



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, July 15, 2020

6:45 PM

Council Chambers

Contract Approval Meeting

The purpose of the Contract Approval meeting is to ensure that procedures relating to engaging in contracts, professional services and change orders are followed pursuant to legislation passed by Council - noted below. The projects and funding have already been approved.

City Hall is still closed. Public comments will be accepted in writing through an email to the City Clerk at Michael.Hanlon@Allentownpa.gov. Emailed public comment must be submitted by 5:00 pm on the day of the meeting to make it available and distribute it. The comments received will be read into the record by the City Clerk. The email must follow the regular format of council meetings – include your name and address on the email. A Courtesy of the Floor section will be created for items not on the agenda. Please forward these requests to the City Clerk's email noted above.

Live Comments During the Meeting: Email - Council will be taking live comments during the meeting following the regular protocols using email. Email can be sent to the City Clerk at Michael.Hanlon@Allentownpa.gov or to Public.Comment@Allentownpa.gov. A reminder that comments must be directed to legislation under review except for Courtesy of the Floor.

The meeting is live streamed and can be found at the city website: <https://www.allentownpa.gov/> under Public Meetings or simply go directly to the link <https://allentownpa.legistar.com/Calendar.aspx>. Make sure the drop-down menu references City Council and is on the current month. The complete agenda and legislation are found there. When the meeting starts, it will say Meeting in Progress on the right-hand side. Click that and you will join the meeting. The live stream works best with up to date browsers. After the meeting is over, the video will be uploaded into the file. Should you have any questions on this, call the City Council Office at 610-437-7556.

Record of Meeting: The video and minutes of the meeting will be posted on the City website as soon as possible after the meeting for review.

Roll Call: President Hendricks

Present: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):[15-3673](#)

R79

Authorization for an Engagement of Professional Services with Universal Field Services, Inc., costs not to exceed \$7,985, to provide technical assistance and guidance through the federal, state and local regulations for acquisition and/or relocation services on an as needed basis. No alternative quotes, indicated as a single/sole source provider, 12 month contract.

Sponsors: Administration

Attachments: [R79 Universal Field Service](#)
[Resolution #30001](#)

Ms. Jessica Baraket stated that the department reached out to two local vendors seeking assistance for two relocations from an Eminent Domain. Both realtors that they reached out to stated that they have no experience with this process. The department contacted the attorney that handled the PPL Eminent Domain process. They were referred to the United Field Services who meets all qualifications and being recommended for an award.

Mr. Daryl Hendricks asked if there are any questions from his colleagues or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Enactment No: 30001

[15-3674](#)

R80

Authorizes Contract with Midlantic Markings, Inc. for \$137,802.81 to perform Waterborne and Thermoplastic Pavement Marking Services, lowest bidder of 3 bids, 3-year contract.

Sponsors: Administration

Attachments: [R80 Midlantic Markings Inc.](#)
[Resolution #30002](#)

Ms. Jessica Baraket stated that this was done as Bid #2016. It was advertised on Public Purchase. It was accessed by 17 vendors. Three responses were received with an award being recommended to the lowest bidder who is Mid Atlantic and we have done business with them before.

Mr. Daryl Hendricks asked if there were any questions, comments, or concerns from his colleagues or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Enactment No: 30002

[15-3676](#)

R81

Change Order: Approves an additional \$26,800 to a contract that was previously bid for \$92,650 for a new total of \$119,450 10% with BL Companies, for the following additions to the scope of work for the Valania Park project - Grandstand Structural Design, Splash Pad/Sanitary/Stormwater redesigns and Sewage Facility Planning Module work.

Sponsors: Administration

Attachments: [R81 BL Companies](#)

[Resolution #30003](#)

Ms. Jessica Baraket stated that this was originally done as RFP #2019-07. It was approved by Council on 6-19-19. The increase is being requested due to the scope of work being altered adding additional services due to the requirements from the city's Public Works Department.

Mr. Julio Guridy asked what is it adding. What was the request adding?

Ms. Jessica Baraket stated that in addition to the project are grandstand structural design, flash pad sanitary stormwater redesign, and a sewer facility planning module which were requirements from the city's Public Works Department.

Ms. Cynthia Mota asked what are the amenities again.

Ms. Karen El-Chaar stated that they are adding to the Valania Park Project: a grandstand design which will fit perfectly and will be a nice amenity for Valania Park by the basketball court. That was not in the original scope of work. They have to do a number of splash pads. They are installing a splash pad/spray park at Valania Park. That is a new amenity which was included. However, we have to do a number of redesigns of the project based on additional stormwater requirements through Public Works and discussions with Engineering to do a number of redesigns. They have a Sewage Facilities Planning Module which is an oversight review activity of the entire by the Pennsylvania DEP. That is a significant expense that was not incorporated into the original contract.

Ms. Cynthia Mota stated that she would like to encourage all Councilmembers to vote yes for this additional improvement. Valania Park is a park that needs a lot of caring. The community feels that Valania Park has been a park that has been neglected in many ways for many years.

She stated that she would love to see this happening. This is really what the community wants and also what many of us want. It is for our children.

Mr. Julio Guridy seconded what Ms. Mota said. He thinks it is something that they have been talking about and working on for many months. It is part of what is said last year that they wanted to do and he is glad that it is being constructed. He asked the question because he wanted to know what the new addition was for the \$26,800 as a Change Order.

Mayor Ray O'connell stated that to Ms. Mota, you are right, Valania Park has needed an upgrade for a long, long time. If you are in Allentown and you drive around, he considers Valania Park the heart of the park in the city. We know everyone that goes over there: Hamp, Dan and everybody. It is long overdue.

Mr. Daryl Hendricks stated that at no time has it been more important to have that recreational facilities than now, during this pandemic. As limited as it can be, but exercising one of the most important things for people to do. He agrees with all the comments make so far. He asked if there were any other comments from his colleagues or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Julio Guridy, Ed Zucal, Ce-Ce Gerlach, and Joshua Siegel

Enactment No: 30003

[15-3564](#) Contract Procedures

Attachments: [Article 130.16 Contracts](#)

ADJOURNED: 6:54 PM