

2025 Budget Year		Budget Office Only:			
		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance	FROM:	Erica DeLeon		
BUREAU:	Department of Finance	BUREAU:	EMS		

TRANSFER DETAIL					
Date of Request:	11.25.2025	Fund:	General	Transfer Amount:	\$ 244,035.64

FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-09-0908-0057-50046	\$ 180,000.00	\$ 200,000.00	\$ 200,000.00	\$	20,000.00
000-05-0605-0027-50004	\$ 39,000.00	\$ 130,000.00	\$ 51,240.65	\$	12,240.65
000-05-0605-0027-50024	\$ 100.00	\$ 100.00	\$ 100.00	\$	-
000-05-0605-0027-50026	\$ 191.64	\$ 1,000.00	\$ 191.64	\$	-
000-05-0605-0027-50030	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$	-
000-05-0605-0027-50034	\$ 4,135.26	\$ 21,193.00	\$ 4,135.26	\$	-
000-05-0605-0027-50040	\$ 325.00	\$ 950.00	\$ 325.00	\$	-
000-05-0605-0027-50042	\$ 413.00	\$ 65,200.00	\$ 413.00	\$	-
000-05-0605-0027-50046	\$ 1,421.35	\$ 3,750.00	\$ 1,421.35	\$	-
000-05-0605-0027-50054	\$ 3,120.36	\$ 5,800.00	\$ 3,120.36	\$	-
000-05-0605-0027-50066	\$ 3,449.87	\$ 12,000.00	\$ 3,449.87	\$	-
000-05-0605-0027-50072	\$ 2,779.11	\$ 26,575.56	\$ 2,779.11	\$	-
000-05-0605-0027-50090	\$ 7,100.05	\$ 15,000.00	\$ 7,100.05	\$	-
				\$	-

TO (CREDIT)					
000-05-0605-0027-50006	\$ 244,035.64	\$ 725,000.00	\$ (100,232.43)	\$ 143,803.21	
Prem Pay				\$	-
				\$	-
				\$	-

REASON TRANSFER IS REQUIRED:

Funds are needed to pay EMS' premium pay through the end of the year.

REASON FUNDS ARE AVAILABLE FOR TRANSFER:

There are \$64,035.64 of funds available in EMS' program to cover EMS' negative premium pay balance. Funds are available in CED Emergency Preparedness -46 account because no expenses are anticipated before the end of the year.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
	Check if amount is equal to or less than \$5,000.00				
X	Check if amount is greater than \$5,000.00				

Department Head/Deputy Director:		Date:
Director of Finance/Deputy Director:		Date: 11/25/2025
City Controller (if amount is greater than \$5,000):		Date: 11-25-25
Mayor/Managing Director (if amount is greater than \$10,000):		Date: 11-25-25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL					
Daryl Hendricks, President	[]	Approved	[]	Disapproved	Date:
Cynthia Mota, Vice President	[]	Approved	[]	Disapproved	Date:
Candida Affa, Councilperson	[]	Approved	[]	Disapproved	Date:
Cecilia Gerlach, Councilperson	[]	Approved	[]	Disapproved	Date:
Ed Zucal, Councilperson	[]	Approved	[]	Disapproved	Date:
Natalie Santos, Councilperson	[]	Approved	[]	Disapproved	Date:
Santo Napoli, Councilperson	[]	Approved	[]	Disapproved	Date: