



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Minutes - Final

### City Council

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Wednesday, February 1, 2017

6:00 PM

Council Chambers

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#### Approval of Contracts/Professional Services Meeting

#### Call To Order

**Present:** 7 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, Roger MacLean, and David McGuire

#### RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-1347](#)

R20

Authorization for Engagement of Professional Services with Allentown Fire Police in the amount of \$9,000 for volunteer services

**Attachments:** [R20 Request for Council Approval-Fire Police Compensation-2017](#)

Mr. Brent Hartzell stated that this is an annual contract with the Fire Police Traffic Control.

Mr. Ray O'Connell stated money well spent. I see Mr. Laudenslager back there that was in charge of the Allentown Fire Police for many years. He asked any comments from my colleagues.

Mr. Daryl Hendricks asked Assistant Chief Gail Struss is this the same amount that the city has given them last year.

Assistant Chief Gail Struss stated that she believes it's the same, yes.

Mr. Brent Hartzell stated that is his understanding.

Mr. Ray O'Connell asked any other comments from my colleagues or the public.

**Present:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29389

[15-1348](#)

R21

Authorization for Engagement of Professional Services with Hope Veterinary Specialists in the estimated amount of \$1,200 to provide K-9

emergency veterinary visits, surgery and post op visitations.

**Attachments:** [R21 Request for Council Approval-Hope Veterinary Specialists - 2017](#)

*Mr. Brent Hartzell stated that this is the first of several annual agreements with veterinarians to take care of our K-9s for Police and Fire for emergency visits. We will have one that will be for the standard regular maintenance contract.*

*Mr. Ray O'Connell asked how many K-9s do we have.*

*Assistant Chief Gail Struss stated that we have five.*

*Mr. Julio Guridy stated that we a couple of them. Is there a reason why we can't do them all together.*

*Mr. Brent Hartzell stated that we do them individual because they are different entities and we need to pass them individually.*

*Mr. Roger MacLean stated to answer Mr. Guridy's question is that not every group is available all the time. This is blanket.*

*Assistant Chief Gail Struss stated different ones, specializes in different things.*

*Mr. Ray O'Connell asked any other comments from my colleagues or the public.*

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29390

#### [15-1349](#)

#### R22

Authorization for Engagement of Professional Services with Lehigh Valley Animal Hospital in the amount of \$3,750 to provide K-9 veterinary wellness and sick visits, surgery and post op visitations.

**Attachments:** [R22 Request for Council Approval-Lehigh Valley Animal Hospital - 2017](#)

Mr. Brent Hartzell stated that this is the one that has the broader preventative care contract.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29391

#### [15-1350](#)

#### R23

Authorization for Engagement of Professional Services with Gavin P. Holihan, Esq. in the amount of \$720 for Allentown Police Academy Act 120

class instructor fee for Civil Law and Use of Force in Law Enforcement - approximately 24 hours per year.

**Attachments:** [R23 Request for Council Approval-Holihan Gavin - Academy Instructor - 2017](#)

Mr. Brent Hartzell stated that this is the first of two professional services contracts for additional education for police men and women on the matters of use of force.

Assistant Chief Gail Struss stated that this is something that the police department has been contracting with Attorney Houlihan. He teaches every Act 120 class when it comes to Civil law and the use of force.

Mr. Roger MacLean stated that he is an excellent instructor and well versed and well respected.

Mr. Ray O'Connell stated absolutely right. A fine gentleman. He asked any other comments from my colleagues or the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29392

[15-1351](#)

R24

Authorization for Engagement of Professional Services with Law Enforcement First Aid Training Inc. in the amount of \$6,000 for Allentown Police Academy Act 120 class instructor fee for First Aid/CPR, Emergency Response/CPR Certification Cards & Masks, Special Needs, and Behavior Management.

**Attachments:** [R24 Request for Council Approval-Law Enforcement First Aid Training - 2017](#)

Mr. Brent Hartzell stated that it is similar to R123 in terms of focused training for police men and women.

Ms. Cynthia Mota asked does that mean everyone in the police force is going to be training in CPR.

Assistant Chief Gail Struss stated that everyone is trained in CPR in the police academy and you get re-certified every two years.

Mr. Ray O'Connell asked any other comments from my colleagues.

Mr. Daryl Hendricks asked would that be Craig Paulinder that teaches the class. He is extremely committed to the police department and the city.

Mr. Roger MacLean stated we get way more than \$6,000 from Craig Paulinder.

Mr. Ray O'Connell asked any comments from the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29393

[15-1352](#)

R25

Authorization for Engagement of Professional Services with Metropolitan Veterinary Associates in the estimated amount of \$1,200 to provide K-9 emergency veterinary visits, surgery and post op visitations.

**Attachments:** [R25 Request for Council Approval-Metropolitan Veterinary Associates - 2017](#)

Mr. Brent Hartzell stated as spoken to before.

Mr. Ray O'Connell stated same thing. He asked any comments from my colleagues or the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29394

[15-1353](#)

R26

Authorization for Engagement of Professional Services with Net Transcripts in the estimated amount of \$1,000 for confidential transcription services for Criminal and Administrative Investigations, as requested by the Solicitor's Office, City Attorneys, etc.

**Attachments:** [R26 Request for Council Approval-Net Transcripts - 2017](#)

Mr. Brent Hartzell stated that they are calling the service at a moment's notice stating that they need a transcription of some type of particular legal matter written out as part of the legal documentation.

Mr. Ray O'Connell asked any comments from my colleagues.

Mr. Roger MacLean apologized to Assistant Chief Struss for having to be here tonight for these contracts.

Mr. Ray O'Connell stated that it is always good seeing Assistant Chief Struss. He asked any comments from the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29395

[15-1354](#)

R27

Authorization for Engagement of Professional Services with Galvin Wildlife Pest Control in the estimated amount of \$3,000 to perform wildlife trapping and other related services.

**Attachments:** [R27 Request for Council Approval - Galvin Wildlife](#)

Mr. Brent Hartzell stated that with our current staff we have an animal control and the things that they are authorized to do. We needed to bring this entity in to deal with wildlife trapping because they are not authorized to do that.

Mr. Ray O'Connell stated that there is a squirrel that lives somewhere around my house in the garden. Will this be under the purview.

Mr. Brent Hartzell stated that if they are trapping squirrels, it very may.

Mr. Ray O'Connell asked any comments from my colleagues.

Mr. Lou Hershman stated that years ago when we were looking on Council for somebody to trap skunks. Is this to trap skunks? We have a skunk problem in Allentown.

Mr. Tom Harper stated that this gentleman handles any sick and injured wildlife and trap it and remove accordingly. My staff is not authorized to do it. They are not authorized trappers. We refer people to the Pennsylvania Games Commission. We don't trap skunks.

Ms. Candida Affa stated that she lives on 12th and Chew and you wouldn't think that we would have a skunk problem. They are coming from the cemetery. She asked if she should go to the cemetery people. They are bread and living.

Mr. Tom Harper stated that you can contact them and see what they have. If they do have pest control service, they can take care the situation.

Mr. Ray O'Connell asked any other comments from the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29396

[15-1355](#)

R28

Authorization for Engagement of Professional Services with Karen's Critter Care in the estimated amount of \$1,500 for rabies testing and providing the tranquilizer gun serum refills (Ketamine).

**Attachments:** [R28 Request for Council Approval - Karen's Critter Care](#)

Mr. Brent Hartzell stated that this is the animal control contract.

Mr. Tom Harper stated that the city uses Karen's Critter Care to do all our prep work when we need to send a specimen to the Harrisburg lab for rabies. She also has the available serum the animal control uses in the tranquilizer guns.

Mr. Ray O'Connell asked do we find a lot of animals that have rabies.

Mr. Tom Harper stated that there are some. We send bats out to Harrisburg. They are known carries. We will come across a fox or skunk. Sometimes dogs or feral cats.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29397

[15-1356](#)

R29

Authorization for Engagement of Professional Services with Progressive K-9 Academy, LLC in the estimated amount of \$5,000 for K-9 maintenance training for 5 K-9 dogs.

**Attachments:** [R29 Request for Council Approval-Progressive K-9 Academy 2017](#)

Mr. Brent Hartzell deferred to Assistant Chief Gail Struss. This is specifically the training contract and the entity we will work with for the year.

Assistant Chief Gail Struss stated that this is a company that we have been dealing with for the last five or six years for our canine training. Our k-9 officers trained 16 hours a month with Progressive and they are also responsible for our yearly k-9 certification.

Mr. Ray O'Connell thanked Ms. Struss and asked any comments from my colleagues or the public.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29398

[15-1357](#)

R30

Authorization for Engagement of Professional Services with Valley Central Vet Referral & ER Center in the estimated amount of \$1,200 to provide K-9 emergency veterinary visits, surgery and post op visitations.

**Attachments:** [R30 Request for Council Approval-Valley Central Veterinary-2017](#)

Mr. Brent Hartzell stated as previously discussed a couple of times.

Mr. Ray O'Connell stated a lot of stuff about animals tonight.

Ms. Cynthia Mota asked if many of the medical request preventive or is it every year they have to go and get checkups. How much is it to take care a k-9 dog?

Assistant Chief Gail Struss stated that we do preventive and that is the one, Lehigh Valley Animal Hospital for preventive and wellness checks. She stated that she does not have that number. It depends on if the dog gets injured, the age.

Mr. Brent Hartzell stated that Mr. Lightner is quite certain when it comes to the Risk Management issue that we are covered and we need to be. We will get the details on that for you.

Mr. Roger MacLean stated that historically we get a lot of in-kind services and donations from a lot of private groups.

Ms. Candida Affa asked about what age do you retire the dogs. Is it different for every dog.

Assistant Chief Gail Struss stated that it depends on the dogs. Usually, eight years of age is the max.

Ms. Cynthia Mota asked do you have more females or more males.

Assistant Chief Gail Struss stated that the dogs are typically male dogs just because their drives are higher than the female dogs.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29399

[15-1358](#)

R31

Authorization for Engagement of Professional Services with Gerhart Scale Corporation in the estimated amount of \$3,500 – the vendor performs weight scale inspections and quarterly service for the scale located at our Recycling Transfer Facility.

**Attachments:** [R31 Request for Council Approval - Gerharts](#)

Mr. Brent Hartzell deferred to Mr. Harper and stated that he believes we use this groups rather regularly to do quarterly inspections and some other basic repairs.

Mr. Tom Harper stated that scale is basically used by and located at the yard waste site and it is used by the Waste Management truck when they come in at night so that all the materials get weighed when coming in. They do the maintenance and make sure it is certified and calibrated.

Mr. Ray O'Connell asked any questions from my colleagues or the public.

Ms. Cynthia Mota stated that she received a call a week ago about the leaves. Are we still picking them up or is it too late.

Mr. Tom Harper stated that basically if the leaves are bagged and at the curb, they can call the Streets department and they will send someone out to get them, but they have to be bagged.

Mr. Daryl Hendricks stated that he has a couple of people from the southside. This is when you did the secondary pickup for leaves, they were extremely pleased that was done. They did a great job.

**Yes:** 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

**Absent:** 1 - David McGuire

Enactment No: 29400

[15-1359](#)

R32

Authorization for Engagement of Professional Services with the Greater Lehigh Valley Chamber of Commerce in the amount of \$40,000 for special events and managing the Hamilton Main Street program.

**Attachments:** [R32 Request for Council Approval - GLVCC 2-1-17](#)

Mr. Brent Hartzell stated that he will bring Dan Diaz from the Department of Community and Economic Development. This is an annual arrangement that we have with the Greater Lehigh Valley Chamber for the Hamilton Main Street Program and its activities.

Mr. Dan Diaz stated that this is essentially for contract services, business



networking, economic development and major events. Some of the major events that you are familiar with that we had a lot of success in the last couple of years is the Blues, Brews and Barbecue event, the New Year's Eve Celebration, the Ribbon Cutting throughout the Hamilton District as well as the Tree Lighting. Each year, attendance at these functions have continued.

Mr. Ray O'Connell stated that they are fine programs and our relationship with the Lehigh Valley Chamber of Commerce with Mr. Iannelli and Ms. Huertas is excellent and has been excellent over the many years. He asked any questions from my colleagues.

Mr. Daryl Hendricks asked who is the current contact person for the Chamber.

Mr. Dan Diaz stated that Miriam Huertas is the Senior Vice President and the point of contact.

Mr. Ray O'Connell stated to Mr. Diaz when you see Ms. Huertas and Mr. Iannelli thank them for their service. He asked any other comments from my colleagues or the public.

**Yes:** 7 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, Roger MacLean, and David McGuire

Enactment No: 29401

**ADJOURNED: 6:26 PM**