

CITY OF ALLENTOWN

No. 49

**RESOLUTION**

**R - 2021**

*Introduced by the Administration on April 21, 2021*

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**Authorization for Change Order (#4) in the amount of in the amount of \$46,598 with Michael Baker International, Inc., for consulting and engineering services for design, construction documents, cost estimates, and bidding assistance for the City of Allentown in the construction of the greenway / trail.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to increase the contractual sum of the previously awarded agreement with the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award or Contract dated July 21, 2017:

1. Name of Contractor/Consultant: Michael Baker International, Inc.
2. Project or Contract Reference: C27-000027/RFP 2016-56- JORDAN CREEK GREENWAY TRAIL DESIGN
3. Description of Service(s) to be provided: consulting and engineering services for design, construction documents, cost estimates, and bidding assistance for the City of Allentown in the construction of the greenway / trail.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 21<sup>st</sup> day of April, 2020, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C27-000027/RFP 2016-56- JORDAN CREEK GREENWAY TRAIL DESIGN

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Karen El-Chaar, Department Head

**DATE:** April 6, 2021

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval of the contract consideration increase.

- This recommendation is for a contract consideration increase of 10% or more for an existing contractual sum. Said contract was previously bid and awarded under City policies.
- The contract appropriation or price increase is included in this year's budget
- List the name and address of the recommended Contractor/Vendor, include the following:

Michael Baker International, Inc., 500 Grant Street, Suite 5400, Pittsburgh, Pennsylvania

Contract Consideration:	\$188,871.60
Amendment No. 1:	\$114,235.00
Amendment No. 3:	\$28,352.00
<b>Amendment No. 4:</b>	<b><u>\$46,598.00</u></b>
New Contract Total	\$378,056.60

Funding Source: 001-08-2206-2060-46- for the sum referenced in Amendment No.4

- Description of project or scope of services to be provided and why is an increase needed:

The RFP was advertised on December 16, 2016, after review and evaluation of all proposals received, on or about April 19, 2017, City Council approved award of this contract to Michael Baker International, Inc. On July 21, 2017, the City entered into a Contract with the Vendor for consulting and engineering services for design, construction documents, cost estimates, and bidding assistance for the City of Allentown in the construction of the greenway/trail.

On April 3, 2019, a request to Amend the Contract was presented to Council and subsequently approved, in order to increase the contract value by \$114,235.00. The basis for this increase was since this project is using Federal TASA funding for construction, the project is now going through the PENNDOT Project Development and Approval Process. Meaning all plans will be developed in PENNDOT format and will be developed according to their procedures. The project limits have also been extended by approximately .6 miles for the paving of the stone trail. Additional construction plans and design effort are required to cover this area. The said First Amendment was fully executed on April 26, 2019.

On or about June 5, 2020, a Second Amendment was reviewed and fully executed in order to extend the contract term through July 20, 2022. Council approval was not necessary because it did not meet the requirements to go before Council.

A third request was submitted in order to increase the contract value by \$28,352.00, which was below 10% of the contract value and therefore Council approval was not required. The reason for the increase is a slight change in the scope of work, during the course of the project the City asked that the existing two way stop control intersections on Meadow Street between Tilghman Street and Sumner Avenue be converted to four way stop control, which required additional stop signs, stop bar pavement markings and flashing red lights to the new stop sign. The Solicitor's Officer reviewed and approved the Third Amendment, which was fully executed on December 22, 2020.

Now a Fourth Amendment is being requested because the trail has to be re-routed in order to avoid a certain parcel of land due to the inability to obtain a right- of- way acquisition from the Property owners. Additionally, the City has also requested that the trail be extended by about 400' to Green Street and to use 300' of Green Street with shared roadway and improved sidewalk configuration in order to avoid the said parcel at issue. This alteration will cause an increase in cost by \$46,598.00. It is now before Council for review and approval.

- List the current Contract Term and if an increase is needed:

The current contract term will expire on July 20, 2022.

- List any renewal term options and duration of each renewal, if any:

n/a

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved

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By: Karen El-Chaar, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution