



CITY OF ALLENTOWN

No. _____

RESOLUTION

R206 - 2024

Introduced by the Administration on December 4, 2024

Authorization for Contract with Golf Car Specialties, LLC in the amount of \$101,410 Yearly totaling \$405,640.00 for four (4) years to furnish (lease) new motorized golf carts for use of golf patrons at the Allentown Municipal Golf Course, located at 3400 Tilghman Street, Allentown PA. One bid was received, contract shall be for four (4) years with two (2) additional one (1) year renewals beyond the contract expiration period.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Golf Car Specialties, LLC
2. Project or Contract Reference: Bid No. 2024-45 Gold Cart Leasing
3. Description of Service(s): To furnish (lease) new motorized golf carts for use of golf patrons at the Allentown Municipal Golf Course, located at 3400 Tilghman Street, Allentown PA.

NOW, THEREFORE, BE IT RESOLVED, on this the 4th day of December, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2024-45 Gold Cart Leasing

TO: City Council, City Clerk, and Council Solicitor

FROM: Mandy Tolino, Department Head

DATE: November 22, 2024

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is not** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Golf Car Specialties, LLC: 3363 West Ridge Pike, Pottstown, PA 19464

Contract Consideration: \$101,410 Yearly totaling \$405,640.00 for four (4) years

Funding Source: 091-08-9001-0001-30

- Description of project or scope of services to be provided:

On October 18, 2024, the City advertised to secure a Contractor to furnish (lease) new motorized golf carts for use of golf patrons at the Allentown Municipal Golf Course, located at 3400 Tilghman Street, Allentown PA. On November 15, 2024, there was a public opening held, for which one (1) bid

was received. Upon review of the bid, it was determined to recommend award to Golf Car Specialties, LLC.

- Contract Term:

The contract term shall commence on March 1, 2025 and shall cease four (4) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for one (1) additional one (1) year term beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$101,410.00 yearly totaling \$405,640.00 for four (4) years.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mandy Tolino, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution