



CITY OF ALLENTOWN

31088

RESOLUTION

R95 – 2025

Introduced by the Administration on July 23, 2025

Approves the following transfers: Public Safety/Police - \$131,000.00; CED – Planning & Zoning - \$50,000.00; EMS - \$30,000.

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has forwarded and requested Council approve the following transfers as attached:

1. Public Safety/Police - \$131,000.00
 - a. 21-46 Account is for movement of equipment from the communications building to Savercool Tower Site to create a redundant link to Lehigh County's 911 center.
 - b. 21-72 Account transfer is to purchase 2 vehicles (Command Vehicle & Prisoner Transport van) – both vehicles are in need to be replaced due to mileage and engine failure. These 2 vehicles are in addition to the budgeted fleet
2. CED – Planning & Zoning - \$50,000.00
 - a. The Allentown Economic Development Corporation (AEDC), the contracted subgrantee to the City of Allentown's Recompete Strategy Development project, requires additional funds to complete the project's scope of work. Funds currently under Operating Materials and Supplies are needed under Other Contracted Services so that AEDC can complete the scoped community engagement tasks detailed in the strategy development project. The scoped tasks are 100% reimbursable to the Recompete grant.
3. EMS - \$30,000 for replacement supplies

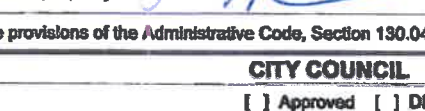
NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers attached.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Cynthia Y. Mota	X	
Santo Napoli	X	
Natalie Santos	X	
Ed Zucal	X	
Daryl Hendricks, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 31088 was adopted by the City Council of Allentown on the 23rd day of July, 2025, and is on file in the City Clerk's Office.



 City Clerk

2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		Period:		Ref #	Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	James Gress	
BUREAU:	Department of Finance		BUREAU:	Public Safety / Police	
TRANSFER DETAIL					
Date of Request:	18-Jun-25	Fund:	General	Transfer Amount:	\$ 131,000.00
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-04-0802-0026-72	\$ 131,000.00	\$ 2,405,936.65	\$ 498,209.24	\$ 367,209.24	
Equipment - Police IT				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
000-04-0802-0021-50046	\$ 20,000.00	\$ 1,247,316.07	\$ 720,980.42	\$ 740,980.42	
Contract Services				\$ -	
000-04-0802-0021-50072	\$ 111,000.00	\$ 776,245.29	\$ 251,313.34	\$ 382,313.34	
Equipment - Police Operations				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
21-46 Account is for movement of equipment from the communications building to Savercool Tower Site to create a redundant link to Lehigh County's 911 center.					
21-72 Account transfer is to purchase 2 vehicles (Command Vehicle & Prisoner Transport van) - both vehicles are in need to be replaced due to mileage and engine failure. These 2 vehicles are in addition to the budgeted fleet.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
This funding is available due to City budgeted amounts being less than expected and rolled over into new year.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
	Check if amount is equal to or less than \$5,000.00				
X	Check if amount is greater than \$5,000.00				
Department Head/Deputy Director:				Date:	6-26-25
Director of Finance/Deputy Director:				Date:	7-9-25
City Controller (If amount is greater than \$5,000):				Date:	7-9-25
Mayor/Managing Director (If amount is greater than \$10,000):				Date:	7/10/25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:				Date:	
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved ☐ Disapproved		Date:		
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved		Date:		
Candida Afia, Councilperson	☐ Approved ☐ Disapproved		Date:		
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved		Date:		
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved		Date:		
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved		Date:		
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved		Date:		

2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref #	Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	Mehmet Barzev	
BUREAU:	Department of Finance		BUREAU:	EMS	
TRANSFER DETAIL					
Date of Request:	3-Jul-25	Fund:	General	Transfer Amount:	\$30,000.00
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-05-0605-0027-50004	\$ 20,000.00	\$ 150,000.00	\$ 116,752.45	\$ 86,752.45	
000-05-0605-0027-50072	\$ 10,000.00	\$ 41,370.00	\$ 21,124.09	\$ 11,124.09	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
000-05-0605-0027-50068	\$ 30,000.00	\$ 59,000.00	\$ 57.49	\$ 30,057.49	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
Our call volume is up 11% over the same timeframe in 2024. The increase in volume as well as forecasted needs results in the need for replacement supplies. Unfortunately, rising costs and increased usage are not expected to cease and we expect to need this allotment in funding to get us through the rest of the year.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
The previously anticipated usage of temporary wages was less than forecast, resulting in what I would describe as available funds. There are no indicators of a sharp rise in temporary wage usage for the second half of the year. There are items we planned to purchase out of the 72 account which will be put off to facilitate the transfer of funds from that account to the 68 account, which is a higher priority at this time.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
☒ Check if amount is equal to or less than \$5,000.00 ☐ Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:					Date: 7-3-25
Director of Finance/Deputy Director:					Date: 7-9-25
City Controller (if amount is greater than \$5,000):					Date: 7-14-25
Mayor/Managing Director (if amount is greater than \$10,000):					Date: 7/17/25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:					
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved	☐ Disapproved	Date:		
Cynthia Mata, Vice President	☐ Approved	☐ Disapproved	Date:		
Candida Alfa, Councilperson	☐ Approved	☐ Disapproved	Date:		
Cecilia Gerlach, Councilperson	☐ Approved	☐ Disapproved	Date:		
Ed Zucal, Councilperson	☐ Approved	☐ Disapproved	Date:		
Natalie Santos, Councilperson	☐ Approved	☐ Disapproved	Date:		
Santo Napoli, Councilperson	☐ Approved	☐ Disapproved	Date:		

2025 Budget Year

Posting Year:
" Period:

Posting Date:

Posting #
Ref #Doc #
Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance
BUREAU: Department of FinanceFROM: Trevor Tormann
BUREAU: CED - Planning & Zoning

TRANSFER DETAIL

Date of Request: 7/10/2025 Fund: Grant Transfer Amount: \$ 50,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
005-09-0902-0085-50068- Recompete Phase 1, Operating Materials & Supplies	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

005-09-0902-0085-50046- Recompete Phase 1, Other Contracted Services	\$ 50,000.00	\$ 500,000.00	\$ 450,000.00	\$ 500,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason Transfer is Required:

The Allentown Economic Development Corporation (AEDC), the contracted subgrantee to the City of Allentown's Recompete Strategy Development project, requires additional funds to complete the project's scope of work. Funds currently under Operating Materials and Supplies are needed under Other Contracted Services so that AEDC can complete the scoped community engagement tasks detailed in the strategy development project. The scoped tasks are 100% reimbursable to the Recompete grant.

Reason Funds are Available for Transfer:

The City retained \$100k of the \$500k Recompete Phase 1 Strategy Development award when executing the original agreement with AEDC in early 2024. Funds were reserved for additional contract services (\$50k) and additional community engagement (\$50k). These reserved funds have not been spent to-date, and are now ready to be transferred.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00
☒ Amount is greater than \$5,000.00

Department Head/Deputy Director:

Director of Finance/Deputy Director:

City Controller (if amount is greater than \$5,000):

Mayor/Managing Director (if amount is greater than \$10,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date: 7/10/25

Date: 7-11-25

Date: 7/14/25

Date:

CITY COUNCIL

Daryl Hendricks, President

Cynthia Mota, Vice President

Candida Affa, Councilperson

Cecilia Gerlach, Councilperson

Ed Zucal, Councilperson

Natalie Santos, Councilperson

Santo Napoli, Councilperson

☐ Approved ☐ Disapproved☐ Approved ☐ Disapproved☐ Approved ☐ Disapproved☐ Approved ☐ Disapproved☐ Approved ☐ Disapproved☐ Approved ☐ Disapproved☐ Approved ☐ Disapproved

Date:

Date:

Date:

Date:

Date:

Date:

Date:

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
04 POLICE		613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
0026 POLICE OPERATIONAL TECHNOLOGY		613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
Expense Accounts		613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
000-04-0802-0026-50072-	EQUIPMENT	613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
Grand Total:		613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
50002 PERMANENT WAGES		3,484,295.00	0.00	3,484,295.00	1,451,832.99	0.00	2,032,462.01	41.67 %
000-05-0605-0027-50002-	PERM WAGES	3,484,295.00	0.00	3,484,295.00	1,451,832.99	0.00	2,032,462.01	41.67 %
50004 TEMPORARY WAGES		150,000.00	0.00	150,000.00	33,247.55	0.00	116,752.45	22.17 %
000-05-0605-0027-50004-	TEMP WAGES	150,000.00	0.00	150,000.00	33,247.55	0.00	116,752.45	22.17 %
50006 PREMIUM PAY		725,000.00	0.00	725,000.00	334,919.34	0.00	390,080.66	46.20 %
000-05-0605-0027-50006-	PREM PAY	725,000.00	0.00	725,000.00	334,919.34	0.00	390,080.66	46.20 %
50008 LONGEVITY		24,742.00	0.00	24,742.00	8,635.52	0.00	16,106.48	34.90 %
000-05-0605-0027-50008-	LONGEVITY	24,742.00	0.00	24,742.00	8,635.52	0.00	16,106.48	34.90 %
50009 UNIFORM ALLOWANCE		9,000.00	0.00	9,000.00	3,455.75	0.00	5,544.25	38.40 %
000-05-0605-0027-50009-	UNIF ALLOW	9,000.00	0.00	9,000.00	3,455.75	0.00	5,544.25	38.40 %
50011 SHIFT DIFFERENTIAL		43,678.00	0.00	43,678.00	16,859.70	0.00	26,818.30	38.60 %
000-05-0605-0027-50011-	SHIFT DIFF	43,678.00	0.00	43,678.00	16,859.70	0.00	26,818.30	38.60 %
50012 FICA EXPENSES		338,720.20	0.00	338,720.20	140,104.10	0.00	198,616.10	41.36 %
000-05-0605-0027-50012-	FICA	338,720.20	0.00	338,720.20	140,104.10	0.00	198,616.10	41.36 %

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
50054 REPAIRS & MAINTENANCE		6,500.00	(700.00)	5,800.00	46.97	0.00	5,753.03	0.81 %
		6,500.00	(700.00)	5,800.00	46.97	0.00	5,753.03	0.81 %
		6,500.00	(700.00)	5,800.00	46.97	0.00	5,753.03	0.81 %
000-05-0605-0027-50054-	MAINT SUP							
50056 UNIFORMS		64,300.00	0.00	64,300.00	16,964.25	27,420.26	19,915.49	69.03 %
		64,300.00	0.00	64,300.00	16,964.25	27,420.26	19,915.49	69.03 %
		64,300.00	0.00	64,300.00	16,964.25	27,420.26	19,915.49	69.03 %
000-05-0605-0027-50056-	UNIFORMS							
50066 CHEMICALS		12,000.00	0.00	12,000.00	3,164.34	5,385.79	3,449.87	71.25 %
		12,000.00	0.00	12,000.00	3,164.34	5,385.79	3,449.87	71.25 %
		12,000.00	0.00	12,000.00	3,164.34	5,385.79	3,449.87	71.25 %
000-05-0605-0027-50066-	CHEMICALS							
50068 OPERATING MATERIALS & SUPPLIES		59,000.00	0.00	59,000.00	47,599.78	11,342.73	57.49	99.90 %
		59,000.00	0.00	59,000.00	47,599.78	11,342.73	57.49	99.90 %
		59,000.00	0.00	59,000.00	47,599.78	11,342.73	57.49	99.90 %
000-05-0605-0027-50068-	OP MAT&SUP							
50072 EQUIPMENT EXPENSES		41,370.00	5,195.56	46,565.56	22,260.27	3,181.20	21,124.09	54.63 %
		41,370.00	5,195.56	46,565.56	22,260.27	3,181.20	21,124.09	54.63 %
		41,370.00	5,195.56	46,565.56	22,260.27	3,181.20	21,124.09	54.63 %
000-05-0605-0027-50072-	EQUIPMENT							
50090 REFUNDS		15,000.00	0.00	15,000.00	5,235.76	0.00	9,764.24	34.91 %
		15,000.00	0.00	15,000.00	5,235.76	0.00	9,764.24	34.91 %
		15,000.00	0.00	15,000.00	5,235.76	0.00	9,764.24	34.91 %
000-05-0605-0027-50090-	REFUNDS							
Grand Total:		6,764,584.20	5,195.56	6,769,779.76	3,009,340.74	47,891.48	3,712,547.54	45.16 %