



CITY OF ALLENTOWN

No. _____

RESOLUTION

R184 - 2025

Introduced by the Administration on December 3, 2025

Authorization for Contract with Advance Auto Parts, Bergey's Truck Parts Inc., DPF Services LLC, Factory Motor Parts, Fire Line Equipment, LLC, Gilboy Automotive Group, Granturk Equipment Co., Inc., Horwith Trucks, Inc., Levan Machine & Truck Equipment, Macmillan Oil Co. of Allentown, Inc., Interstate Battery of Allentown, and Penn Power Group, LLC. in the amount of an estimated yearly sum of \$1,600,000.00 to provide various parts, supplies, equipment, and accessories that the City uses for repairing city owned vehicles and equipment. The City intends to award contracts to multiple vendors to ensure coverage across all needed categories. Thirteen (13) bids were received; however (1) was rejected. The contract shall commence on January 1, 2026, and shall cease three (3) years thereafter. This contract can be extended for two (2) additional one (1) year terms beyond the contract expiration period.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Advance Auto Parts, Bergey's Truck Parts Inc., DPF Services LLC, Factory Motor Parts, Fire Line Equipment, LLC, Gilboy Automotive Group, Granturk Equipment Co., Inc., Horwith Trucks, Inc., Levan Machine & Truck Equipment, Macmillan Oil Co. of Allentown, Inc., Interstate Battery of Allentown, and Penn Power Group, LLC.
2. Project or Contract Reference: Bid No. 2025-45 Vehicle Parts, Supplies, Equipment & Accessories
3. Description of Service(s): To provide various parts, supplies, equipment, and accessories that the City uses for repairing city owned vehicles and equipment. The City intends to award contracts to multiple vendors to ensure coverage across all needed categories. However, the City reserves the right to purchase from the vendor offering the best overall price and value at the time of need.

NOW, THEREFORE, BE IT RESOLVED, on this the 3rd day of December, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2025-45 Vehicle Parts, Supplies, Equipment & Accessories

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: November 19, 2025

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Ascendance Truck Centers: 2131 Hanover Ave., Allentown, PA 18109 ***rejected***

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Advance Auto Parts: 4200 Six Forks Road, Raleigh, NC 27609

Bergey's Truck Parts Inc.: 1400 N. Irving Street, Allentown, PA 18109

DPF Services LLC: 5 Dutch Court, Reading, PA 19608

Factory Motor Parts: 135 Commerce Dr., Fort Washington, PA 19034

Fire Line Equipment, LLC.: 307 Twin Springs Court, New Holland, PA 17557

Gilboy Automotive Group: 2805 MacArthur Rd., Whitehall, PA 18052

Granturk Equipment Co., Inc.: One Schuylkill Parkway, Bldg. B, Bridgeport, PA 19405

Horwith Trucks Inc.: 1449 Nor-Bath Blvd., Northampton, PA 18067

Interstate Battery of Allentown: 4568 W. Mountain View Dr., PO Box 299 Walnutport, PA 18088

Levan Machine & Truck Equipment: 3417 Pricetown Road, Fleetwood, PA 19522

Macmillan Oil Co of Allentown, Inc.: 1715 E. Tremont Street, Allentown, PA 18109

Penn Power Group LLC: 8330 State Rd., Philadelphia, PA 19136

Contract Consideration: Estimated yearly sum of \$1,600,000.00

Funding Source: 000-03-0704-0016-50054

- Description of project or scope of services to be provided:

On October 14 2025, the City advertised for sealed bids from suppliers to provide various parts, supplies, equipment, and accessories that the City uses for repairing city owned vehicles and equipment. The City intends to award contracts to multiple vendors to ensure coverage across all needed categories. However, the City reserves the right to purchase from the vendor offering the best overall price and value at the time of need. On November 12, 2025, a public opening was held, for which thirteen (13) bids were received, and one (1) bid was rejected. Upon review of the bid, it was determined to award to Advance Auto Parts, Bergey's Truck Parts Inc., DPF Services LLC, Factory Motor Parts, Fire Line Equipment, LLC, Gilboy Automotive Group, Granturk Equipment Co., Inc., Horwith Trucks, Inc., Levan Machine & Truck Equipment, Macmillan Oil Co. of Allentown, Inc., Interstate Battery of Allentown, and Penn Power Group, LLC.

- Contract Term:

The contract shall commence on January 1, 2026, and shall cease three (3) years thereafter.

- List any renewal term options and duration of each renewal, if any:

This contract can be extended for two (2) additional one (1) year terms beyond the contract expiration period at the same annual terms of the initial term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: Proposed Resolution