



CITY OF ALLENTOWN

No. _____

RESOLUTION

R141 - 2023

Introduced by the Administration on September 6, 2023

Authorization for Contract with NewGen Strategies and Solutions, LLC in the amount of \$112,560.00 to research, advise, make recommendations, and assist in writing the next Municipal Solid Waste (MSW) Collection and Disposal Services and Recycling Collection and Delivery Services Bid/RFP documents and evaluate the submitted Bids/Proposals in the City's best interest.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: NewGen Strategies and Solutions, LLC
2. Project or Contract Reference: RFP No. 2023-29 Consulting Services for Municipal Solid Waste and Recycling Collection, and Disposal Contract
3. Description of Service(s): The City is seeking to work with a Consultant to research, advise, make recommendations, and assist to write the next Municipal Solid Waste (MSW) Collection and Disposal Services and Recycling Collection and Delivery Services Bid/RFP documents and evaluate the submitted Bids/Proposals in the City's best interest.

NOW, THEREFORE, BE IT RESOLVED, on this the 6th day of September, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2023-29 Consulting Services for Municipal Solid Waste and Recycling Collection, and Disposal Contract

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: August 23, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for it's approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

MidAtlantic Solid Waste Consiltants, LLC (d/b/a MSW Consultants): 11875 High Tech Avenue, Suite 150, Orlando, FL 32817 - \$107,500.00

- List the name and address of the **recommended** Contractor/Vendor, include the following:

NewGen Strategies and Solutions, LLC: 225 Union Boulevard, Suite 450, Lakewood, CO 80228

Contract Consideration: \$112,560.00
Funding Source: 085-03-8005-0001-46

- Description of project or scope of services to be provided:

On June 22, 2023, the City advertised a solicitation seeking a Consultant to research, advise, make recommendations, and assist to write the next Bid/RFP documents and evaluate the submitted Bids/Proposals in the City's best interest. The City of Allentown is currently under contract for Municipal Solid Waste (MSW) Collection and Disposal

Services and Recycling Collection and Delivery Services with a private hauler. This contract expires June 4, 2025. On July 24, 2023, the public opening was held for which the City received two (2) proposals, which were distributed to all committee members via Teams for evaluation. The technical evaluation was held on August 7, 2023, all committee members were present via Teams and in person. The Proposals were scored based on the RFP requirements, IBE Preference (10 Points), Qualifications and Prior Experience (40 Points), Knowledge (30 Points), Ability to Meet RFP Requirements (10 Points). Cost proposals were opened on August 7, 2023. Proposals were distributed to all committee members via Teams for evaluation after the completion of the technical evaluation. The cost evaluation committee meeting occurred on August 11, 2023. All scoring members were present via Teams and in Person. The committee members discussed the Cost proposal (20 points). The Committee made the recommendation to proceed with oral interviews (15 points). The oral interview meetings occurred on August 17, 2023. MidAtlantic Solid Waste Consultants, LLC presented at 11:00 AM and NewGen Strategies and Solutions, LLC presented at 12:00PM. All scoring members were present via Teams and in person. An evaluation committee completed both technical and cost evaluations on the proposals and oral interviews. The committee decided to award based on the firm's qualifications and overall score. The committee is recommending award to NewGen Strategies and Solutions, LLC.

- Contract Term:

The contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional four (4) months beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution