

RECEIVED

MAR 26 2021

FINANCE DIRECTOR'S OFFICE

Posting Year:	Posting Date:	Posting #	Doc #
* Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Glenn Granitz Jr.
BUREAU: Department of Finance	BUREAU: Police

TRANSFER DETAIL

Date of Request: 24-Mar-21	Fund: General	Transfer Amount: \$21,625.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-04-0802-0001-42 (Repairs & Maintenance)	\$21,625.00	272,478.00	\$240,081.15	218,456.15
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				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-04-0802-0001-32 (Publications & Membership)	\$21,625.00	\$31,377.00	\$18,107.00	39,732.00
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

See attached

Reason Funds are Available for Transfer:

Re-allocation of funds (see attached)

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>[Signature]</i>	Date: 3/26/2021
Director of Finance: <i>S. O'NEILL</i>	Date: 3/26/2021
City Controller (If amount is greater than \$5,000): <i>[Signature]</i>	Date: 4-1-21
Mayor or Managing Director (If amount is greater than \$5,000): <i>[Signature]</i>	Date: 4/1/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Julio Guridy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zuca, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

CALEA:

It was brought to my attention in November 2020 that City Council approved the Police Department to proceed with CALEA. I was unaware that the funding was appropriated in the 2020 FY since it was so late in the fiscal year.

The CALEA registration was completed December 18, 2020 and I received the invoice March 16, 2021. When I reviewed my budget, I did not see the increase in the 01-32 account for the CALEA funding. Once I looked into the location of the funding, I found out the funding was for 2020 FY and not 2021 FY. At this point the funding is no longer available to roll over into 2021.

The transferred amount requested is for the initial accreditation fee of \$ 16,125.00 plus the 2021 fee of \$ 5,500. The funds are available due to the Records Management System change over, we were able to save on our current maintenance for FileOnQ and Crime View Dashboard by only utilizing it for the first quarter of 2021.