



CITY OF ALLENTOWN

No. _____

RESOLUTION

R151 - 2023

Introduced by the Administration on September 20, 2023

Authorization for Contract with Traffic Planning and Design, Inc. in the amount of \$27,037.50 to provide supplementary construction inspections staff of one (1) part-time TCI Inspector and one (1) part-time TCM inspector with concrete and bituminous certification required for construction management, inspection, and documentation services on the project.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Traffic Planning and Design, Inc.
2. Project or Contract Reference: TASA MLK/UNION/Parkettes Flasher/RRFB Project
3. Description of Service(s): Provide supplementary construction inspections staff of one (1) part-time TCI Inspector and one (1) part-time TCM inspector with concrete and bituminous certification required for construction management, inspection, and documentation services on the project.

NOW, THEREFORE, BE IT RESOLVED , on this the 20th day of September,2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: TASA MLK/UNION/Parkettes Flasher/RRFB Project

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: September 11, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Rettew: 3020 Columbia Avenue, Lancaster, PA 17603

SP Engineering, Inc.: 1000 Germantown Pike, Suite B4, Plymouth Meeting, PA 19462

SAI Consulting Engineers, Inc.: 2 Lemoyne Drive #101, Lemoyne, PA 17043

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Traffic Planning and Design, Inc. – 1720 Spillman Drive, Suite 260, Bethlehem, PA 18015

Contract Consideration: \$27,037.50

Funding Source: 001-03-1852-2001-46

- Description of project or scope of services to be provided:

The City conducted an informal quote in the scope of services for a small TASA Grant project. The contractor shall provide supplementary construction inspections staff of one (1) part-time TCI Inspector and one (1) part-time TCM inspector with concrete and bituminous certification required for construction management, inspection, and documentation services on the project. The Project consists of installing five (5) new school zone slashers and Union Street and Martin Luther King, Jr. Drive and installing one (1) rectangular rapid flashing beacon (RRFB) at 4th Street and Martin L

Luther King, Jr. Drive intersection. Four (4) informal quotes were received, three (3) of the quotes were no quotes. At this time, it has been recommended to award to Traffic Planning and Design, Inc.

- Contract Term:

This project will be bid through the PennDOT Engineering and Construction Management System (ECMS) with an anticipated NTP in November, 2023. The anticipated duration of the agreement is twelve (12) months.

- List any renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution