



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, January 20, 2021

5:15 PM

Council Chambers

Contract Approval

Public Comment Provisions during Covid: The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to Michael.Hanlon@AllentownPa.gov by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.

Roll Call

Present: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-4013](#)

R6

Authorization of a Contract with Cheiron, Inc., for \$206,000.00 for OPEB valuations for the years 2020-2024, contract runs until December 2025, 7 bids.

Attachments: [R6 Cheiron](#)

[Resolution #30123](#)

Mr. Julio Guridy asked if anybody from Council or the administration would like to speak about it.

Mayor Ray O'Connell stated that Ms. Baraket is on the line.

Ms. Jessica Baraket stated that this was done as RFP 2020-22. It was advertised on Public Purchase. Seven responses were received and the Evaluation Committee which consisted of four committee members conducted technical and cost evaluations. Proposals were evaluated on their ability to meet the evaluation requirements, prior experience, and cost. The Committee is recommending award to Cheiron the highest scoring Proposer. This vendor has been successfully providing service to us.

Mr. Julio Guridy asked if there were any comments from this dais.

Mr. Daryl Hendricks asked Ms. Baraket if she stated that they have worked on this prior. They have been with us for a number of years.

Ms. Jessica Baraket stated yes. They currently hold the Contract.

Mr. Daryl Hendricks stated that they always been a very financially astute in their duties.

Ms. Jessica Baraket stated yes.

Mr. Julio Guridy asked if there were any other questions. He stated since Cheiron has been with the city, he doesn't have much of a comment. If there was something, it would have been brought up already.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Enactment No: 30123

[15-4014](#)

R7

Authorization of a contract with Simone Collins Landscaping Architecture for \$50,000 to provide consulting and planning services related to a park master plan for Percy Ruhe Park, 8 proposals.

Attachments: [R7 Simone Collins](#)
[Resolution #30124](#)

Ms. Jessica Baraket stated that it was done as RFP 2020-25. It was advertised on Public Purchase. Eight responses were received and an Evaluation Committee of five individuals conducted Technical and Cost Evaluations on all Proposals. The proposals were evaluated on their ability to meet the RFP requirements, prior experience and cost. The committee is recommending an award to the highest scoring proposer. We have done business with this vendor before.

Mr. Julio Guridy asked if there were any comments from the dais.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Enactment No: 30124

[15-4015](#)

R8

Authorization for Engagement of Professional Services with AG Stellar Construction Co. Inc. to provide \$25,000 to the city to allow them to provide emergency board up services to the city and bill outside agents for reimbursement; one bid, term may be extended for two additional one year contracts. .

Attachments: [R8 AG Stellar](#)

[Resolution #30125](#)

Mr. Julio Guridy stated that he is assuming that the city had them before. He asked if Ms. Baraket had anything she would like to add.

Ms. Jessica Baraket stated that this was advertised as Bid #2020-34 on Public Purchase. They received two responses. However, one of them was rejected for not complying with specifications. Therefore, the award is being recommended to the sole bidder who is considered to be responsible and responsive. Meeting all the specifications and as Mr. Guridy said, we have done business with this vendor before.

Mr. Julio Guridy asked about the two additional years. Did that come back to the city or did we automatically renew the contract.

Ms. Jessica Baraket stated that the additional renewals will not come back at that time. They have to approve the contract and if the department wants to continue and the vendor wants to continue with the additional renewals, these renewals would allow us to go ahead a proceed with those renewals.

Mr. Julio Guridy asked if there were any comments from the dais.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Enactment No: 30125

ADJOURNED: 521 PM