

2025 Budget Year	Budget Office Only:			
	Posting Year: " Period:	Posting Date:	Posting # Ref #	Doc # Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM				
TO: BUREAU:	Bina Patel, Director of Finance Department of Finance	FROM: BUREAU:	Erica DeLeon on behalf of Fire Fire Administration & Operations	
TRANSFER DETAIL				
Date of Request: 11.25.2025	Fund: General	Transfer Amount: \$	565,129.79	
FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-05-0803-0028-50028 Mileage	\$ 402.94	\$ 1,380.00	\$ 402.94	\$ -
000-05-0803-0028-50032 Pub&M	\$ 834.00	\$ 7,538.00	\$ 4,934.00	\$ 4,100.00
000-05-0803-0028-50034 Tr&Prof	\$ 29,245.75	\$ 85,110.00	\$ 61,745.75	\$ 32,500.00
000-05-0803-0028-50040 Civic	\$ 59.00	\$ 59.00	\$ 59.00	\$ -
000-05-0803-0028-50042 Repair	\$ 815.38	\$ 112,471.00	\$ 22,415.38	\$ 21,600.00
000-05-0803-0028-50056 Unif	\$ 10,000.00	\$ 307,519.00	\$ 43,534.06	\$ 33,534.06
000-05-0803-0028-50066 Chem	\$ 4,209.95	\$ 8,793.00	\$ 4,209.95	\$ -
000-04-0802-0021-50056 Unif	\$ 10,000.00	\$ 250,300.00	\$ 54,985.75	\$ 44,985.75
000-06-0603-0003-50040 Civic	\$ 13,611.77	\$ 25,416.73	\$ 14,101.29	\$ 489.52
000-06-0603-0003-50046 otherCS	\$ 18,976.00	\$ 25,000.00	\$ 19,976.00	\$ 1,000.00
000-06-0603-0003-50068 Mat&S	\$ 15,000.00	\$ 25,000.00	\$ 15,981.71	\$ 981.71
000-06-0603-0029-50034 Traing	\$ 45,000.00	\$ 171,600.00	\$ 46,766.85	\$ 1,766.85
000-06-0603-0029-50068 OpMat	\$ 14,200.00	\$ 28,500.00	\$ 14,749.34	\$ 549.34
000-06-0603-0029-50004 TempW	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -
000-08-0906-0035-50004 TempW	\$ 68,749.23	\$ 515,886.00	\$ 68,749.23	\$ -
000-08-0906-0035-50006 PremP	\$ 4,297.12	\$ 4,500.00	\$ 4,297.12	\$ -
000-08-0906-0035-50034 Tr&Prof	\$ 4,198.56	\$ 8,560.00	\$ 4,198.56	\$ -
000-09-0908-0046-50046 OtherC	\$ 110,000.00	\$ 154,406.88	\$ 110,000.00	\$ -
000-09-0908-0057-50050 OtherS	\$ 115,000.00	\$ 128,514.00	\$ 116,375.10	\$ 1,375.10
000-09-0901-0013-50030 Rentals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
000-09-0901-0013-50046 OtherC	\$ 17,030.09	\$ 317,000.00	\$ 17,030.09	\$ -
000-09-0908-0057-50046 OtherC	\$ 20,000.00	\$ 200,000.00	\$ 20,000.00	\$ -
000-02-0602-0009-50050 OtherS	\$ 3,500.00	\$ 266,932.00	\$ 262,950.42	\$ 259,450.42
000-02-0602-0008-50050 OtherS	\$ 30,000.00	\$ 33,497.00	\$ 30,778.66	\$ 778.66
000-07-0604-0030-50042 Rep&M	\$ 10,000.00	\$ 736,738.27	\$ 139,217.71	\$ 129,217.71
TO (CREDIT)				
000-05-0605-0027-50006 PremP	\$ 565,129.79	\$ 725,000.00	\$ (137,679.16)	\$ 427,450.63
REASON TRANSFER IS REQUIRED:				
Funds are needed to pay Fire's premium pay through the end of the year.				
REASON FUNDS ARE AVAILABLE FOR TRANSFER:				
There is \$45,567.02 of funds available in Fire's program to cover Fire's premium pay balance. Funds are available in other General Fund programs due to projects and expenses not moving forward as expected.				
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS				
☒ Check if amount is equal to or less than \$5,000.00 ☐ Check if amount is greater than \$5,000.00				
Department Head/Deputy Director:			Date:	
Director of Finance/Deputy Director:			Date: 11/25/2025	
City Controller (if amount is greater than \$5,000):			Date: 11-25-25	
Mayor/Managing Director (if amount is greater than \$10,000):			Date: 11-25-25	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:				
CITY COUNCIL				
Daryl Hendricks, President	☐ Approved	☐ Disapproved	Date:	
Cynthia Mota, Vice President	☐ Approved	☐ Disapproved	Date:	
Candida Affa, Councilperson	☐ Approved	☐ Disapproved	Date:	
Cecilia Gerlach, Councilperson	☐ Approved	☐ Disapproved	Date:	
Ed Zucal, Councilperson	☐ Approved	☐ Disapproved	Date:	
Natalie Santos, Councilperson	☐ Approved	☐ Disapproved	Date:	
Santo Napoli, Councilperson	☐ Approved	☐ Disapproved	Date:	