



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, September 7, 2016

6:00 PM

Council Chambers

Approval of Contract/Professional Services Meeting

Call to Order: Council President O'Connell

Present: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Excused: 1 - David McGuire

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-1087](#)

R148

Authorization for Contract with JLK Contracting, Inc. in the amount of \$34,175 for repairs to the roof over the living quarters at the Mack South Fire Station and replacement of shed roof – lowest bidder.

Attachments: [R148 JLK Contracting Inc](#)

[Request for Council Approval - Bid No 2016-25 - JLK Contracting Inc 9-7-16](#)
[Bid Tabulation \(Bid No 2016-25\)](#)

Mr. Ray O'Connell asked any comments and asked how many bids. He asked where is JLK located.

Ms. Beth Ann Strohl stated that there were two bids. They are located in Easton and the other bidder was in Freemansburg.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 29311

[15-1088](#)

R149

Authorization for Contract for with AG Stellar Construction Co., Inc. for emergency boarding services on an as needed basis for \$25,001 a year with 2 additional one year terms at a maximum dollar value of \$75,003 - single bidder.

Attachments: [R149 AG Stellar Construction](#)
[Stellar Construction 9-7-16](#)
[RE-BID TABULATION-2016-23](#)

Ms. Beth Ann Strohl stated that this is yearly revenue to the city.

Mr. Ray O'Connell asked is this when it is a fire in the city and they board it up. He asked what happened to Cityline.

Ms. Beth Ann Strohl stated that Cityline hasn't bided in several years.

Mr. Julio Guridy asked who has been boarding.

Mr. Ray O'Connell stated Stellar.

Ms. Beth Ann Strohl stated it was Stellar and Moyer's for a year and Moyer's elected not to bid.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 29312

[15-1089](#)

R150

Authorization for Contract with Artefact, Inc. in the amount of \$16,250 for historic design review services and education and outreach for the Historical Architectural Review Board - lowest responsible bidder.

Attachments: [R150 HARB Historic District Outreach Consultant](#)
[Request for Council Approval - HARB Historic District Outreach](#)
[Consultant - Artefact Inc 9-7-16](#)

Mr. Ray O'Connell asked Ms. Strohl what do they do.

Ms. Beth Ann Strohl stated that this is the consulting services for the Historic Preservation Design Review Services for the Historical Architectural Design Review Board and Historic Preservation and Outreach.

Mr. Julio Guridy asked if this was a lower bidder or Professional Services.

Ms. Beth Ann Strohl stated correct.

Mr. Ray O'Connell asked any other comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 29313

[15-1090](#)

R151

Authorization for Contract with Troy & Banks, Inc. in the amount of \$154,600 to conduct a street light audit to reduce costs with a possible one year extension upon mutual written agreement - best value.

Attachments: [R151 Troy and Banks Inc](#)

[Request for Council Approval - RFP No 2016-26 - Troy and Banks Inc](#)
[9-7-16](#)

[RFP Tabulation Memo-Cost and Technical- RFP 2016-26](#)

Ms. Beth Ann Strohl stated that this was released as an RFP for a street light audit. We received five proposals and they were evaluated by a Review Committee.

Mr. Ray O'Connell asked Mr. Messinger if anyone in the city employment can do this.

Mr. Craig Messinger stated that the city doesn't have the correct equipment to do it or the manpower to do it.

Mr. Ray O'Connell stated that it is not like me walking down Allen Street and saying we need a street light at 22nd and Allen.

Mr. Daryl Hendricks asked Mr. Messinger what is the yearly bill for electricity. He asked if they looked at an alternative supplier which may not PPL.

Mr. Craig Messinger stated somewhere near \$600,000 for the street lights. He stated that is not part of what they are going to be doing. We actually do that ourselves. That is done in-house.

Mr. Julio Guridy stated that is kind of high, \$154,000 for 8,000 lights.

Mr. Craig Messinger stated yes. Three thousand of them are pedestrian lights. Right now, when we bought the lights off of PPL before the poles, they had a tracking system that went along with it. There was an audit done eight years ago.

Ms. Jennifer McKenna stated that when we put the new lights we will know if the pole is in good shape and the foundation is good.

Mr. Craig Messinger stated that if it is just a light pole with a light on it that is our pole. There are some that are transmission lines and they are PPL poles.

Mr. Julio Guridy asked if this is grant money that we are going to be using.

Mr. Craig Messinger stated that at this point this is not grant money for this. It is in a Capital Account. This is all part of the LED light replacement.

Mr. Ray O'Connell stated that a couple years ago we were thinking about a contract with the Ten Company and that was about \$3 million. This is a bargain.

Mr. Craig Messinger stated that would have actually been about \$4 million. It would be half the cost of what it would have been.

Mr. Julio Guridy asked if it was \$4 million before for 8,000 lights.

Mr. Ray O'Connell stated his memory is \$3 million.

Mr. Craig Messinger stated that was through an energy savings RFP that was put out.

Mr. Roger MacLean stated \$3 million to \$154,000. They should be on the subpoena list.

Mr. Craig Messinger stated that included replacing all the LED lights too.

Ms. Candida Affa stated that this company has a study on base/foundation of all the poles we have to be able to put the LED lighting right in there.

Mr. Craig Messinger stated that it is an assessment too for us, liability wise.

Mr. Ray O'Connell asked any other comments from my colleagues or the public.

Mr. Tom Hahn, 2016 E. Highland Street, asked if it should be turned over to the students that figure out how we do this. Classes are over and they can come every night and pass by every street in town and do it as a class or project.

Mr. Julio Guridy stated that he would not put the city in a liable situation with volunteers, especially students.

Mr. Daryl Hendricks stated that he is sure this company is qualified and has plenty of training in doing this.

Mr. Roger MacLean stated that he is guessing that this company has insurance and is bonded insured.

Mr. Craig Messinger stated that the city is listed as additionally insured.

Mr. Glenn Hunsicker, 844 S. 11th Street, asked if it was going to be funded by a Capital Project. How many LED lights we have right now? He said the inspection is going to take three to six months. He asked if it is a meter on any of these poles.

Mr. Craig Messinger stated that it is a Capital Project. He stated about 60 or 70. There were studies done a few years ago on Hamilton Street and we are doing some on Walnut Street. There is a requirement of pictures that they have to take, height and length of the arm, and the pole condition. There is no meter on the poles.

Mr. Brent Hartzell stated that to answer Mr. Hunsicker's question on the specific Project # in the Capital Plan, it is Project # 1501.

Mr. Ray O'Connell thanked Mr. Hartzell and asked any other comments from the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 29314

[15-1093](#)

R152

Authorization for Contract with Engle-Hambright & Davies, Inc. (EHD) in the amount of \$22,750 for a contract year for services related to managing the City's Total Cost of Risk inclusive of Auto liability and Workers Compensation, may be extended for one year - lowest responsible bidder.

Attachments: [R152 Engle-Hambright & Davies, Inc. \(EHD\)](#)
[Request for Council Approval -RFP No 2016-29- EHD-9-7-16](#)

Ms. Beth Ann Strohl stated that this was an official Request for Proposal. The proposals were due back on August 18th. They were evaluated by three city employees. John Marchetto is not here, but did provide me with a summary. The contract is for a broker to obtain various city insurances.

Mr. Ray O'Connell asked any comments or questions from his colleagues.

Mr. Roger MacLean asked what exactly are they going to do for us.

Ms. Beth Ann Strohl stated that they are a Risk Management Consultant and they aid the risk management office in the management of the city's total costs of risk.

Mr. Ray O'Connell asked any other questions or comments from my colleagues or the public.

Yes: 5 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, and Candida Affa

No: 1 - Roger MacLean

Absent: 1 - David McGuire

Enactment No: 29315

ADJOURNED: 6:29 PM