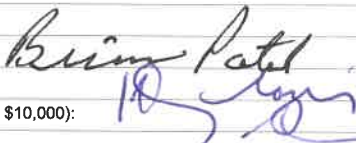
TO (CREDIT)				
000-02-0602-0010-50002-Permanent Wages	\$ 17,732.25	\$ 693,525.50	\$ (17,732.25)	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

REASON TRANSFER IS REQUIRED:

Funds needed to correct overbudget account balance for EOY 2025.

REASON FUNDS ARE AVAILABLE FOR TRANSFER:

Funds are being pulled from accounts that have a remaining surplus.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS			
	Check if amount is equal to or less than \$5,000.00		
X	Check if amount is greater than \$5,000.00		
Department Head/Deputy Director:			Date:
Director of Finance/Deputy Director:			Date: 1-12-26
City Controller (if amount is greater than \$5,000):			Date: 1-13-26
Mayor/Managing Director (if amount is greater than \$10,000):			Date: 1-16-26
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

CITY COUNCIL			
Daryl Hendricks, President	[] Approved [] Disapproved		Date:
Cynthia Mota, Vice President	[] Approved [] Disapproved		Date:
Candida Affa, Councilperson	[] Approved [] Disapproved		Date:
Cecilia Gerlach, Councilperson	[] Approved [] Disapproved		Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved		Date:
Natalie Santos, Councilperson	[] Approved [] Disapproved		Date:
Santo Napoli, Councilperson	[] Approved [] Disapproved		Date:

2025 Budget Year		Budget Office Only:			
Posting Year:		Posting Date:		Posting #	Doc #
Period:				Ref #	Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO: Bina Patel, Director of Finance		FROM: Elaine Bueno			
BUREAU: Department of Finance		BUREAU: Recycling & Solid Waste			
TRANSFER DETAIL					
Date of Request:	13-Jan-25	Fund:	General	Transfer Amount:	\$ 59,500.00
FROM (DEBIT)					
ACCOUNT (All 18 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
085-03-8005-0067-50082 Fuel	\$ 59,500.00	\$ 127,000.00	\$ 80,916.00	\$ 21,416.00	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
085-03-8005-0067-50046 Other Contract Services	\$ 59,500.00	\$ 16,416,383.03	\$ 68,299.85	\$ 127,799.85	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
We need to transfer this amount to pay the final 2025 bills for Bethlehem Landfill and JP Mascaro - Total Recycle. Due to 2025's increase in homeless encampment cleanups, the Bureau had a significant increase in MSW Tonnages. Market values for Recycling Commodities fluctuate, similar to the stock market. ACT 101 material that the City must recycle, had a significant increase for the expense to process and market.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
We have submitted all of our fuel bills for 2025, no additional expenses are expected in 2025.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
Check if amount is equal to or less than \$5,000.00					
X	Check if amount is greater than \$5,000.00				
Department Head/Deputy Director:				Date: 1-14-26	
Director of Finance/Deputy Director:				Date: 1-14-26	
City Controller (if amount is greater than \$5,000):				Date: 1-14-26	
Mayor/Managing Director (if amount is greater than \$10,000):				Date: 1-15-26	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:				Date:	
CITY COUNCIL					
Daryl Hendricks, President	[] Approved [] Disapproved	Date:			
Cynthia Motz, Vice President	[] Approved [] Disapproved	Date:			
Candice Afia, Councilperson	[] Approved [] Disapproved	Date:			
Cecilia Gerlach, Councilperson	[] Approved [] Disapproved	Date:			
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:			
Natalie Santos, Councilperson	[] Approved [] Disapproved	Date:			
Santo Napoli, Councilperson	[] Approved [] Disapproved	Date:			

[illegible]

