




**MATT TUERK
MAYOR**

435 Hamilton Street
Allentown PA 18101

OFFICE ♦ 610.437.7546 EMAIL ♦ Matt.Tuerk@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Matt Tuerk 
Mayor

DATE: October 10, 2023

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Tuerk has approved the following appointments for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Kyle Ropski	Environmental Advisory Council	1/5/2026

Kyle Ropski is an Allentown resident dedicated to subjects of sustainability and environmental welfare, and has attended multiple EAC meetings over the last few years. Ropski will be filling a vacant position on the Council.



SEA

Kyle Ropski, SEA, LEED Green Associate

528 N Berks Street, Allentown PA, 18104

(215) 313-6788 | kpropski@gmail.com

Education

Muhlenberg College, Allentown, PA - Bachelors of Arts: May 2022

Majors: Economics and Sustainability Studies GPA: 3.93, Summa Cum Laude

Honors: Dean's List Honoree (8/8 semesters), Cardinal Key Society Inductee, Muhlenberg Scholars

Honors Program Class Representative, Economics Program Leadership Award, Harry A. Benfer

Memorial Scholarship Recipient, Omicron Delta Epsilon Economics Honors Society, MBEE

2021 Award

Leadership Experience

President of BergVotes

Voter Registration and education club on Muhlenberg's campus

- Delegate responsibilities across executive board, as well as run weekly club meetings and bi-weekly collective administrative meetings

- Organize club activities in coordination with the Office of Community Engagement

Student Economics Representative on Muhlenberg College's Sustainability Committee

- Provide input and a student perspective to campus wide decisions made regarding sustainability

- Attend community workshops and college events as a sustainability ambassador

Work Experience

Constituent Service Representative - Office of Senator Nick Miller - December 2022-present

- Help district constituents with state government issues such as unemployment, rental rebate applications, PennDOT, birth/death certificates, consumer complaints, and much more

- Assist leadership with senatorial duties involving legislation, grant research/support letters, and attendance at community events on behalf of the senators office

Public Works Intern - City of Allentown - June 2022-November 2022

- Assisted the Office of Compliance with essential duties in coordination with the concession lease agreement with LCA

- Organized database of digital and physical files to advance the Document Archive Project

- Provided the traffic department with data collection and assisted with grant procedures

Research and Data Analyst - Energy Transfer Services LLC, Philadelphia, PA - June 2021-August 2021

- Completed research and data collection/analysis for solar projects along the east coast

- Promoted sustainability initiatives via real estate and renewable energy tool Catalyze, marketing and customer service platform Hubspot, as well as extensive use of Excel/Google Sheets

Kyle Ropski Landscape and Property Management, Philadelphia, PA - January 2010-May 2022

- General landscaping and handyman contracting work for multiple properties (10+) in high end residential neighborhoods of the Philadelphia and Montgomery county area

Other Extracurriculars: PA Notary Public, Allentown EAC, Poll worker