



CITY OF ALLENTOWN

No. 145

**RESOLUTION**

**R - 2021**

***Introduced by the Administration on September 15, 2021***

---

**Authorization for Contract with J. Smucker Contracting, LLC for \$278,050 for roof repairs on Hibernia Fire Station, Mack South Fire Station and the City of Allentown Garage, competitively bid, two bids.**

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: J. Smucker Contracting, LLC
2. Project or Contract Reference: C47-000017 - Bid No. 2021-18- ROOF REPAIRS VARIOUS LOCATIONS (HIBERNIA FIRE STATION, MACK SOUTH FIRE STATION, & CITY GARAGE)
3. Description of Service(s): The City seeks a qualified Contractor to perform roof repairs on Hibernia Fire Station, Mack South Fire Station and the City of Allentown Garage.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 15<sup>th</sup> day of September, 2021, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**CITY OF ALLENTOWN**  
**Request for Approval and Recommendation of Award**

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C47-000017 -BID No. 2021-18- ROOF REPAIRS  
VARIOUS LOCATIONS (HIBERNIA FIRE STATION, MACK SOUTH FIRE STATION, &  
CITY GARAGE)

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Craig Messinger, Department Head

**DATE:** September 1, 2021

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for it's approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Detwiler Roofing, LLC., 1578 Main Street, East Earl, Pennsylvania- \$279,200.00

- List the name and address of the **recommended** Contractor/Vendor, include the following:

J. Smucker Contracting, 100 Cambridge Road, Gap, PA 17527

Contract Consideration: \$278,050.00

Funding Source: 001-03-1624-2001-46-\$250,000.00

001-03-1624-1501-46-\$872.06

001-03-1624-2102-46- \$27,177.94

- Description of project or scope of services to be provided:

On July 2, 2021, the City published a solicitation in which it sought a qualified Contractor to perform roof repairs on Hibernia Fire Station, Mack South Fire Station and the City of Allentown Garage. On July 28, 2021, the City held a public opening for which two (2) proposals were received. Upon review of both bids it was determined that the recommendation of award would go to J. Smucker Contracting, LLC, as they were the lowest bidder for the project.

- Contract Term:

The Contract term shall commence upon full execution, the work shall begin within one (1) month after the issuance of notice to proceed and shall cease two (2) months thereafter

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional three (3) months beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

If requested in writing ninety (90) days prior to the end of the first contract term, or any subsequent renewal terms, the City may consider pricing increases if the following conditions exist:

1. There is a verifiable price increase to the Contractor.
2. The Contractor submits, in writing, notification of the price increase.
3. The price increase shall be comparable to documented manufacturers' or distributors prices' price changes or industry related indices.
4. Price increases due to seasonal and/or unforeseen market conditions; and

The Contractor shall submit the above information to the Purchasing Department no less than ninety (90) days prior to the effective date of the requested price increase.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

---

By: Craig Messinger, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution