

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Bina Patel, Director of Finance	FROM: Gabrielle Heiney
BUREAU: Department of Finance	BUREAU: Traffic & Planning

**TRANSFER DETAIL**

Date of Request: 1-Sep-23	Fund: General Fund	Transfer Amount: \$ 35,270.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0807-0001-46 Other Contract Services	\$ 35,270.00	\$ 220,242.41	\$ 135,034.31	\$ 99,764.31
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**TO (CREDIT)**

000-03-0807-0001-68 Operating materials & supplies	\$ 35,270.00	\$ 108,390.75	\$ 84,312.00	\$ 119,582.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason Transfer is Required:**

The reason the transfer is needed is because the Wayfinding sign installation was originally budgeted in Acct 46. The wayfinding signs themselves are being installed inhouse so the money to purchase of the poles is needed. Additionally, funding for speedboard poles and flag poles are necessary.

**Reason Funds are Available for Transfer:**

The funding is available in account 46 because the wayfinding signs were budgeted in Acct 46 as a professional contract but is being implemented in house

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$10,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$10,000.00
Department Head/Deputy Director: <i>[Signature]</i>	Date: 9-6-23
Director of Finance/Deputy Director: <i>Bina Patel</i>	Date: 9-7-2023
City Controller (if amount is greater than \$10,000): <i>[Signature]</i>	Date: 9-10-23
Mayor/Managing Director (if amount is greater than \$10,000): <i>[Signature]</i>	Date: 9-13-23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**  
**CITY OF ALLENTOWN**  
1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000	GENERAL					
03	PUBLIC WORKS					
0807	TRAFFIC PLANNING & CONTROL					
0001	TRAFFIC PLANNING & CONTROL					
0001-02	PERMANENT WAGES	600,164.00	310,766.82	0.00	289,397.18	51.78
0001-03	HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00
0001-04	TEMPORARY WAGES	28,800.00	1,873.25	0.00	26,926.75	6.50
0001-06	PREMIUM PAY	79,250.00	42,148.66	0.00	37,101.34	53.18
0001-08	LONGEVITY	7,152.00	2,600.07	0.00	4,551.93	36.35
0001-10	WAGES PAY - END ACCRUAL	0.00	0.00	0.00	0.00	0.00
0001-11	SHIFT DIFFERENTIAL	2,925.00	448.42	0.00	2,476.58	15.33
0001-12	FICA	58,118.00	27,275.46	0.00	30,842.54	46.93
0001-14	PENSION	87,460.00	58,304.00	0.00	29,156.00	66.66
0001-16	INSURANCE - EMPLOYEE GRP	234,930.00	156,424.00	0.00	78,206.00	66.67
0001-20	ELECTRIC POWER	120,000.00	-127.35	0.00	120,127.35	0.11
0001-22	TELEPHONE	0.00	0.00	0.00	0.00	0.00
0001-26	PRINTING	5,866.00	0.00	5,166.00	700.00	88.07
0001-30	RENTALS	500.00	0.00	0.00	500.00	0.00
0001-32	PUBLICATIONS & MEMBERSHIP	1,635.00	1,090.00	0.00	545.00	66.67
0001-34	TRAINING & PROF. DEVELOP	8,475.00	3,365.00	0.00	5,110.00	39.71
0001-40	CIVIC EXPENSES	0.00	0.00	0.00	0.00	0.00
0001-42	REPAIRS & MAINTENANCE	4,000.00	2,436.93	0.00	1,563.07	60.92
0001-44	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
0001-46	OTHER CONTRACT SERVICES	220,242.41	39,908.45	45,299.65	135,034.31	38.69
0001-48	GRANT, NON-CITY CHARGES	0.00	0.00	0.00	0.00	0.00
0001-50	OTHER SERVICES & CHARGES	2,100.00	0.00	0.00	2,100.00	0.00
0001-54	REPAIR & MAINT SUPPLIES	22,617.66	6,247.65	3,263.82	13,106.19	42.05
0001-56	UNIFORMS	2,760.00	766.14	498.40	1,495.46	45.82
0001-58	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
0001-66	CHEMICALS	3,500.00	699.65	2,300.35	500.00	85.71
0001-68	OPERATING MATERIALS & SUPP	108,390.75	1,656.33	22,422.42	84,312.00	22.21
0001-72	EQUIPMENT	59,713.00	40,969.71	16,929.99	1,813.30	96.96

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
03 PUBLIC WORKS						
0807 TRAFFIC PLANNING & CONTROL						
0001-76 CONSTRUCTION CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00
0001-99 PRIOR YEARS' COMMITMENTS	0.00	0.00	0.00	0.00	0.00	0.00
Total GENERAL	1,658,298.82	696,853.19	696,853.19	95,880.63	865,565.00	47.80
<b>Grand Total</b>	<b>1,658,298.82</b>	<b>696,853.19</b>	<b>696,853.19</b>	<b>95,880.63</b>	<b>865,565.00</b>	<b>47.80</b>