



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Minutes - Final

### City Council

---

Wednesday, October 3, 2018

6:45 PM

Council Chambers

---

#### Contract Approval Meeting

#### Roll Call: Council President MacLean

**Present:** 6 - Candida Affa, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

**Excused:** 1 - Roger MacLean

#### RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-2567](#)

R113

Authorization for Engagement of Professional Services with Artefact, Inc. not to exceed \$12,000.00 to provide support for the administration of the Historic District Ordinance – 4 bids.

**Attachments:** [R113 Request for Council Approval - Artefact](#)  
[Resolution #29709](#)

Ms. Jessica Baraket stated that this was done as an RFQ 2018- 15. The Department solicited quotes. Four responses were received. There were evaluated on four different criterias. Artefact was the vendor that scored highest overall on their evaluation factors and they are being recommended for an award.

Ms. Candida Affa asked if there were any comments from her colleagues.

Mr. Julio Guridy stated that we used them before. They are very reputable. They not only do Allentown, but the same thing in Bethlehem and Easton.

Ms. Candida Affa asked if there were any other comments from her colleagues or the public.

**Yes:** 6 - Candida Affa, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

**Absent:** 1 - Roger MacLean

Enactment No: 29709

[15-2568](#)

R114

Authorization for Contract with Construction Masters Services, LLC, for

\$564,592.50 to construct/reconstruct ADA Ramps and provide other work as may be authorized by the City Engineer – 3 bids.

**Attachments:** [R114 Request for Council Approval - CMS BID No. 2](#)  
[Resolution #29710](#)

Ms. Jessica Baraket stated that this was done as 2018-17 and it was opened on September 12th. She stated that 29 vendors accessed the bid on Public Purchase and three responses were received with Construction Masters being the lowest. They are being recommended for an award and they have completed services for us in the past.

Ms. Candida Affa asked if there were any comments from Council.

Mr. Daryl Hendricks asked have we used them before and are they reputable.

Ms. Jessica Baraket stated correct. She stated yes.

Mr. Courtney Robinson asked Mr. Messinger what the locations will be roughly.

Mr. Craig Messinger stated that we are trying to finish up the 4th to 8th from Tilghman to Walnut areas and work on some of the handicapped ramps with our paving program with these funds.

Ms. Candida Affa asked if there were any other comments from her colleagues or the public.

**Yes:** 6 - Candida Affa, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

**Absent:** 1 - Roger MacLean

Enactment No: 29710

**ADJOURNED: 6:48 PM**