

2025 Budget Year		Budget Office Only:			
		Posting Year:		Posting Date:	
		" Period:		Posting #	
				Ref #	
				Doc #	
				Initials:	
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO: Bina Patel, Director of Finance		FROM: James Gress			
BUREAU: Department of Finance		BUREAU: Public Safety / Police			
TRANSFER DETAIL					
Date of Request:	18-Jun-25	Fund:	General	Transfer Amount:	\$ 131,000.00
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-04-0802-0026-72	\$ 131,000.00	\$ 2,405,936.65	\$ 498,209.24	\$ 367,209.24	
Equipment - Police IT				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
000-04-0802-0021-50046	\$ 20,000.00	\$ 1,247,316.07	\$ 720,980.42	\$ 740,980.42	
Contract Services				\$ -	
000-04-0802-0021-50072	\$ 111,000.00	\$ 776,245.29	\$ 251,313.34	\$ 362,313.34	
Equipment - Police Operations				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
21-46 Account is for movement of equipment from the communicatins building to Savercool Tower Site to create a redundant link to Lehigh County's 911 center.					
21-72 Account transfer is to purchase 2 vehicles (Command Vehicle & Prisoner Transport van) - both vehicles are in need to be replaced due to mileage and engine failure. These 2 vehicles are in addition to the budgeted fleet.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
This funding is available due to City budgeted amounts being less than expected and rolled over into new year.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
☐ Check if amount is equal to or less than \$5,000.00 ☒ Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:					Date: 6-26-25
Director of Finance/Deputy Director:					Date: 7-9-25
City Controller (if amount is greater than \$5,000):					Date: 7-9-25
Mayor/Managing Director (if amount is greater than \$10,000):					Date: 7/10/25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:					Date:
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved ☐ Disapproved				Date:
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved				Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved				Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved				Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved				Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved				Date:
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved				Date:

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
04 POLICE		613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
0026 POLICE OPERATIONAL TECHNOLOGY		613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
Expense Accounts		613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
000-04-0802-0026-50072-	EQUIPMENT	613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %
	Grand Total:	613,831.80	1,792,104.85	2,405,936.65	36,671.42	1,871,055.99	498,209.24	79.29 %