



CITY OF ALLENTOWN

No. _____

RESOLUTION

R23 - 2024

Introduced by the Administration on February 21, 2024

Authorization for Contract with Aspen Outdoors, Fisher & Son Company, Inc., Genesis Turfgrass, Inc., Nutrien Ag Solutions, Inc., and SiteOne Landscape Supply, LLC at the unit prices identified on the bid tabulation, for a total estimated sum of \$220,800.00 for agricultural chemicals for the City, competitively bid.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Aspen Outdoors, Fisher & Son Company, Inc., Genesis Turfgrass, Inc., Nutrien Ag Solutions, Inc., SiteOne Landscape Supply, LLC
2. Project or Contract Reference: Bid No. 2023-47 – Turf Chemicals
3. Description of Service(s): Agricultural chemicals for the City.

NOW, THEREFORE, BE IT RESOLVED, on this the 21st day of February, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2023-47 – Turf Chemicals

TO: City Council, City Clerk, and Council Solicitor

FROM: Mandy Tolino, Department Head

DATE: February 7, 2024

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Aspen Outdoors: PO Box 250, Middlesex, NC 27557

Fisher & Son Company, Inc.: 110 Summit Drive, Exton, PA 19341

Genesis Turfgrass, Inc.: 137 Commerce Drive, Glen Rock, PA 17327

Nutrien Ag Solutions, Inc.: 3005 Rocky Mountain Avenue, Loveland, CO 80538

SiteOne Landscape Supply, LLC: 1385 East 36th Street, Cleveland, OH 44114

Contract Consideration: Turf Chemicals shall be purchased on an as needed basis at the unit prices identified in the attached bid tabulation. The City has allocated funds in the amount of \$220,800.00 to cover the cost of chemicals stated in the tabulation sheet. The quantities provided in the bid are estimates, and as such, the actual amount spent may vary throughout the year based on the needs of the department.

Funding Source: 091-08-9001-0001-66

000-08-0709-0001-66

000-08-0761-0001-66

- Description of project or scope of services to be provided:

On November 21, 2023, the City advertises a solicitation for Turf Chemicals, the intent of this bid is to secure a supplier(s) to furnish agricultural chemicals for the City of Allentown. Quantities are estimated and shall be purchased at the unit prices identified on the bid tabulation. The City has allocated funds in the Budget to cover the cost of the chemicals. Based on estimated quantities provided during the bidding process, the annual estimated budgeted amount for the turf chemicals awarded to these vendors is \$220,800.00. The quantities provided in the bid are estimates, and as such, the actual cost of the materials may vary throughout the year based on the needs of the departments. The Contract term shall commence upon full execution and cease December 31, 2024. Upon written notification, this contract can be extended for up to two (2) additional one (1) year terms beyond the contract expiration period. On December 19, 2023, there was a public opening held, five (5) bids were received. Upon review of said bids, each was awarded various parts of the contract, as indicated in the Bid Tabulation.

- Contract Term:

The Contract term shall commence upon full execution and cease December 31, 2024.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to two (2) additional one (1) year terms beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mandy Tolino, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution