

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Mandy Tolino
BUREAU:	Department of Finance	BUREAU:	Parks

TRANSFER DETAIL

Date of Request:	2-Oct-24	Fund: General	Transfer Amount: \$	65,422.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-08-0709-0001-04	\$ 65,422.00	\$ 125,000.00	\$ 65,422.00	\$ -
Temp Wages				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

000-08-0709-0001-06	\$ 63,422.00	\$ 84,779.03	\$ (38,235.59)	\$ 25,186.41
Premium Pay				\$ -
000-08-0709-0001-11	\$ 2,000.00	\$ 1,497.56	\$ (595.06)	\$ 1,404.94
Shift Differential				\$ -
				\$ -
				\$ -
				\$ -

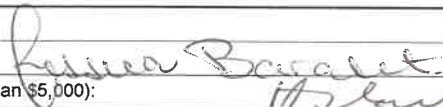
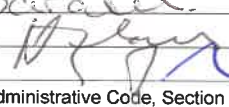
Reason Transfer is Required:

Correct negative balances. Premium Pay is over due to the snow storms, and necessary increase of trash pick up and bathroom cleanings due to park usage in the summer. There was also an increase in the amount of recreation programming and special events that required more staffing.

Reason Funds are Available for Transfer:

We were not able to hire as many summer laborers as intended.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

☐	Check if amount is equal to or less than \$5,000.00
☒	Check if amount is greater than \$5,000.00
Department Head/Deputy Director:	 Date: 10/2/24
Director of Finance/Deputy Director:	 Date: 10/15/24
City Controller (if amount is greater than \$5,000):	 Date: 10-18-24
Mayor/Managing Director (if amount is greater than \$10,000):	Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Cynthia Mota, President	☐ Approved ☐ Disapproved	Date:
Santo Napoli, Vice President	☐ Approved ☐ Disapproved	Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved	Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved	Date:
Daryl Hendricks, Councilperson	☐ Approved ☐ Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 9/30/2024

000		GENERAL							
08		PARKS AND RECREATION							
0709		PARK MAINTENANCE							
Account Number		Adjusted Appropriation		Year-to-date Expenditures		Year-to-date Encumbrances		Balance	Prct Used
0001		GROUNDS MAINTENANCE							
0001-02		PERMANENT WAGES		1,579,948.52		1,579,948.52		862,176.83	64.70
0001-04		TEMPORARY WAGES		57,378.00		57,378.00		65,422.00	46.72
0001-06		PREMIUM PAY		123,014.62		123,014.62		-38,235.59	145.10
0001-08		LONGEVITY		15,646.43		15,646.43		10,968.57	58.79
0001-11		SHIFT DIFFERENTIAL		2,092.62		2,092.62		-595.06	139.74
0001-12		FICA		134,593.05		134,593.05		84,053.95	61.56
0001-14		PENSION		316,818.00		316,818.00		105,606.00	75.00
0001-16		INSURANCE - EMPLOYEE GRP		802,655.28		802,655.28		267,551.72	75.00
0001-26		PRINTING		185.16		185.16		4,795.84	4.08
0001-28		MILEAGE REIMBURSEMENT		154.00		154.00		46.00	77.00
0001-30		RENTALS		0.00		0.00		7,500.00	0.00
0001-32		PUBLICATIONS & MEMBERSHIP		1,180.00		1,180.00		2,495.00	32.11
0001-34		TRAINING & PROF. DEVELOP		237.25		237.25		4,762.75	4.75
0001-42		REPAIRS & MAINTENANCE		1,170.00		1,170.00		2,980.00	35.22
0001-46		OTHER CONTRACT SERVICES		60,226.75		60,226.75		11,206.94	95.21
0001-50		OTHER SERVICES & CHARGES		229.00		229.00		1,029.00	18.20
0001-54		REPAIR & MAINT SUPPLIES		21,625.36		21,625.36		33,564.04	61.42
0001-56		UNIFORMS		8,225.90		8,225.90		4,053.81	68.82
0001-62		FUELS, OILS & LUBRICANTS		9,935.78		9,935.78		3,983.43	84.53
0001-66		CHEMICALS		67,639.19		67,639.19		3,537.94	95.31
0001-68		OPERATING MATERIALS & SUPP		24,592.92		24,592.92		12,232.08	69.98
0001-72		EQUIPMENT		61,841.67		61,841.67		6,329.33	91.90
Total GENERAL		4,970,507.66		3,289,389.50		225,653.58		1,455,464.58	70.72
Grand Total		4,970,507.66		3,289,389.50		225,653.58		1,455,464.58	70.72