

Posting Year: * Period:	Posting Date:	Posting # Ref #	Doc # Initials:
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**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Bina Patel, Director of Finance	FROM: Mark Shahda
BUREAU: Department of Finance	BUREAU: Public Works - Traffic & Planning

**TRANSFER DETAIL**

Date of Request: 14-Aug-23	Fund: General Fund	Transfer Amount: \$ 620,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0807-0001-20 Electric Power	\$ 120,000.00	\$ 120,000.00	\$ 120,127.35	\$ 127.35
000-03-0809-0001-20 Electric Power	\$ 500,000.00	\$ 948,477.95	\$ 500,000.00	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**TO (CREDIT)**

000-03-0707-0001-20 Electric Power	\$ 620,000.00	\$ 472,719.00	\$ 107,550.45	\$ 727,550.45
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason Transfer is Required:**

The electric power was centralized in 2023 to have all electric come out of Building Maintenance's budget. In Traffic & Street Lighting, there were 2 accounts that were not switched over. This transfer is to allocate all electric power to the correct account in Building Maintenance.

**Reason Funds are Available for Transfer:**

Originally budgeted in Traffic & Street Lighting but all electric power is being paid out of Building Maintenance.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

Amount not more than \$10,000.00		
x Amount is greater than \$10,000.00		
Department Head/Deputy Director: <i>Mark Shahda</i>	Date: 8/15/23	
Director of Finance/Deputy Director: <i>Bina Patel</i>	Date: 8/15/2023	
City Controller (if amount is greater than \$10,000): <i>[Signature]</i>	Date: 8-17-23	
Mayor/Managing Director (if amount is greater than \$10,000): <i>[Signature]</i>	Date: 8-17-23	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:	

**CITY COUNCIL**

Daryl Handricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Afa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000	GENERAL					
03	PUBLIC WORKS					
0807	TRAFFIC PLANNING & CONTROL					
0001	TRAFFIC PLANNING & CONTROL					
0001-02	PERMANENT WAGES	600,164.00	293,206.04	0.00	306,957.96	48.85
0001-04	TEMPORARY WAGES	28,800.00	1,873.25	0.00	26,926.75	6.50
0001-06	PREMIUM PAY	79,250.00	37,994.43	0.00	41,255.57	47.94
0001-08	LONGEVITY	7,152.00	2,451.03	0.00	4,700.97	34.27
0001-11	SHIFT DIFFERENTIAL	2,925.00	426.67	0.00	2,498.33	14.59
0001-12	FICA	58,118.00	25,604.15	0.00	32,513.85	44.06
0001-14	PENSION	87,460.00	51,016.00	0.00	36,444.00	58.33
0001-16	INSURANCE - EMPLOYEE GRP	234,630.00	136,871.00	0.00	97,759.00	58.33
0001-20	ELECTRIC POWER	120,000.00	-127.35	0.00	120,127.35	0.11
0001-26	PRINTING	700.00	0.00	0.00	700.00	0.00
0001-30	RENTALS	500.00	0.00	0.00	500.00	0.00
0001-32	PUBLICATIONS & MEMBERSHIP	1,635.00	1,175.00	0.00	460.00	71.87
0001-34	TRAINING & PROF. DEVELOP	8,475.00	4,020.00	0.00	4,455.00	47.43
0001-42	REPAIRS & MAINTENANCE	4,000.00	2,436.93	0.00	1,563.07	60.92
0001-46	OTHER CONTRACT SERVICES	227,148.41	39,908.45	45,299.65	141,940.31	37.51
0001-50	OTHER SERVICES & CHARGES	2,100.00	0.00	0.00	2,100.00	0.00
0001-54	REPAIR & MAINT SUPPLIES	22,617.66	6,358.62	3,653.82	12,605.22	44.27
0001-56	UNIFORMS	2,760.00	985.35	498.40	1,276.25	53.76
0001-66	CHEMICALS	3,500.00	576.99	2,423.01	500.00	85.71
0001-68	OPERATING MATERIALS & SUPP	108,390.75	2,610.19	42,305.17	63,475.39	41.44
0001-72	EQUIPMENT	57,973.00	40,969.71	16,929.99	73.30	99.87
	Total TRAFFIC PLANNING & CONTROL	1,658,298.82	648,356.46	111,110.04	898,832.32	45.80

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
000 GENERAL						
03 PUBLIC WORKS						
0809 STREET LIGHTING						
0001 STREET LIGHTING						
0001-20 ELECTRIC POWER	948,477.95	448,477.95	448,477.95	0.00	500,000.00	47.28
0001-46 OTHER CONTRACT SERVICES	54,000.00	0.00	0.00	0.00	54,000.00	0.00
0001-54 REPAIR & MAINT SUPPLIES	61,356.55	5,512.08	5,512.08	24,846.37	30,998.10	49.48
0001-68 OPERATING MATERIALS & SUPP	6,375.00	0.00	0.00	0.00	6,375.00	0.00
0001-72 EQUIPMENT	34,400.00	0.00	0.00	2,201.32	32,198.68	6.40
Total STREET LIGHTING	1,104,609.50	453,990.03	453,990.03	27,047.69	623,571.78	43.55

Expenditure Status Report  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
000 GENERAL						
03 PUBLIC WORKS						
0707 BUILDING MAINTENANCE						
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	952,610.00	536,787.24	536,787.24	0.00	415,822.76	56.35
0001-04 TEMPORARY WAGES	111,152.20	37,453.51	37,453.51	0.00	73,698.69	33.70
0001-06 PREMIUM PAY	66,500.00	28,150.56	28,150.56	0.00	38,349.44	42.33
0001-08 LONGEVITY	10,942.84	5,777.02	5,777.02	0.00	5,165.82	52.79
0001-11 SHIFT DIFFERENTIAL	14,885.00	4,417.49	4,417.49	0.00	10,467.51	29.68
0001-12 FICA	87,971.00	46,546.25	46,546.25	0.00	41,424.75	52.91
0001-14 PENSION	152,569.00	88,998.00	88,998.00	0.00	63,571.00	58.33
0001-16 INSURANCE - EMPLOYEE GRP	409,299.00	238,756.00	238,756.00	0.00	170,543.00	58.33
0001-20 ELECTRIC POWER	472,719.00	365,168.55	365,168.55	0.00	107,550.45	77.25
0001-26 PRINTING	177.00	135.65	135.65	41.35	0.00	100.00
0001-28 MILEAGE REIMBURSEMENT	50.00	0.00	0.00	0.00	50.00	0.00
0001-30 RENTALS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	1,135.00	200.00	200.00	0.00	935.00	17.62
0001-34 TRAINING & PROF. DEVELOP	2,400.00	225.00	225.00	0.00	2,175.00	9.38
0001-42 REPAIRS & MAINTENANCE	211,487.80	158,409.98	158,409.98	43,494.47	9,583.35	95.47
0001-46 OTHER CONTRACT SERVICES	307,761.00	7,730.64	7,730.64	10,225.00	289,805.36	5.83
0001-50 OTHER SERVICES & CHARGES	1,975.00	1,101.31	1,101.31	0.00	873.69	55.76
0001-54 REPAIR & MAINT SUPPLIES	174,500.00	95,983.95	95,983.95	9,910.35	68,605.50	60.68
0001-55 PROPERTY REPAIRS	115,000.00	0.00	0.00	9,022.93	105,977.07	7.85
0001-56 UNIFORMS	11,440.00	3,682.62	3,682.62	2,996.93	4,760.45	58.39
0001-62 FUELS, OILS & LUBRICANTS	264,077.00	159,566.92	159,566.92	0.00	104,510.08	60.42
0001-66 CHEMICALS	6,200.00	3,706.44	3,706.44	642.76	1,850.80	70.15
0001-68 OPERATING MATERIALS & SUPP	11,000.00	9,610.66	9,610.66	574.91	814.43	92.60
0001-72 EQUIPMENT	75,811.00	18,905.54	18,905.54	18,238.58	38,666.88	49.00
Total BUILDING MAINTENANCE	3,471,661.84	1,811,313.33	1,811,313.33	95,147.48	1,565,201.03	54.91