

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 18 - 2025

MARCH 5, 2025

AN ORDINANCE

Amending the 2025 General Fund and Information Systems by deleting the position of Application Developer (14N) with the salary budgeted in the amount of Seventy-Nine Thousand Seven Hundred Ninety-Four (\$79,794) Dollars; and creating the position of Systems Analyst 1 (12N) with the salary budgeted at Seventy-Two Thousand One Hundred Nine (\$72,109) Dollars.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 165 of the General Fund budget be amended by deleting the position of Application Developer (14N) with the salary budgeted in the amount of Seventy-Nine Thousand Seven Hundred Ninety-Four (\$79,794.00) Dollars; and creating the position of Systems Analyst 1 (12N) with the salary budgeted at Seventy-Two Thousand One Hundred Nine (\$72,109.00) Dollars.

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

Legislative Template

- What department or bureau is this bill originating from? Where did the initiative for the bill originate?
 - Information Systems Department
 - I am looking to align the departments personnel for current and future needs.

- Summary and facts of the bill.
 - Amending the 2025 General Fund and Information Systems budget to accommodate the reorganization of positions to allow the Department of Information Systems to operate more efficiently, prepare for future project work and be in compliance with the home rule charter.
 - SECTION ONE: That page 165 of the General Fund budget be amended by deleting the position of Application Developer (14N) with the salary budgeted in the amount of Seventy-Nine Thousand Seven Hundred Ninety-Four (\$79,794.00) Dollars; and creating the position of Systems Analyst 1 (12N) with the salary budgeted at Seventy-Two Thousand One Hundred Nine (\$72,109.00) Dollars.

- Purpose – Please include the following in your explanation:
 - a. What does the bill do? What are the specific goals or tasks the bill seeks to accomplish?
 - i. The purpose of this reorganization is 2-fold
 - 1. Downgrade and retitle the vacant position to align it with current needs and prepare the vacancy for hiring to fill the current needs inside the Information Systems Department.

 - b. What are the benefits of doing this? What are the drawbacks?
 - i. Our open position will be better aligned in the marketplace to hire an entry level person.

 - c. How does this bill relate to the City's vision/mission/priorities?
 - i. This will position the department to be ready to fill the vacancy in the Application Group.

- Financial Impact – Please include the following in your explanation:
 - a. Cost (initial and ongoing)
 - i. Section one produces a net reduction in wages of \$ -7,685.00
 - ii. Saving the City of Allentown, a total of \$ 7,685.00 in salary expense.

 - b. Benefits (initial and ongoing).

- i. The Information Systems Department will be preparing the vacant position for hiring. The position will be posted once the changes are approved and it is our goal to fill the position by March 31, 2025.
- Funding Sources – Please include the following in your explanation:
 - a. If transferring funds, please make sure to give specific account names and numbers. If appropriating funds from a grant, please list the agency awarding the grant.
 - No funding is needed, the realignment of this position will provide a net savings in salaries for the City of Allentown equaling \$7,685.00.
- Priority status – Are there any deadlines to be aware of?
 - I would like to have the position ready to fill by March 31, 2025.
- Why should Council unanimously support this bill?
 - These changes enhance the IT department's abilities to provide support to all departments, while showing a net savings for the City of Allentown in lower salaries.