

2022  
Personnel

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Jessica Baraket, Interim Finance Director	FROM: Jen Palenchar
BUREAU: Department of Finance	BUREAU: CED Director-Administration

**TRANSFER DETAIL**

Date of Request	8-Feb-23	Fund: 2022 General Fund	Transfer Amount:	8,862.91
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0901-0001-26 Printing	\$ 8,862.91	\$ 12,500.00	\$ 9,655.55	\$ 792.64

**TO (CREDIT)**

000-09-0901-0001-02 Permanent Wages	\$ 6,423.80	\$ 390,203.00	\$ (6,423.80)	-
				-
000-09-0901-0001-08 Longevity	\$ 2,439.11	\$ 2,132.00	\$ (2,439.11)	-
				-
				-
				-

JP

**Reason Transfer is Required:**

Correcting negative personnel balances for 2022

**Reason Funds are Available for Transfer:**

Balance is available within the programs.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director: <i>Jessica Baraket</i>	2/8/23
City Controller (if amount is greater than \$5,000): <i>J. Palenchar</i>	2-10-23
Mayor/Managing Director (if amount is greater than \$5,000):	2-13-23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN  
1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
09 COMMUNITY DEVELOPMENT						
0901 DIRECTOR - COMMUNITY DEVELOPMENT						
0001 ADMINISTRATION						
0001-02 PERMANENT WAGES	390,203.00	396,626.80	396,626.80	0.00	-6,423.80	101.65
0001-04 TEMPORARY WAGES	30,000.00	0.00	0.00	0.00	30,000.00	0.00
0001-06 PREMIUM PAY	500.00	315.86	315.86	0.00	184.14	63.17
0001-08 LONGEVITY	2,132.00	4,571.11	4,571.11	0.00	-2,439.11	214.40
0001-11 SHIFT DIFFERENTIAL	39.00	0.00	0.00	0.00	39.00	0.00
0001-12 FICA	37,088.00	29,974.01	29,974.01	0.00	7,113.99	80.82
0001-14 PENSION	40,490.00	40,490.00	40,490.00	0.00	0.00	100.00
0001-15 Employee - Health Insurance Opt Out	1,508.00	0.00	0.00	0.00	1,508.00	0.00
0001-16 INSURANCE - EMPLOYEE-GRP	124,685.00	124,685.00	124,685.00	0.00	0.00	100.00
0001-26 PRINTING	12,500.00	2,844.45	2,844.45	0.00	9,655.55	22.76
0001-28 MILEAGE REIMBURSEMENT	250.00	166.98	166.98	0.00	83.02	66.79
0001-30 RENTALS	5,000.00	1,451.50	1,451.50	0.00	3,548.50	29.03
0001-32 PUBLICATIONS & MEMBERSHIP	4,587.00	858.71	858.71	0.00	3,728.29	18.72
0001-34 TRAINING & PROF. DEVELOP	15,000.00	3,584.66	3,584.66	0.00	11,415.34	23.90
0001-40 CIVIC EXPENSES	103,401.53	59,728.41	59,728.41	30,750.00	12,923.12	87.50
0001-46 OTHER CONTRACT SERVICES	316,411.75	52,921.96	52,921.96	144,089.79	119,400.00	62.26
0001-50 OTHER SERVICES & CHARGES	4,000.00	176.27	176.27	0.00	3,823.73	4.41
0001-68 OPERATING MATERIALS & SUPP	115,794.00	44,041.53	44,041.53	71,583.72	168.75	99.85
0001-72 EQUIPMENT	59,026.75	58,059.18	58,059.18	0.00	967.57	98.36
<b>Total GENERAL</b>	<b>1,262,616.03</b>	<b>820,496.43</b>	<b>820,496.43</b>	<b>246,423.51</b>	<b>195,696.09</b>	<b>84.50</b>
<b>Grand Total</b>	<b>1,262,616.03</b>	<b>820,496.43</b>	<b>820,496.43</b>	<b>246,423.51</b>	<b>195,696.09</b>	<b>84.50</b>