



CITY OF ALLENTOWN

No. 83

RESOLUTION

R - 2021

Introduced by the Administration on June 16, 2021

Authorization for contract with J. Smucker Contracting for \$117,925.00 for the City to perform roof repairs on three (3) sections of the Allentown Police Academy Building, competitively bid, two bids.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: J. Smucker Contracting
2. Project or Contract Reference: C47-000015-BID No. 2021-06- POLICE ACADEMY ROOF REPAIRS
3. Description of Service(s): The City seeks to secure a Contractor to perform roof repairs on three (3) sections of the Allentown Police Academy Building.

NOW, THEREFORE, BE IT RESOLVE, on this the 16th day of June, 2021, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C47-000015-BID No. 2021-06- POLICE ACADEMY ROOF REPAIRS

TO: City Council, City Clerk, and Council Solicitor

FROM: Craig Messinger, Department Head

DATE: June 1, 2021

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Munn Roofing Corporation, 3413 Unionville Pike, Hatfield, PA 19440- \$296,200.00

- List the name and address of the **recommended** Contractor/Vendor, include the following:

J. Smucker Contracting, 160 Cambridge Road, Gap, PA- 17527

Contract Consideration: \$117,925.00
Funding Source: 001-04-2601-2002-76

- Description of project or scope of services to be provided:

On April 29, 2021, the City advertised a solicitation in which it seeks to secure a Contractor to perform roof repairs on three (3) sections of the Allentown Police Academy Building. On May 27, 2021, the City held a public opening, for which it received two (2) bids. Upon review of the bids it was determined that J. Smucker Contracting was the lowest bid and therefore a recommendation of award was determined.

- Contract Term:

The contract term shall commence upon full execution, the work shall begin within one (1) month after the issuance of the notice to proceed and shall cease two (2) months thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional three (3) months beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Craig Messinger, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution