

2026 Budget Year	Budget Office Only:			
	Posting Year: 2026 " Period:	Posting Date:	Posting # Ref #:	Doc # Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Bina Patel, Director of Finance      FROM: Dale Tretter  
 BUREAU: Department of Finance      BUREAU: Streets for Stormwater

TRANSFER DETAIL					
Date of Request:	17-Apr-26	Fund:	Stormwater	Transfer Amount: \$	83,806.91
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
086-03-0815-0072-50046 Other Contract Services	\$ 10,000.00	\$ 23,587.00	\$ 19,715.50	\$ 9,715.50	
086-03-0815-0072-50054 Repair & Maintenance Supplies	\$ 64,606.91	\$ 145,363.60	\$ 109,443.98	\$ 44,837.07	
086-03-0815-0072-50066 Chemicals	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ -	
086-03-0815-0072-50068 Operating Materials & Supplies	\$ 5,000.00	\$ 20,330.00	\$ 20,196.90	\$ 15,196.90	
TO (CREDIT)					
086-03-0815-0072-50030 Rental Expenses	\$ 83,806.91	\$ 94,733.71	\$ 15,000.00	\$ 98,806.91	

**REASON TRANSFER IS REQUIRED:**

The final payment for the sewer cleaning truck was not budgeted in the 2025 budget due to an oversight during the budgeting process

**REASON FUNDS ARE AVAILABLE FOR TRANSFER:**

In Account 46, funds budgeted for the removal of hazardous materials will not be needed, as additional drums were ordered in 2025 and remain unused. In Account 66, funds allocated for roadside mowing spray in this account will not be needed due to overordering in 2025. In Account 54, the majority of materials were ordered earlier this year. In Account 68, most items for the year have already been purchased.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

Check if amount is equal to or less than \$5,000.00  
 Check if amount is greater than \$5,000.00

Department Head/Deputy Director: *[Signature]*      Date: 4-20-26  
 Director of Finance/Deputy Director:      Date: 04/28/2026  
 City Controller (if amount is greater than \$5,000): *On behalf of Jeff Glazier*      Date: 5/4/26  
 Mayor/Managing Director (if amount is greater than \$10,000): *[Signature]*      Date:  
 Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:      Date:

CITY COUNCIL		
Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: