



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, September 16, 2020

6:45 PM

Council Chambers

Contract Approval Meeting

The meeting will be livestreamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. Comments can be registered using the ecomment provision on each agenda. These comments are public and will appear on the agenda and website. All comments must include your name and address, including your city, and they can also be emailed to Michael.Hanlon@AllentownPa.gov by 2:00 PM on the date of the meeting. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at the appropriate period of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable.

Roll Call: Council President Hendricks

Present: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-3766](#)

R105

Authorization for Engagement of Professional Services Artefact, Inc., in the amount of \$3,000.00. The City requires the services of a historic preservation consultant to assist the City in administration of the Historic District Ordinance.

Attachments: [R105 Artefact](#)

[Resolution #30043](#)

Ms. Jessica Baraket stated that this was done as a Request for Pricing by the Purchasing Department. It was advertised on Public Purchase. Four quotes were received with an award being recommended to Artefact who was the lowest quote and they have provided the service to the city in the past.

Mr. Daryl Hendricks thanked Ms. Baraket and asked if there were any

questions.

Mr. Ed Zucal stated that it is not a lot of money, \$3,000. He asked if the city has to have someone from the outside do this. Is that a requirement?

Ms. Jessica Baraket stated that it is her understanding that is the requirement. She stated that she does not see Leonard or Irene on, but it is her understanding that is the requirement. It is \$3,000 for the rest of the year and would be an additional amount for each year. It is typically more than that, but for this particular one is the three months remaining through 2020.

Mr. Jeffrey Glazier stated that this has been a monthly contract going back to at least 2016. Has an outside consultant. Their price has not changed over all the years. He looked at the pricing and they are by far the least expensive and he has to assume that the city is happy with their performance because in the past when they had contracts they were renewed.

Mr. Daryl Hendricks thanked Mr. Glazier and asked if there were any other questions.

Ms. CeCe Gerlach asked how does this relate to the contract for a consultant to look at the historical architectural downtown or the entire city. She stated that she feels that they voted on something like this before.

Mr. Ed Zucal stated that was part of his question. That is to determine which houses also were actually still in the historical district. If this is an ordinance, this might just include that.

Mr. Daryl Hendricks asked Mr. Glazier if he knew that answer.

Mr. Jeffrey Glazier stated that it is a different contract. One was like a study of the area where the contract under consideration now is more now operational consulting.

Mr. Daryl Hendricks stated that this is more specific to the general area that is designated as the historic district.

Mr. Jeffrey Glazier stated that it is also the day to day decision making that HARB makes.

Mr. Daryl Hendricks stated that seems to make sense to me. He asked if there were any other questions from his colleagues or the public.

Yes: 6 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Absent: 1 - Julio Guridy

Enactment No: 30043

[15-3767](#)

R106

Change Order 4: Authorization for \$18,267.05 increase with Synergy Environmental, Inc. for total amount of 69,557.05 for removal of underground storage tanks.

Attachments: [R106 Synergy Co](#)
[Resolution #30044](#)

Ms. Jessica Baraket stated that this is for Change Order #4 which accounts for additional fees for well deepening. She stated that Craig is on the phone if you have specific questions about the Change Order itself.

Mr. Ed Zucal stated that this is number 4 now as you stated. He doesn't understand why they can't get their figures together on what they need to do here.

Mr. Craig Messinger stated that each time they had to do a Change Order is because DEP gave the city more regulations. The original depth of the wells, DEP wanted it placed 20 feet. After that and at that point of time there was no more ground water at that level. At the point, they were told to dig deeper and it ended up that some of the wells were 90 feet and some of the wells were 125 feet. Going that deep sometimes when you are only doing a small sampling well, sometimes they fracture, and sometimes they need to be redone or piped. The city had an issue with one of the wells that went down to 125 feet where the well fractured and they had to re-drill it and also pipe it. It ended up that what they thought the cost was going to be prior to what it was, ended up being a lot more work than what they originally specked out with the money. He stated that each time when some of these increases were put in is because DEP changed what they wanted done with the work. He stated that the city has started receiving the money back for some of the first bills that they sent to USTIF. The money will also be coverage under the city's insurance under USTIF. They will be receiving the funds back for this work.

Mr. Ed Zucal asked if the DEP keep changing these things, when do they start kicking in the funds to the city.

Mr. Craig Messinger stated DEP doesn't, USTIF will. That little bit of money we pay on every gallon of fuel the city gets delivered that is the city's insurance. The Underground Storage Tank Indemnification Fund. The city gets money back and started receiving money back from USTIF for the

work, but part of what this last Change Order is also he is at least happy to say that the samples that they did get back were clean. The paperwork from Synergy is going to DEP. The city is hoping that this will be closed out now so they can fill the wells, cap them, and abandon them. Part of this Change Order is actually to close out the documentation, then reporting, filling capping and closing it all out. They are hoping to get a clean bill of health so this will be the last time.

Mr. Daryl Hendricks asked if there were any other questions. He asked Mr. Messinger if the city will be getting reimbursed for the entirety of the cost for this.

Mr. Craig Messinger stated that all of it will be going to USTIF for reimbursement.

Mr. Daryl Hendricks asked if there were any questions from the public.

Yes: 6 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Absent: 1 - Julio Guridy

Enactment No: 30044

ADJOURNED: 6:54 PM