



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, March 6, 2019

6:00 PM

Council Chambers

Contract Approval Meeting

Roll Call

Present: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-2785](#)

R9

Authorization for Engagement of Professional Services for 2019 with Karen's Critter Care in the amount of \$1,500 to prep animals for rabies testing, tranquilizer gun serum refills (Ketamine) and cremation services.

Attachments: [R9 Karen's Critter Care](#)

[Karens Pricing Sheet](#)

Ms. Jessica Baraket stated that only one quote is required for this. This vendor has been providing this service for us for the last eight years.

Mr. Roger MacLean asked any questions from my colleagues or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29765

[15-2810](#)

R10

Authorization for three-year revenue generating contract with Buckman Iron and Metal, Inc. for accepting types of scrap metal for recycling from the City's Drop-Off Center and facilities, three bids.

Attachments: [R10 Request for Council Approval - Buckman](#)

[Resolution #29766](#)

Ms. Jessica Baraket stated that this was done as Bid 2019-02. It was advertised on Public Purchase and accessed by 25 vendors. We received two bid responses and one no bid response with Buckman offering the greatest revenue back to the city.

Mr. Roger MacLean asked if the city used them before.

Ms. Jessica Baraket stated that the city did not use them before.

Mr. Roger MacLean asked if there were any questions from his colleagues.

Mr. Daryl Hendricks asked if we take the materials to them.

Ms. Jessica Baraket stated yes.

Mr. Courtney Robinson stated that of the other two bids, there was nothing in the bid documents that was returned. This firm is in Coplay and the other firm was in Allentown. Was there a benefit analysis done?

Ms. Jessica Baraket stated that they submitted a no bid response.

Mr. Craig Messinger stated that they took in account the little bit longer travel time for equipment and employee costs. They analyzed that over all the materials over the last three years we would have recycled. The revenue outpaced the little extra time and other cost. That is also figuring the five person cost benefit. It was still \$30,000 more.

Mr. Julio Guridy asked how much revenue we generate on a regular basis. He asked if they re-advertise it every three years.

Mr. Craig Messinger stated that we had Mascaro actually pick the material up and take it. Now we have a Maintenance Worker III. It is about \$33,500 a year that we would generate from it. He stated that it is market driven. He stated that there are one year extensions.

Ms. Jessica Baraket stated that it is for the three year term and can be extended for an additional three one year option.

Mr. Julio Guridy stated that it would be wise to re-advertise it to see if anybody else gives us a better price.

Mr. Craig Messinger stated that is what he is saying. If the market is low, you are not going to get a better price. If the market is high and they are looking for the material, we will not extend it.

Mr. Joseph McMahon stated that if the market goes lower than the contract that we have, why would we go out to bid to lower the price.

Mr. Roger MacLean asked if there were any other questions from his colleagues or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29766

[15-2811](#)

R11

Authorization for Engagement of Professional Services with Allentown Economic Development Corporation in the amount of \$15,000 for administration of the Enterprise Zone Loan Fund

Attachments: [R11 Request for Council Approval - Rev. 2019 AEDC EZLF Resolution #29767](#)

Mr. Roger MacLean asked if there were any questions from his colleagues.

Ms. Jessica Baraket stated that Allentown Economic Corporation has acted in the capacity for the last several years. They are the only Allentown based organization capable to administering the funding program. Receiving multiple quotes for this is not practical or efficient. They are considered a sole source for this service. This is only one quote provided.

Mr. Roger MacLean asked if the contract is for \$15,000 straight or is it the maximum of \$15,000.

Ms. Jessica Baraket stated that it is \$15,000.

Mr. Roger MacLean asked if there were any questions from his colleagues or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29767

[15-2812](#)

R12

Authorization for Engagement of Professional Services with Allentown Economic Development Corporation in the amount of \$15,000 for administration of the Allentown Economic Development Revolving Loan Fund

Attachments: [R12 Request for Council Approval - Rev. 2019 AEDC](#)

Ms. Jessica Baraket stated that this is the same circumstances as the last one.

Mr. Roger MacLean asked if there were any questions from his colleagues.

Mr. Julio Guridy asked how much is the Loan Fund right now.

Mr. Daniel Diaz stated that balance wise we are looking at outstanding

loans for this is \$803,667 total in the account.

Mr. Julio Guridy asked is that is what is outstanding.

Mr. Daniel Diaz stated \$471,000 loans outstanding and the total in the account is \$1,020,000. Cash on hand is \$399,000.

Mr. Roger MacLean asked if there were any other questions from his colleagues or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29768

[15-2813](#)

R13

Authorization for Contract with Environmental Waste Minimization, Inc., aka Rapid Response, for 24-hour chemical clean-up and hauling, on an as needed emergency basis.

Attachments: [R13 Request for Council Approval - Rev. Rapid Response Resolution #29769](#)

Ms. Jessica Bakaret stated that this was done as RFP 2018-28 and was advertised on Public Purchase. It was accessed by 22 vendors. One proposal was received and the proposal was evaluated by a committee of five voting members and one non-voting member. The committee conducted both technical and cost evaluations and determined that they are recommending awards Rapid Response.

Mr. Roger MacLean asked if there were any questions from his colleagues.

Mr. Courtney Robinson stated that in the supporting documentation it says it is for moving chemicals from city owned properties, streets, sewers and waterways, and city facilities on an as needed emergency basis and private property. He stated that he wants to confirm that this is who the city uses for any hazmat issues after the hazmat team comes out.

Ms. Jessica Baraket stated that is what this is for.

Mr. Roger MacLean asked if there were any other questions from his colleagues or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29769

ADJOURNED: 6:14 PM

